



Montlake PTA Budget Information

The Montlake PTA has an annual budget with income mostly from fundraising and spending in six main categories: staffing grant, PTA administrative expenses, community programs, supplies for school, school enrichment and families in need funds. For the past two years, the expenses for the PTA have ranged between \$250,000 and \$350,000 a year. And fundraising has ranged between \$175,000 and \$240,000. Because of the pandemic, income and expenses have been difficult to predict.

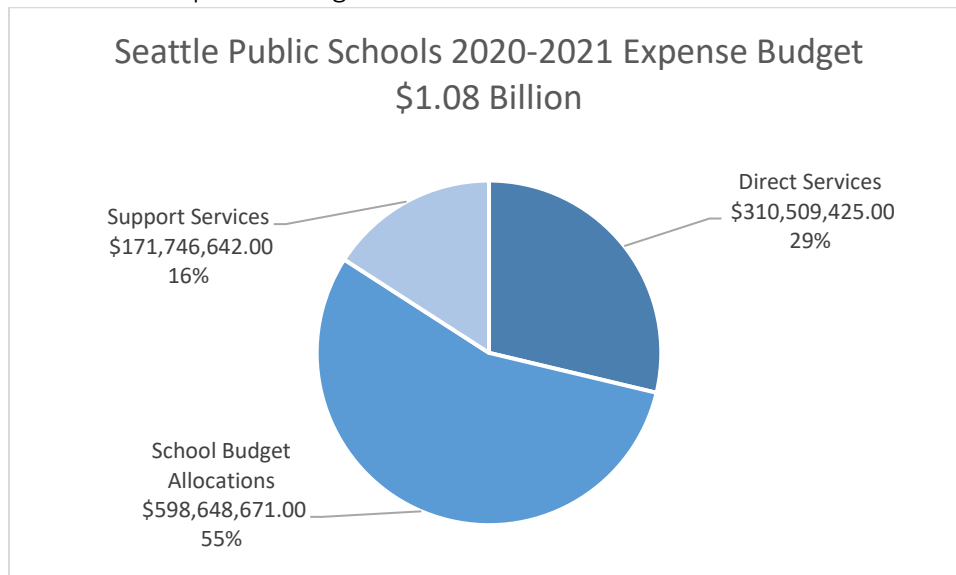
The PTA raises funds to provide staff and to cover expenses that should be provided by the school district. Schools in Washington State and especially in Seattle are not fully funded. The definition of a fully funded school is still lacking in services. With funds from the state and local levies, districts struggle to meet these lacking requirements. For more information about school funding, check these resources:

- [Stand for Children Washington Education Funding 101](#)
- [Washington State PTA Legislative Priority for School Funding](#)

Seattle Public Schools Budgeting Process

Seattle Public Schools publishes its budget each year. The [2020-2021 SPS Budget](#) spends \$1.08 billion with a \$63.5 million shortfall.

Seattle Public Schools Expense Budget



More than half of the district's budget is allocated to schools to manage. The remaining budget is spent on direct student services and support services. Direct student services refer to staff and supplies for

schools that are paid from a centrally held budget. Payment for nurses, food service workers and school transportation are part of the direct student services budget. The support services budget pays for staff that do not work in schools, but who help run the district.

SPS School Allocations

Each year, the decisions for the following academic year’s SPS budget and school allocations are made in February and then corrected in October once enrollment numbers are known. Based on enrollment predictions and a funding model to give more to schools with higher populations of students in poverty, each school receives a budget to pay for staff and supplies. The district uses a formula based on different student attributes and measures to assign each school into one of four tiers to attempt to identify students furthest from educational justice. Montlake is a Tier 4 school meaning that its student population is relatively wealthy and not underserved. For comparison, Lowell is a Tier 2 school and would qualify for more funds to address the needs of its students.

SPS uses the [Weighted Staffing Standard Model](#) to allocate teachers and staff to school. This model uses different factors to give more resources to schools with more needs. For example, teachers in elementary schools are allocated according to this formula based on class size and student poverty level.

Elementary Gen Ed Teacher Funding Ratios			
	Non-High Poverty Schools	High Poverty Schools > 40%	Very-High Poverty Schools > 75%
Kindergarten	20:1	18:1	18:1
1st Grade	20:1	18:1	18:1
2nd Grade	21:1	20:1	18:1
3rd Grade	24:1	20:1	18:1
4th Grade	27:1	27:1	27:1
5th Grade	27:1	27:1	27:1

Plus Preparation Conference & Planning (PCP) at 12.5%; allocations rounded up to nearest 1.0 FTE for Teachers and up to nearest 0.5 FTE for PCP.

The WSS model also allocates administrative staff, librarians, and nurses according to the number of students at the school. Assistant principals are assigned based on the number of teachers at the school and some schools, like Montlake, do not qualify for an assistant principal. Counselors are assigned based on poverty levels and most schools do not qualify for a school counselor or only receive a part-time counselor. Montlake does not qualify for a school counselor.

Note: the WSSM is reviewed each year. The budget for 2021-2022 will most likely use a different model and class sizes may increase to reduce costs.

Montlake Elementary School Allocation Budget

For the 2020-2021 school year, Montlake received \$2,564,467 as their allocation from the district. This budget provides for:

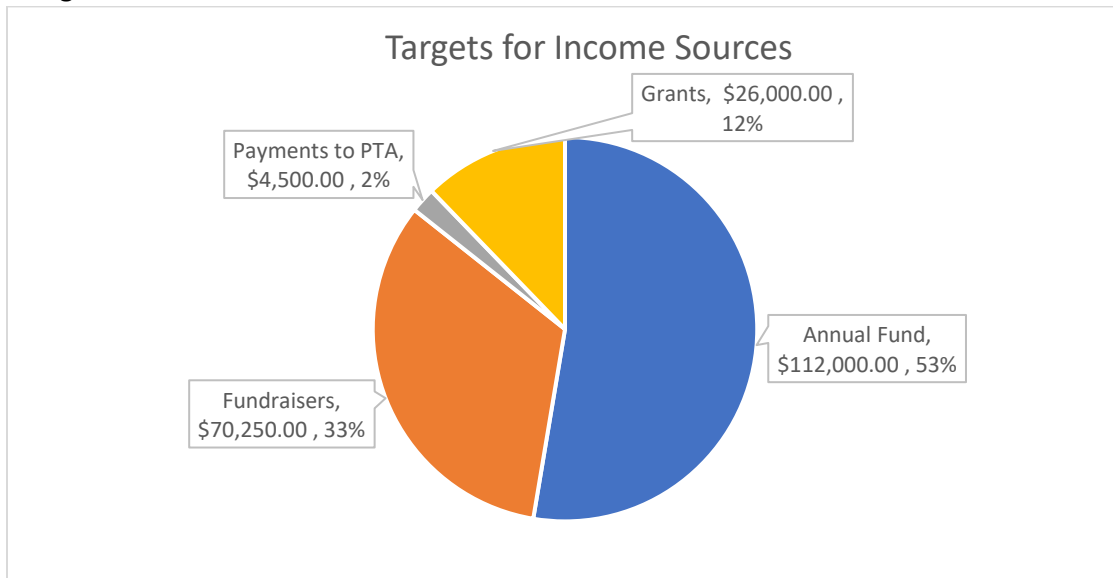
- 11 Teachers
- 1.5 Specialist Teachers (1.0 PE and 0.5 art teacher)
- 0.5 Librarian
- 1.6 Special Education Teachers
- 4 Instructional Assistants
- 1 Principal
- 1 Administrative Secretary
- 0.5 Administrative Assistant
- 0.2 Bilingual Teacher
- 0.2 Academic Interventionist
- 0.2 School Nurse

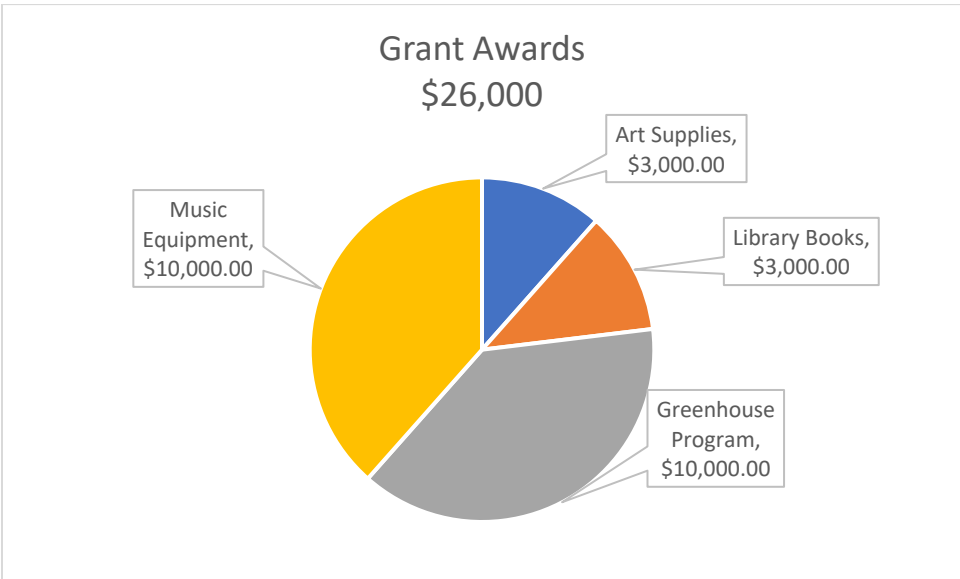
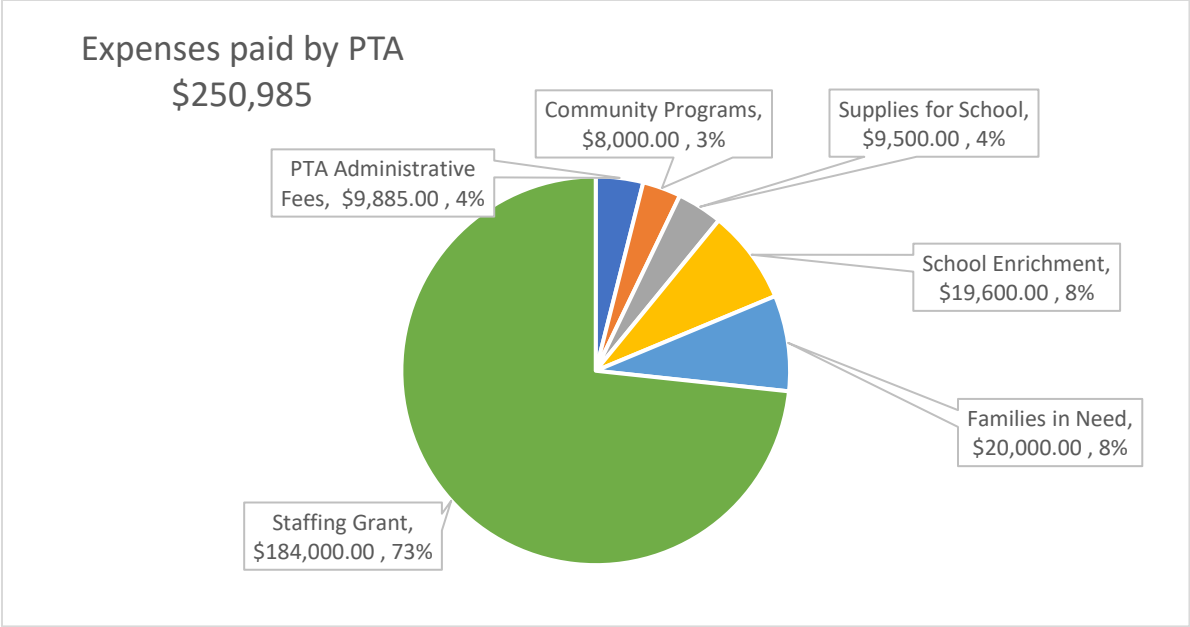
Montlake’s budget does not include an assistant principal or a counselor. This year, there were no corrections to the allocation that Montlake received in February of 2020. In other years, teachers were either added or taken away in October if enrollment was not as predicted.

Montlake PTA Budget

The Montlake PTA has been providing funds and a staffing grant to the school for many years. The PTA attempts to cover expenses and staff that the district does not provide. For the 2020-2021 year, the PTA started with \$241,000 in the bank and the approved PTA budget estimated \$160,000 in income to the PTA and \$250,000 in expenses paid by the PTA. In addition, the PTA helped to get \$26,000 in grants to pay for items that were paid by the PTA in past years.

Budget Overview





Expenses by Category

There are six expense categories: staffing grant, PTA administrative expenses, community programs, supplies for school, school enrichment and families in need funds. These expenses were approved in June, 2020 when it was unknown if school would resume in person or not for this school year.

Staffing Grant

The PTA provides a grant to Seattle Public Schools to provide additional staffing. The PTA does not pay for staff directly, as the staff are employees of Seattle Public Schools. The PTA will sign an agreement with the district to pay for staff positions and the district invoices the PTA each quarter with the actual hours and salary levels for these staff positions. For the 2020-2021 year, the PTA provided \$184,000 for the staffing grant to cover these positions:

0.5 Art Teacher (to make the art teacher full time)

0.4 Counselor (2 days per week)
0.4 Academic Interventionist (reading)
0.3 Office Assistant
2 Tutors (maximum allowed)

Note that the amount of the staffing grant is an estimate of what these positions will cost. The actual costs are based on hours worked and specific salary levels.

PTA Administrative Costs

The PTA pays fees for membership dues, licenses, permits, credit card processing and bank charges. The PTA also pays for subscriptions for QuickBooks (financial tracking software), Constant Contact (used for the newsletter and website) and Zoom. For this year, these costs are estimated to be just under \$10,000. Most of these fees will remain this year.

Community Programs

The PTA allocated \$8000 to pay for advocacy, events and diversity and inclusion education programs. Much of this budget will not be spent this year due to the pandemic.

School Enrichment

This year, the PTA allocated just under \$20,000 to pay for online subscriptions, assemblies, staff professional development and enrichment programs such as the Shakespeare program for fifth grade, Pacific Northwest Ballet program for third grade, and part of the expenses for fifth grade camp. This year, the PTA helped secure a \$10,000 grant to pay for the contract with Oxbow for the garden program and there is remaining funds for the science fair from a grant last year. The PTA has paid for online subscriptions (in addition to the subscription fees parents paid at the start of the year), and some staff development. Much of the remaining budget will go unspent due to the pandemic.

Supplies for School

The PTA provides funds for the staff to pay for classroom supplies and expenses so that teachers do not have to spend their own money for items they need in the classroom. There are funds for the classroom teachers and principal and funds for PE supplies. This year, the PTA helped to secure grants to pay \$3000 for art supplies, \$3000 for books for the library, and \$10,000 for music equipment.

Families in Need

This year, the PTA voted to have a fund for responding to the needs of the pandemic. This fund is expected to exist only for this year to address equitable access to remote learning and other emergency needs. (Usually, a much smaller Family in Needs fund is under Community Programs to pay for school items when families are unable to pay. This budget can pay for yearbooks, field trips, etc. Also, there has been a community donation to Lowell under Community Programs.)

2021-2022 PTA Budget

The PTA has started the budgeting process for the 2021-2022 year. The first step is to determine what level of spending we can comfortably provide for the staffing grant. That number will be shared with the BLT and they will decide how it is spent depending on the allocated funds the school receives from the district. Then, the rest of the PTA budget will be defined. The PTA general membership will vote on the full PTA budget by June.