1.Incident Name:			2. Operational Period: Date from		m:	Date to:	
				Time fro	m:	Time to:	
3. Organization	Chart			INCIDENT COI	MMANDER		
			Y OFFICER				
			N OFFICER MATION OFFICER				
	OPERATIONS S CHIEF STAGING AREA MANAGER	SECTION	PLANNING SE	CTION CHIEF	LOGISTICS SEC CHIEF	FINANCE/ADMINIST SECTION CHIEF	RATION
BRANCH DIRECTOR	BRANCH DIRECTOR		DPERATIONS NCH DIRECTOR	RESOURCES UNIT LEADER	SERVICE BRANCH DIRECTOR	SUPPORT BRANCH DIRECTOR	TIME UNIT LEADER
DIVISION/GROUP SUPERVISOR		R SUPPORT GROUP UPERVISOR	AIR TACTICAL GROUP SUPERVISOR	SITUATION UNIT LEAD	COMMUNICATIONS UNIT	SUPPLY UNIT LEADER	PROCUREMENT UNIT LEADER
DIVISION/GROUP SUPERVISOR	DIVISION/GROUP SUPERVISOR	HELIBASE MANAGER	HELICOPTER COORDINATOR	DOCUMENTATION UNIT	MEDICAL UNIT LEADER	FACILITIES UNIT LEADER	COMPENSATION/CLAIN UNIT LEADER
DIVISION/GROUP SUPERVISOR	DIVISION/GROUP SUPERVISOR	HELISPOT MANAGER	AIR TANKER/FIXED-WING COORDINATOR	DEMOBILIZATION UNIT	FOOD UNIT LEADER	GROUND SUPPORT UNIT LEADER	COST UNIT LEADER
DIVISION/GROUP SUPERVISOR	DIVISION/GROUP SUPERVISOR	FIXED-WING BASE COORDINATOR		TECHNICAL SPECIALIS	TS		

ICS 207 Incident Organization Chart

Purpose. The Incident Organization Chart (ICS 207) provides a visual wall chart depicting the ICS organization position assignments for the incident. The ICS 207 is used to indicate what ICS organizational elements are currently activated and the names of personnel staffing each element. An actual organization will be event-specific. The size of the organization is dependent on the specifics and magnitude of the incident and is scalable and flexible. Personnel responsible for managing organizational positions are listed in each box as appropriate.

Preparation. The ICS 207 is prepared by the Resources Unit Leader and reviewed by the Incident Commander. Complete only the blocks where positions have been activated, and add additional blocks as needed, especially for Agency Representatives and all Operations Section organizational elements. For detailed information about positions, consult the NIMS ICS Field Operations Guide. The ICS 207 is intended to be used as a wall-size chart and printed on a plotter for better visibility. A chart is completed for each operational period, and updated when organizational changes occur.

Distribution. The ICS 207 is intended to be wall mounted at Incident Command Posts and other incident locations as needed, and is not intended to be part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit.

Notes:

- The ICS 207 is intended to be wall mounted (printed on a plotter). Document size can be modified based on individual needs.
- Also available as 8½ x 14 (legal size) chart.
- ICS allows for organizational flexibility, so the Intelligence/Investigative Function can be embedded in several different places within the organizational structure.
- Use additional pages if more than three branches are activated. Additional pages can be added based on individual need (such as to distinguish more Division/Groups and Branches as they are activated).

Block Number	Block Title	Instructions
1	Incident Name	Print the name assigned to the incident.
2	Operational Period Date and Time From Date and Time To	Enter the start date (month/day/year) and time (using the 24-hour dock) and end date and time for the operational period to which the form applies.
3	Organization Chart	Complete the incident organization chart. For all individuals, use at least the first initial and last name. List agency where it is appropriate, such as for Unified Commanders. If there is a shift change during the specified operational period, list both names, separated by a slash.
4	Prepared by Name Position/Title Signature Date/Time	Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).



