

AKOMOLAFE SAMSON OLUJIDE

2017-2021

**BONDED AUTHORIZED NOTARY PUBLIC
AUTHORIZED TAX PREPARER
FORENSIC DOCUMENT RECOGNITION**

CORPORATE TRAINER – COBIT-5

- Train company's client in Cobit-5 and prepare participants to write Cobit-5 certification.
- Reporting the training activities and exercise to the operation director.

**OPTIMUM TAX PRO
TAX PREPARER AND BOOK KEEPER**

- ProTaxPro Tax Software
- Quickbooks online
- Taxaroo virtual workflow
- Tax nitro marketing software
- Social Media Marketing

2014 – 2015

OPERATION MANAGER,

- Established internal control systems and accounting processes
- Engaged in periodic systems audit for control purposes

2014

AUDIT MANAGER,

- Preparation of financial statements for the clients
- Computation of Capital Allowance and Tax Liability
- Preparation of financial statements

2013-2016

SAGE BUSINESS PARTNER

- CERTIFIED CONSULTANT SAGE 300CLOUD ERP, X3, CRM AND HR & PAYROL
- CERTIFIED CONSULTANT NORMING HR & PAYROLL AND ESS
- ON SITE SOFTWARE AND HARDWARE PREPARATION
- TRAINED CLIENTS' STAFF BASED ON THEIR JOB DESCRIPTION

2004 – 2012

ASSOCIATE PARTNER,

- Cost, Revenue and time planning & budgeting for all audit assignments
- Preparation of financial statements
- Review of existing audit programming and memorandum

1998, 2001

AUDIT CLERK ,

- Auditing of profit and loss accounts
- Casting and cross casting of spreadsheet

- Travelling to clients outstation offices
- Report writing of audit schedule assigned
- Peer review of audit work done
- Monthly review of members' financial cards
- Monthly stock taking and reporting with Microsoft excel.
- Monthly Preparation of payroll

PROFESSIONAL QUALIFICATIONS

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| <ul style="list-style-type: none"> ● Bsc Accounting ● Certified Consultant (Sage ERP, X3 & CRM) ● Certified Internal Control Auditors (CICA) ● Diploma – Co-operative Studies ● ISACA COBIT 5 | <ul style="list-style-type: none"> ● ICAN/ATSWA ● Senior Secondary Certificate ● Diploma – Computer Operations and Programming ● Certificate Cyber Security |
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SKILLS

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| <ul style="list-style-type: none"> ● 20+ Years of Accounting ● 20+ Years of Auditing and Assurance ● 10+ Years of Tax Preparation & Computations ● 5+ Years of Cash Flow Analysis ● 15+ Years of Business Administration ● 20+ Years of Business Communication ● 20+ Years of Ms Excel & Ms Word | <ul style="list-style-type: none"> ● 20+ Years of QuickBooks and Tally ● 7 Years of Sage ERP & Implementations ● 10+ Years of General Computing ● 10+ Years of Financial Reporting ● 15+ Years of General Office Management ● 1 year of Microsoft Dynamics |
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