

NATIONAL VOTIVE SHRINE OF OUR LADY OF PROMPT SUCCOR NEW ORLEANS
INFORMATION FORM FOR RITE OF FUNERALS



NAME (Deceased): _____

DATE of BIRTH: _____ DATE of DEATH: _____

OLPS SHRINE AFFILIATION _____ If Alumna, Year _____

REQUESTED DATE FOR FUNERAL _____ DAY _____

TIME OF VISITATION (If Applicable) _____

TIME OF FUNERAL MASS _____

PRESIDING PRIEST _____

CHURCH PARISH OR MINISTRY _____

PHONE _____ E MAIL _____

(A priest or deacon who lives and ministers outside of the Archdiocese of New Orleans must attach a "Letter of Suitability" from his own Diocese.)

CONTACT MAKING REQUEST _____

RELATION TO THE DECEASED _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (Preferred) _____ E-MAIL ADDRESS _____

FUNERAL HOME MAKING ARRANGEMENTS _____

NAME OF CONTACT _____

PHONE (Preferred) _____ E-MAIL ADDRESS _____

WILL CASKET or CONTAINER for CREMATED REMAINS BE ON DISPLAY? _____

WILL A TABLE or EASEL BE NEEDED FOR A PHOTOGRAPH DISPLAY? _____

Please send in this request and your donation to:

National Votive Shrine of Our Lady of Prompt Succor

c/o Funeral Coordinator 2701 State Street New Orleans, Louisiana 70118

The Ursuline Sisters respectfully request that a donation be made to help cover the operation expenses of this special ceremony. A suggested offering of \$ 500 (or whatever is comfortable for your family) made to the *National Shrine of Our Lady of Prompt Succor* is sincerely appreciated and it enables the Shrine to continue to offer these special services for the faithful.

Questions? Please contact: **Mary Lee Berner Harris @ 504.473.6750** shrineolps@gmail.com

SUGGESTED FORMAT FOR FUNERAL MASS

PRELUDE MUSIC (IF THERE WILL BE MUSIC) _____

REMEMBRANCES by _____

(May take place at this time OR following the Communion Meditation)

Musician(s): _____

Instrument(s): _____

Cantor: _____ (Let the Presider know which parts of the Mass will be sung.)

RITE of RECEPTION

SPRINKLING with HOLY WATER and/or PLACING the PALL _____

OPENING or PROCESSIONAL MUSIC: _____

LITURGY of the WORD

READING #1: _____ Reader #1: _____

RESPONSORIAL PSALM: _____ Read or Sung by _____

READING #2: _____ Reader #2: _____

GOSPEL ACCLAMATION _____

GOSPEL _____

HOMILY

PRAYER of the FAITHFUL Read by _____

LITURGY of the EUCHARIST

OFFERTORY MUSIC: _____

PRESENTATION of the GIFTS by _____

— **SANCTUS**

MEMORIAL ACCLAMATION

DOXOLOGY and AMEN

COMMUNION RITE

THE LORD'S PRAYER

SIGN of PEACE

AGNUS DEI

COMMUNION

EUCHARISTIC MINISTER _____

COMMUNION MUSIC: _____

COMMUNION MEDITATION MUSIC: _____

FINAL COMMENDATION and BLESSING

RECESSIONAL MUSIC:

PALL BEARERS: _____

SPECIAL REQUESTS and NOTES:
