

PROFESSIONAL WOMEN CONTROLLERS INC.  
BOARD OF DIRECTORS

2 QTR MINUTES

2018-2019

September 10&11, 2018

Conference Call 712-832-8330

Access code 1689591

1. Opening:

BOD:

♦ President – Patti Wilson	♦ New England (ANE) RD – Kristy Johnson
♦ Vice President – Jennifer Lemmon	♦ Northwest Mountain (NWM) RD- Aimee Shingleton
♦ Secretary – Louisa Ocasio	♦ Southern (ASO) RD – Vonetta Lawton
♦ Alaska (AAL) RD – <b>Vacant</b>	♦ Southwest (ASW) RD – Samirah Abdelfattah
♦ Central (ACE) RD – Amy Magstadt	♦ Western Pacific (AWP) RD– Micah Freeman
♦ Eastern (AEA) RD – Kelly Kohring	♦ International RD- Christina
♦ Great Lakes (AGL) RD – Shawneise Wright	
	♦ Director of Resources – Lindsey Knox
	♦ Membership Director – Jenny Rubert
	♦ Parliamentarian – Robin Rush
<b>ADDITIONAL ATTENDEES:</b>	
o Christina Calvert (Proxy for VP/Jennifer Lemmon)	<b>Quorum: 9 of 15</b>
o Kurt Proctor	

2.

- Meeting call to order by President at 10:19am EST.
- Housekeeping
- Board Of Directors (BOD) List

3. Reports on previous quarter (2018-2019 /1 QTR REPORTS)

- President:
- Vice President (VP):
- Secretary: Minutes / Agenda / Internal Board List
- Director of Resources (DOR): Financial Report
- Membership Director
- Alaska (AAL) Regional Director **Vacant**
- Central (ACE) Regional Director
- Eastern (AEA) Regional Director
- Great Lakes (AGL) Regional Director
- New England (ANE) Regional Director
- Northwest Mountain (ANM) Regional Director
- Southern (ASO) Regional Director
- Southwest (ASW) Regional Director
- Western Pacific (AWP) Regional Director

#### 4. Additional Reports (*only if requested by President*)

##### a. Appointed:

- i. Parliamentarian and Constitution & Bylaws: No report required by the President.
- ii. Webpage Admin: No report required by the President.
- iii. Historian: No report required by the President.
- iv. WATCH Editor: No report required by the President.
- v. Communications Administrator: No report required by the President.

##### b. Program Managers:

- i. Education/Career Development: No report required by the President.
- ii. Corporate Recruitment: No report required by the President.
- iii. National Conference Program Manager:
  - 2018 DC Conference Closeout:
    - Was not completed at 1 QTR meeting.
  - 2019 Conference (Long beach, CA) Chair:
    - Robin reported that they tasted the food and met with a company “Coast to Coast Conferences” provided by Long beach convention and tourism. Daytrip a few options. Met with WIA regarding their agenda, still waiting to see what Friday looks like. Main keynote speaker has been secured. Vanessa Shinnars is assisting with agenda and syllabus write up. Pins were ordered for conference. No giveaways have been decided. Is anyone interested in afterhours options (pub crawl, paint night or Harbor Cruise with dinner option.)
    - Hospitality suite is allowed. Not allowed to pour but beverages allowed in stateroom across the room then bring them to the suite.
    - Board Meeting can be scheduled for the 10<sup>th</sup> and 11<sup>th</sup>, pending on ROBIN checking with the hotel to make sure the space is available.
    - Filming: No discussion has taken place regarding the filming of the conference. Patti believes the cost was under \$6000 for last year and it included the founder’s interviews. More research needs to be done.
  - 2019 Conference (Ottawa, Canada) Chair:
    - NavCanda wants to be a big part of this conference. Sandy and Collen have had a few calls. They are anticipating giving their people duty time to attend the conference. She is anticipating more than 100 Canadian controllers attending the conference. They are working with the NavCanada conference people instead of Conference direct. They have the information on PWCs past 5 conferences. This is the conference prior to Rob Cook retiring in 2020. Sandy is working on the agenda and any issues that FAA may have due to it being in Canada.

iv. Saleable Coordinator (Pat Tiner):

- Payment Issue: Can we use PayPal or FourSquare? Yes, continue PayPal, we already have an account set up.
- SkyOne may have a payment option via their app, using PayPal? Patti asked Dina (Sky One) if there is a way we can accept payments and she said no, we still need a “middle man” such as PayPal or Square.
- Ordering ahead of time?
  - **RDs** can send a blast message to notify everyone of preordering opportunities of PWC merchandise on Facebook.

v. PWC Mentor Program: No report required by the President.

**5. Tentative dates and locations for future BOD meetings:**

- a. *September 2018*: 10-11 SEP 2018 (Mon/Tue) TELCON
- b. *January 2018* (Budget Meeting): MYR 14-15 JAN 2019 (Mon/Tue) South Carolina (hosted by ANE)
- c. *April 2019*: 11- 16 MAR 2019 (Sun/Sat) Long Beach, CA
- d. *June 2019*: 13-14 June 2019 (Fri/Sat) Boise, Iowa

**6. Establish goals for June 1, 2018 - May 31, 2019**

- I. Increase outreach:
  - a. PWC will host two ACE/STEM Camps
    - i. Alaska Ace Camp
    - ii. Maryland Ace Camp:
      - ❖ *It does not seem like it is going to happen. There seems to be no activity towards getting this accomplished. Jamie tried to follow up in June but did not get any response.*
  - b. PWC will support 12 ACE/STEM Camps
  - c. PWC will contact at least 12 schools to establish a relationship for future events/career days.
- II. Encourage, support and promote model work environment principles.
  - a. Work with the Office of Civil Rights to provide at least three training opportunities to the membership on the model Equal Employment Opportunity (EEO)/Work environment program.
    - ❖ *Spoke about designing something for conference training, like sexual assault to support individuals thru the process. Maybe do a panel discussion (HR, Legal, etc.) to talk to this. They also have different training they can offer. Kelly Boudelle can help Western. Robin Strickland is in Eastern. And we can get a POC in Central.*
- III. Increase visibility
  - a. Facilities: Visit 8 facilities.
    - ❖ *Christina Calvert will be visiting Alaska.*
  - b. International: Make one international visit.
    - ❖ *Went to South Africa 08/2018.*

**7. Old Business**

- a. Education Career & Development:
  - ❖ Proposal with SOP changes will no longer be submitted.
- b. PWC Legal Fees concerning Trademark application:
  - ❖ Paperwork has been filed.
  - ❖ We have to wait; it will be a few more months.
  - ❖ We can only anticipate filing fees.

**CLOSE**

OPEN

c. PWC International/Nonprofit Status:

- ❖ International chapters must wait until after trademark is in place, waiting for application approval.
- ❖ Nonprofit status is for the PWC Foundation/Scholarship still pending approval by the Federal government but recognized as a Nonprofit by the state of California.

OPEN

d. **Scholarship Coach/ Second Chance “Scholarship” Committee:** The purpose is to get in touch with scholarship applicants that did not win our scholarship and help them/coach them so they can have a better opportunity to apply next year. **JAMIE** will put something together on paper and gather the committee.

- ❖ The intent is to get the scholarship winners to mentor/give them the opportunity to resubmit the application under a “second chance” scholarship pool.
- ❖ **PATTI** and **JAIME** spoke: This will not be happening for 2017 non-scholarship recipients.
  - There has been no further discussion on this so **JENN** will reach out to Jamie. If nothing has been done, we will remove from minutes.

OPEN discussion for 2018

e. STEM/ACE event:

- ❖ Alaska for 2018 vote
  - Jenn and Christina are on course with this.
- ❖ Maryland for 2018. There was an employee association who will be hosting an event in Maryland and has invited PWC. Jamie is working with the Hispanic coalition to work this out. Faviola is getting back with PATTI on this.
  - This is a no go. Closed since NHCFAE did not follow thru. Alternate plans are:
    - ❖ **PATTI** will reach out to Vaughan College to replace this Maryland event.
    - ❖ **JENN** will reach out Texas State Technical Collage (TSTC)

OPEN

f. Create Facebook frame that PWC members can use as part of their profile picture.

- but **KRISTY** will ask a friend
  - ❖ Christie Johnson can help. Kristy will reach out to her.

OPEN

g. Next Day Animations ([www.nextdayanimations.com](http://www.nextdayanimations.com)) Question is...what is our story? Career day? Marketing? Stem Event? Is it still a popular thing? PATTI will get together with the representative to see what our cost would be and what the trend is.

- ❖ No interest in this. Removing from agenda.

CLOSED

h. Worksheet for Annual Reports: **JEN & AMY** will print it out and follow up.

- ❖ A draft will be provided to Patti.

OPEN

i. Career Councilor: Can we just develop a form letter to go out to the schools to remind them to invite PWC to career days. **JENN** will ask **MARIA** to develop the letter. Maria will get us the letter within the next month.

- ❖ Letter was completed. **JENN** will upload this to SharePoint.

CLOSED

## 8. Review Task List

a. **JENN:**

- ☐ Put the minutes on the member's only section.
- ✓ Follow Up with Maria on a form letter we can use to go out to the schools to remind them to invite PWC to career days. Jenn will upload the letter to SharePoint.

b. **PATTI:**

- ☐ Ask Courtney Wilkerson ACR1 to get a list of all POCs for all the service areas. NATCA is rolling out a respect campaign but we can put something out on our website.

- ✓ Ask Annie Andrews to see if the new hires are getting a corporate new hire webinar.
  - ❖ All EAs have the same struggles, this issue is being worked by Employee Forum.
- Proposal with SOP changes
- ✓ Ask Deana (sky one) if there is a way we can accept payments via SkyOne. Deana said no, we would have to use a third party to link it to our account. We currently use Square or PayPal.

c. KURT:

- Will send Robin a list of sponsors that need to have a PWC wine glass delivered. Robin currently has 10 PWC wine glasses.

d. LINDSEY:

- Payment for Saleables (Item 3 iv above)

e. KRISTY:

- Ask someone about creating a Facebook frame that PWC members can use as part of their profile picture.
  - She will play around with it and see what she can come up with. She will also reach out to Christie Johnson to see how she did hers.

9. New Business:

- a. Scholarship Flyer: **LOUISA** created a scholarship flyer to be shared during outreach events to increase applicant pool for scholarships. Form has been uploaded to SharePoint and the board was sent an email to indicate where it is located along with a copy.
- b. ATCA Ad: Lestor publishing (ATCA ad publisher) contacts Patti for what next ad would look like. Patti wants everyone input / ideas.
- c. BOD Meeting at Conference: Scheduled for March 10<sup>th</sup> and 11<sup>th</sup> pending on space availability at hotel. **ROBIN** will get back to us after speaking to Kurt.
- d. SharePoint usage: Activity is limited. We need to get on it more.
- e. Submitting Proposals according to the SOP: Proposals are to be uploaded to "Proposals" folder and then there will be a discussion for vote either at meeting or on SharePoint.
- f. PWC Store: **JENN** found a company who can set up the store/website for us and then PWC will run it on the background. They handle all the shipping and all for a nominal fee. Everyone concurred that this was a great idea. There are no upfront costs. The company handles everything. The **BOD** was asked to email JENN what two items they would like to see on this website for sale.
- g. BOD Conference Funding – Requirements Met?: RDs need to copy everyone on all the emails they send out monthly. Part of the requirement for the RDs is to communicate with the membership.
- h. Business Cards- New design was shared. If we update the cards, then we need to toss the old ones and order new ones. We need to keep consistency. Most people liked the new design however No agreement was reached so the conversation will continue.
- i. Day Trip (Board Meeting): Pub Crawl or Dinner Cruise. Most everyone wanted a Pub Crawl but considering that there are already a few after conference activities (sponsor event, networking event, etc) discussion remains whether it would be offered or not as an option.
- j. Employee Associations (EA) Conference Attendance/Booth Staffing: If you are interested in attending another EA conference, please contact Patti. LOUISA volunteered for CFC however since NATCA pays for their members, a NATCA person is preferred so she volunteered for FAAMA. SHAWNEISE volunteered for the NBCFAE. VONETTA volunteered for the NHCFAE.



## 10. Off Agenda:

- a. **Awards:** Start thinking about who you want to nominate for an award. National Award and Regional Award. Shawneise wants us to recognize Pat Tiner.
- b. **#iLook LikeAnAirTrafficController:** Glenda Newton from ICAO suggested for us a campaign using a hashtag similar to one currently going on called: #iLookLikeAnEngineer. The link was viewed: <https://www.youtube.com/watch?v=wV79kRfvGYI>. Everyone loved the idea. PATTI will speak to Kendra of Elevate Aviation to talk more about how to get this started.
- c. **International Travel:** Further research is being conducted concerning international travel for conference.



**d. Inventory:**

President – Patti Wilson	01 Runner
Vice President – Jennifer Lemmon	01 Circuit Vinyl Machine & Accessories 01 Runner 01 Table Popup 01 Floor Popup
Secretary – Louisa Ocasio	01 Floor Popup
Alaska (AAL) RD – <i>Vacant</i>	
Central (ACE) RD –	01 Floor Popup 01 Table Popup 01 Runner 1 Banner
Eastern (AEA) RD – Kelly Kohring	02 Floor Popups 01 Runner 1 White Banner 2 Power Cords (will contact ROBIN)
Great Lakes (AGL) RD – Shawneise Wright	01 Table Popup 01 Runner
New England (ANE) RD – Kristy Johnson	“nothing”
Northwest Mountain (NWM) RD- Aimee Shingleton	02 Table Popups 01 Runner
Southern (ASO) RD – Vonetta Lawton	“nothing”
Southwest (ASW) RD – Samirah Abdelfattah	01 Table Popup
Western Pacific (AWP) RD– Micah Freeman	01 Floor Popup 01 Runner
International RD- Christina	?
Director of Resources – Lindsey Knox	01 Laptop
Membership Director – Jenny Rubert	01 Table Popup
Parliamentarian – Robin Rush	02 Projectors

**Total 26 Inventory Items:**

- ☐ 01 Circuit Vinyl Machine
- ☐ 01 Laptop
- ☐ 02 Projectors
- ☐ 06 Floor Popups
- ☐ 07 Table Popups
- ☐ 07 Runners
- ☐ 02 Projectors

## 11. Proposals:

### a. Girls In Aviation Day/ Capitol Region Chapter/ Jaime M. Feger

#### Discussion:

- We already paid \$1,080 in a full page advertisement for WIA.
- There are other Girls in Aviation nationwide that are no cost. You can volunteer time not necessarily money.
- We had previously discussed limiting this type of activity to \$500.
- This proposal withdrawn to amend the amount and a new one **resubmitted**.

Resubmitted Proposal Attached.

Vote called by: Lindsey		Seconded by: VP Proxy/Calvert	
Vote	11	0	0

### a. PWC Succession Planning / Jenn Lemmon (via SharePoint)

- Good idea, especially thinking of where we want to be as an organization.
- Not necessary. Pres/VP is required to serve on the board before nomination, this gives them the time to develop and gain experience.
- Board receives training, this helps them prepare as well as encourage others to join the board.
- Money is better spent developing the board to serve membership better and attract volunteers.
- Cost is high for two people, it should be better spent on board training
- Past presidents have done a wonderful job without this
- Personal development is individual.
- Cost is expensive for two people. Not in favor.
- Good idea for people with no experience.
- Leadership training is great but the expense is unjustifiable. No gain to organization as a whole, only two people. Cost would be hard to explain to membership.
- Concerned about the cost.
- Succession planning for someone who we don't even know if's going to serve the organization is bad idea.
- Don't like training, it doesn't seem beneficial.
- In general, a few people liked it. Most people were concerned about the cost and didn't think it would serve the organization as a whole.

Vote called by: President		Seconded by: -No One-	
Vote	Yes X	No X	Abstain X

### b. Texas North Chapter for the GIAD / Christina Calvert (via SharePoint)

Vote called by:		Seconded by:	
Vote	Yes 8	No 0	Abstain 0

### c. Capital City Air Show / Patti Wilson (Via SharePoint)

Vote called by:		Seconded by:	
Vote	Yes 8	No 0	Abstain 0

## 12. Closing: Meeting adjourned to committee work.



**APPROVED**

**Professional Women Controllers, Inc.  
Proposal for Vote**

**Subject: Women in Aviation International(WAI)/Girls In Aviation Day(GIAD) hosted by the WAI Capitol Region Chapter on OCT 13, 2018**

**Statement of Issue (include background): One of PWCs goals is to support STEM/ACE camps. This is an opportunity for PWC to support its purpose, which is to encourage women to enter the ATC field.**

**Proposal: Support the WAI Capitol Region Chapter Girls in Aviation Day in the amount of \$500.**

**Items considered (Pros/Cons):**

**Pros: We are meeting our purpose in outreach efforts relating to STEM. PWC will increase its visibility with anywhere between 1,000 to 3,000 aviation enthusiasts in attendance at the Culpeper, VA Airfest. We will have a tabletop and floor display where we can put PWC promo items in their gift bags. PWC member will be there to answer questions about our organization as well as educated girls and parents about the air traffic control profession.**

**Cons: Cost.**

**Submitted By: Lindsey Knox (for Jamie Feger)      Date: 9/11/18**

**Professional Women Controllers, Inc.**  
**Proposal for Vote**

**NOT APPROVED**

**Subject:** PWC Succession Planning

**Statement of Issue (include background):** PWC needs to invest in its future leaders. The goal is to help individuals preparing to run for PWC President or Vice President feel ready to lead an international organization.

**Proposal:** Retain Jessica Grounds, Founder of Mine the Gap ([www.minthegap.com](http://www.minthegap.com)) to work with PWC at a cost of \$5,000 for two individuals. It would encompass eight sessions total starting with four individual sessions with Jessica and then four joint sessions. It would touch on leadership skills, facilitating skills, as well as individual assignments on helping hone these skills and help you further design and develop your vision for PWC's future.

**Items considered (Pros/Cons):**

**Pros:**

**Cons:**

**Submitted By:** \_\_\_\_\_  
Jenn Lemmon

**Date:** \_\_\_\_\_

**Professional Women Controllers  
Proposal for Vote**

**APPROVED**

**Subject: Texas North Chapter GIAD  
September 22, 2018**

**Statement of Issue (include background): One of PWCs goals is to support STEM/ACE camps. This is an opportunity for PWC to support its purpose which is to encourage women to enter the ATC field. This event is being coordinated by PWC member Chrissi Culver. Christina Calvert will be volunteering at the event.**

**Proposal: Support this GIAD event in the amount of \$250 to help cover the cost of providing this event for 2000 girls to attend.**

**Items to be Considered (Pros/Cons):**

**Pros: We are meeting our purpose. PWC will increase its visibility. PWC members will be at the event to promote our mission and speak with young girls about air traffic control.**

**Cons: Cost is \$250.**

**Submitted By: \_Christina Calvert\_\_\_\_\_**

**Date: \_July 25, 2018\_\_\_\_\_**

**APPROVED**

**Professional Women Controllers, Inc.**  
**Proposal for Vote**

**Subject: Launchpad, Capitol City Airshow, September 8-10, 2017**

**Statement of Issue (include background): One of PWCs goals is to support STEM/ACE camps. This is an opportunity for PWC to support its purpose which is to encourage women to enter the ATC field.**

**Proposal: Support Launchpad which is a STEM event for 225 underprivileged kids from the local area. This event is September 8 and only for the kids. September 9-10 the event is open to the public and expecting 10,000+ attendance.**

**Items to be Considered (Pros/Cons):**

**Pros: We are meeting our purpose. PWC will increase its visibility, we will have table top and floor display we will have a prominent signage at the event and acknowledgement.**

**Cons: Cost is \$500.**

**Submitted By: Patti Wilson**

**Date: 8-21-2017**

# Professional Women Controllers

An Association of Air Traffic Control Specialists

## QUARTERLY REPORT (June 2018 – August 2018)

### Meetings:

- National Employee Forum (NEF) telcon June 6-7, July 19 and August 23, 2018
- NEF Meet and Greet with -1s
- Special Emphasis Group, ESA August 23, 2018
- COO telcons – July 23, 2018
- Attended June BOD meeting June 11-12, 2018

### Board:

- Lots of communications with BOD for conference, website, BOD meeting etc.
- Infina joined us for a day and lunch social

### Regional:

- Attended afterhours social in Chicago, June
- Sent PWC bags to RDs
- Attended social in Los Angeles July 18, 2018

### Communications:

- Meeting with Jessica Grounds on succession planning
- Calls with Beth Mack, Tim Arel, Teri Bristol and Annie Andrews discussing the ICAO Global Gender Aviation Summit
- June 29 telcon with Glen Martin about conference/BOD meeting approval
- Calls with ACR ESA – Millie Strickland for sexual assault training
- Briefed my ATM on my activities
- Numerous telcons with FAA EAC Women's Committee

Membership: Mass email to members

### Recruitment:

- Call with ICAO South Africa, July 18, 2018
- Call with IAWA, July 27, 2018
- 2 calls with FAA HR about outreach in conjunction with PWC meetings

### Internal:

- Lots of coordination with National Conference Chair
- Coordination with 2018 and 2019 Conference committee
- Wrote articles for the WATCH

### External:

- IAWA and PWC mixer in Cape Town South Africa, August 7, 2018
- Attended the ICAO Global Gender Aviation Summit
- August 13 visited daycare in Langa, SA and donated bags, coloring books, crayons etc.
- Donated bags to "Pink Hat" girls in SA.

### Other significant Activities:

NAME: Patti Wilson  
OFFICE: President

DATE: August 2018



# Professional Women Controllers

An Association of Air Traffic Control Specialists

## QUARTERLY REPORT (June – Aug 2018)

### Meetings:

Attended Board of Directors June meeting in Chicago

### Telcons:

Numerous telecoms regarding Anchorage events

Telecoms with PWC President

Telecom with FAA Communications

Telcom with PWC President, Christina Calvert & Jessica Grounds regarding succession planning

### Regional:

### Communications:

Numerous emails to RDs.

Alaska Region member email

### Internal:

Wrote Watch articles, reviewed Watch edition.

Marketing items researched. Additional Pop-ups ordered

### External:

Attended Mystics event in DC

Coordinated with Kim's Place for a social in OKC

Talks with Texas State Technical College CTI program about speaking with their new class

NAME: Jenn Lemmon

OFFICE: Vice President

DATE: September 9, 2018

# Professional Women Controllers

An Association of Air Traffic Control Specialists

## Membership Director Quarterly Report (June – August 2018)

### Current PWC Membership:

Active Voting members \$312	-	375
Associate members \$156	-	36
International Member \$156/2yrs	-	5
Student members \$30	-	18
Alumnus members \$75	-	22
Charter/Honorary members	-	19
<b>Total Membership:</b>	-	<b>475</b>
Total New Members for the Quarter	-	10

### On-Going or New Task List items:

1. UPDATING MEMBERSHIP PROFILES IN ONLINE DATABASE: AS NEEDED
2. MAINTAINING MEMBERSHIP RENEWALS: MONTHLY
3. PROCESS ALL NEW MEMBERSHIP SIGN UPS: AS NEEDED
4. BIWEEKLY EVALUATION OF THE MEMBERSHIP DUES WITHHOLDING LIST FROM PAYROLL DEPT.
5. COORDINATE WITH NATIONAL CONFERENCE CHAIR TO UPADATE SPONSOR LIST: ANNUALLY
6. MANAGE NEW MEMBER PACKET SUPPLIES AS NEEDED: PRESIDENT BUSINESS CARDS, DWH FORMS, PENS, NAIL FILES, CORPORATE SPONSORS SHEET, BOD LIST SHEET COPIES, PINS, NEW MEMBER FOLDERS, AND WATCH COPIES.

List of 1st Quarter New Members:

Rachel Priggemeier, Pamela Butler, Loren Arbogast, Alexandra Officer, Tricia Murray, Theresa Ford, Eugene Edwards, Alok Jain, Olivia Tomlinson, Andrea Sullivan

NAME: Jenny Rubert  
OFFICE: Membership Director

DATE: September 10, 2018



# Board of Directors Quarterly Report

**QTR:**  
**Date:**  
**Region:**

**Attending the Board Meeting in Person:**

**Any changes to inventory in your possession to report:**

- **Conduct at least one Regional membership Communication a month**

Month			
Subject			

- **Conduct at least One Social/Training Event a year**

Date	Location	Name of Event	Number of Participants	Cost

- **Professional Events (Conference attendance, Meetings, Forums, etc.)**

Date	Location	Name of Event	PWC Activity	Cost

- **Participation in Telcons & Committees:**

Date	Host	Subject	Outcome

- **Inventory Items in your possession:**

--

Description of events listed above by date:



# Board of Directors Quarterly Report

**QTR:** \*Click to use Drop Down

**Date:** 09/09/2018

**Region:** AGL RD

**Attending the Board Meeting in Person:** Yes, via phone.

**Any changes to inventory in your possession to report:** No, I am accountable for PWC property in my inventory

- Conduct at least one Regional membership Communication a month**

Month	*Click to use Drop Down List *	*Click to use Drop Down List *	*Click to use Drop Down List *
Subject			

- Conduct at least One Social/Training Event a year**

Date	Location	Name of Event	Number of Participants	Cost
		Social and training event will be held in 3rd Quarter		

- Professional Events (Conference attendance, Meetings, Forums, etc.)**

Date	Location	Name of Event	PWC Activity	Cost
8/28/18	Chicago	NBCFAE Conference	Staffed PWC Table	0
8/29/18	Chicago	NBCFAE Conference	Staffed PWC Table	0
8/30/18	Chicago	NBCFAE Conference	Staffed PWC Table	0

- Participation in Telcons & Committees:**

Date	Host	Subject	Outcome
6/18/20	NBCFAE	PWC Conference participation	
7/23/20	NBCFAE	PWC Conference participation	
8/13/20	NBCFAE	PWC Conference participation	
6/11/18	PWC GLRD	PWC Board Meeting	Awesome
6/12/18	PWC GLRD	PWC Board Meeting	Awesome

- Inventory Items in your possession:**

1 Table top pop-up Give aways Box of bags 1 Table runner WATCH magazines
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Description of events listed above by date:



# Board of Directors Quarterly Report

**QTR:** 1st (June,Jul,Aug)

**Date:** 09/04/2018

**Region:** ASO RD

**Attending the Board Meeting in Person:** \*Click to use Drop Down List \*

**Any changes to inventory in your possession to report:** \* Click to use Drop Down List

• **Conduct at least one Regional membership Communication a month**

Month	1 QTR /JUN	1 QTR / JUL	1 QTR /AUG
Subject	PWC ASO Summer Greetings	HI in July Southern Region	Hey Southern Region it's August... a

• **Conduct at least One Social/Training Event a year**

Date	Location	Name of Event	Number of Participants	Cost

• **Professional Events (Conference attendance, Meetings, Forums, etc.)**

Date	Location	Name of Event	PWC Activity	Cost
8/24/18	Chattanooga, TN	Rosie Revisited: A Career Fair	table	150.00

• **Participation in Telcons & Committees:**

Date	Host	Subject	Outcome
6/11/18	Chicago, IL	Board Meeting	Attended
6/12/18	Chicago, IL	Board Meeting	Attended

• **Inventory Items in your possession:**

PWC Table runner and pop up, nail files, pens, sticky notes, membership cards,a box of PWC pull string bags, magnets, fans, gliders, WATCH magazines, Defense keyrings (50)

## Description of events listed above by date:

- June- \*Contacted Kate at Churchills Downs to see pricing for races and what they have going on when the Kentucky Derby isn't going on, for a possible event/social  
\*Met with ZTL XO to advise that I was the new Southern Regional Director  
\*Bought defense keyrings (50)
- July- \*Lisa Bradford (CLT Controller) emailed me about having an event in Charlotte, it will be a painting event/social on Monday September 24th from 6pm-9pm at Sweet Mama's.  
\*Contacted Freddie Greene (MIA Controller) about doing a joint event with NBCFAE and maybe Hispanic Coalition and he was interested (he is a member of all 3)  
\*Contacted Lorenzo Carroll in (Nassau Controller, safety officer, chief shop steward BATCU) about the controllers there becoming members of PWC and i told him about the conference in Long Beach he was interested he would like to further discuss with PWC at CFS  
\*Women in Aviation's Sonia Francis-Rolle emailed and talked to me about their Girls in Aviation Day and an Aviation Awareness Program they are incorporating into a STEM program that they will be teaching year-round. Also she advised about a Careers in Aviation Awareness Youth Expo they are planning for 2019 in Barbados, they are looking for volunteers and sponsors.  
\*Contacted Elizabeth to get more info on Rosie Revisited Career Fair she put me in touch with the organizer Sabrina Butcher.
- August- I couldn't make it for the Rosie Revisited Career Fair on August 24th but I did get a table for PWC and drop off swag and bags and made a board with current FAA job opportunities in case anyone there was interested in putting in and also met and spoke with Sabrina.



# Board of Directors Quarterly Report

**QTR:** 1st (June,Jul,Aug)

**Date:** 09/17/2017

**Region:** ASW RD

**Attending the Board Meeting in Person:** YES

**Any changes to inventory in your possession to report:** No, I am accountable for PWC property in my inventory.

- Conduct at least one Regional membership Communication a month**

Month	1 QTR /JUN	1 QTR / JUL	1 QTR /AUG
Subject	PWC GENERAL	PWC GENERAL	PWC GENERAL

- Conduct at least One Social/Training Event a year**

Date	Location	Name of Event	Number of Participants	Cost
07/12/2018	ALBUQUERQUE, NM	SOCIAL	3	\$0
08/04/2018	ALBUQUERQUE, NM	SOCIAL	3	\$0

- Professional Events (Conference attendance, Meetings, Forums, etc.)**

Date	Location	Name of Event	PWC Activity	Cost
06/06/2018	ALBUQUERQUE, NM	YOUTH AVIATION CAMP TUSKEGEE AIRMAN ALBQUQUERQUE STEM	ZAB Tour	\$0

- Participation in Telcons & Committees:**

Date	Host	Subject	Outcome
06/11-12/2018	CHICAGO, IL	BOD MEETING	SUCCESSFUL & PRODUCTIVE

- Inventory Items in your possession:**

200 PWC BAGS  
 1 PWC BREEZE BANNER STAND  
 1 BUNDLE OF PWC MEMBERSHIP INFO CARDS  
 1 BAG OF PWC PENS  
 40 PWC LOGO MAGNETS  
 20 PWC MAGAZINES  
 11 PWC ROUND FANS  
 8 PWC SUNGLASSES CLEANING CLOTH  
 5 PWC KEY CHAINS  
 4 PWC LANYARD PULLS

**Description of events listed above by date:**

**06/06/2018 YOUTH AVIATION CAMP — PROFESSIONAL EVENT  
TUSKEGEE AIRMAN ALBUQUERQUE  
ALL DAY ZAB TOUR OF ATC OPERATION & TECH OPS  
CLASSROOM LECTURE ON ATC CAREERS & BASIC THEORY OF ATC**

**07/12/2018 — SOCIAL EVENT  
LOCATION: ROSEMARY  
TIME: 2030-2200**

**08/04/2018 — SOCIAL EVENT  
LOCATION: ROSEMARY  
TIME: 1400-1600**