



NATIONAL VOTIVE SHRINE OF OUR LADY OF PROMPT SUCCOR NEW ORLEANS  
INFORMATION FORM FOR RITE OF BAPTISM

NAME (Candidate for Baptism) \_\_\_\_\_

D.O.B. \_\_\_\_\_ CITY & STATE \_\_\_\_\_

REQUESTED DATE \_\_\_\_\_ DAY \_\_\_\_\_ TIME \_\_\_\_\_

CONTACT MAKING REQUEST \_\_\_\_\_

RELATION TO CANDIDATE \_\_\_\_\_

URSULINE AFFILIATION \_\_\_\_\_

If Alumna, YEAR of GRADUATION \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (Preferred) \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME OF OFFICIANT (PRIEST OR DEACON) \_\_\_\_\_

PHONE \_\_\_\_\_ E MAIL \_\_\_\_\_

CHURCH PARISH or MINISTRY \_\_\_\_\_

(A priest or deacon who lives and ministers outside of the Archdiocese of New Orleans must attach a "Letter of Suitability" from his own Diocese.)

NAMES OF PARENTS \_\_\_\_\_

NAMES OF GODPARENTS \_\_\_\_\_

**Please send** in this request and your donation to the office of the *National Shrine of Our Lady of Prompt Succor* clo *Baptism Coordinator, 2734 Nashville Avenue, New Orleans, Louisiana 70115, but before you do so,*

- Please review the Archdiocese of New Orleans' POLICY ON BAPTISMS ;
- Please schedule a SACRAMENT of BAPTISM (1 hour) PREPARATORY CLASS at your Parish Church or at Holy Name of Jesus Parish Center. You may contact HNJ for a schedule and to register at [504.865.7430](tel:504.865.7430) ([sbranch@hnjchurch.org](mailto:sbranch@hnjchurch.org)). At least (1) Parent AND (1) Godparent must attend;
- Please complete the PARENT and GODPARENT TESTIMONIALS and have your Officiant sign the OFFICIANT'S Form. Your OFFICIANT must confirm that (1) parent and (1) godparent have completed the Baptism Prep. OLPS will inform Holy Name of Jesus Church that you have requested that your child be baptized at the Shrine of OLPS and that your paperwork will be forthcoming. In addition, at least (1) parent must present a Baptism certificate; at least (1) godparent must present a Baptism and Confirmation certificate.

*The Ursuline Sisters respectfully request that a donation be made to help cover the expenses of daily operation of the Shrine. A suggested donation of \$ 200 (or whatever is comfortable for your family) made to the National Shrine of Our Lady of Prompt Succor is sincerely appreciated and enables the Shrine to continue to offer these special services to the faithful.*

Questions? Please contact: Coordinator for Weddings, Funerals, Baptisms-Mary Lee Berner Harris  
504.473.6750 or 504.866.0200 [weddingsolps@gmail.com](mailto:weddingsolps@gmail.com) or [shrineolps@gmail.com](mailto:shrineolps@gmail.com)