

West Scioto Area Commission – Zoning Committee
Wednesday, September 5, 2018 – 7:00pm
Minelli’s Pizza
Meeting Minutes

Committee members present: Committee Chair Bob Vance, Commissioner Rita Cabral (Vice-Chair), Commissioner Jo Leppert, Commissioner Larry Weber, Commissioner Kristen McKinley, Brian Endicott

Committee members not present: Commissioner Ben Watkinson.

Meeting called to order at 7:00pm

- 1) Approval of minutes from August 1, 2018, Zoning Committee Meeting.
 - a. Minutes were kept by Ms. Leppert.
 - b. Motion to approve by Ms. Cabral, Second by Mr. Weber. Motion passes 5-0 with Mr. Endicott abstaining (not present at meeting).
- 2) Mr. Vance noted he does not have minutes from June 27, 2018, meeting. Mr. Endicott will forward those to the committee.
- 3) Under New Business, Mr. Vance initiated a conversation on our requirements to archive Committee documents. Documents include (but perhaps are not limited to) Variances/Zoning Applications, Meeting Agendas and Minutes, and related e-mail correspondences. We are required to archive documents for two years. Ms. Cabral and Mr. Vance will purchase two plastic tubs to retain documents in during the retention period.
- 4) Under New Business, Mr. Endicott initiated a discussion on future meeting with no zoning applications or other business on the agenda. Ms. Cabral suggested that while our Area Commission is still young and developing, we should meet as scheduled and use the meeting Time to discuss organizational practices. The Committee agreed.
- 5) Under New Business Ms. Cabral discussed entities that should be invited to upcoming WSAC Commission Meetings.
 - a. Wagenbrenner Development: Ms. McKinley believes that Commission Chair Jessica Dyszel has initiated a conversation.
 - b. COTA: To discuss increased population density in our Commission Area and safety concerns at existing bus stops (i.e., no sidewalks for passengers waiting for buses on Trabue).
- 6) Next meeting dates:

WSAC Zoning Committee (Meeting at 7pm at Minelli’s Pizza 15 days prior to WSAC)

 - Wednesday, October 3, 2018
 - Wednesday, October 31, 2018
 - Wednesday, December 1, 2018

West Scioto Area Commission (Meetings at 7pm at Church of the Triumphant, 1001 Vera Pl)

 - Thursday, September 20, 2018
 - Thursday, October 18, 2018
 - Thursday, November 15, 2018
 - Thursday, December 20, 2018

Meeting adjourned, 7:45pm.