

Resolution No. 1 2019

**RESOLUTION EXPRESSING SUPPORT OF THE
NORWOOD ADOPT-A-PARK PROGRAM**

WHEREAS, because Norwood's parks and other community spaces are an integral part of our community; and

WHEREAS, because the City wishes to promote cooperation between community members, groups and businesses to assist with funding, routine maintenance, clean up, and beautification of parks, open spaces, and trails, in light of the limitations on City funds and Public Works personnel for these purposes; and

WHEREAS, the City Administration, with the guidance of City Planner, Greg Orosz, has prepared a program description with easy-to-use standardized forms which will facilitate clear communication and cooperation between the City Administration and community members groups and businesses, as to specifically how those city stakeholders may commit to contribute to the maintenance and improvement of our parks, open spaces and trails, identifying 16 such areas; and

WHEREAS, over the past few months, the Program has been presented to citizens and groups, such as the Norwood Quality of Life Team, and has been considered and recommended by this Council's Parks, Recreation, Streets & Infrastructure Committee;

BE IT RESOLVED by the Council of the City of Norwood, State of Ohio, that:

The Council supports the Norwood Adopt-A-Park Program as described in the Program materials attached as Exhibit A, and encourages our community members, groups and businesses to participate with the City Administration to contribute, in all ways they can, to the Program's success, by improvement of any of the 16 parks and community spaces identified for improvement.

PASSED February 12, 2019
Date

Donna M. Laake
Donna M. Laake
President of Council

ATTEST:

Joseph S. Geers, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the 12th day of February, 2019, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the 13 day of February, 2019.

Joseph S. Geers
Joseph S. Geers
Clerk of Council

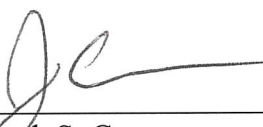
APPROVED 2/13/19
Date

Thomas F. Williams
Thomas F. Williams
Mayor

CERTIFICATION OF PUBLICATION:

Joseph S. Geers , the dully appointed Clerk of Council, attests that this ordinance was published in the

Enquirer on 3/1/19 and 3/8/19
(Name of Newspaper) (date) (date)



Joseph S. Geers
Clerk of Council

1st Reading 1/22/19
Date

2nd Reading 2/12/19
Date

3rd Reading 2/12/19
Date

All 3 Readings _____
Date

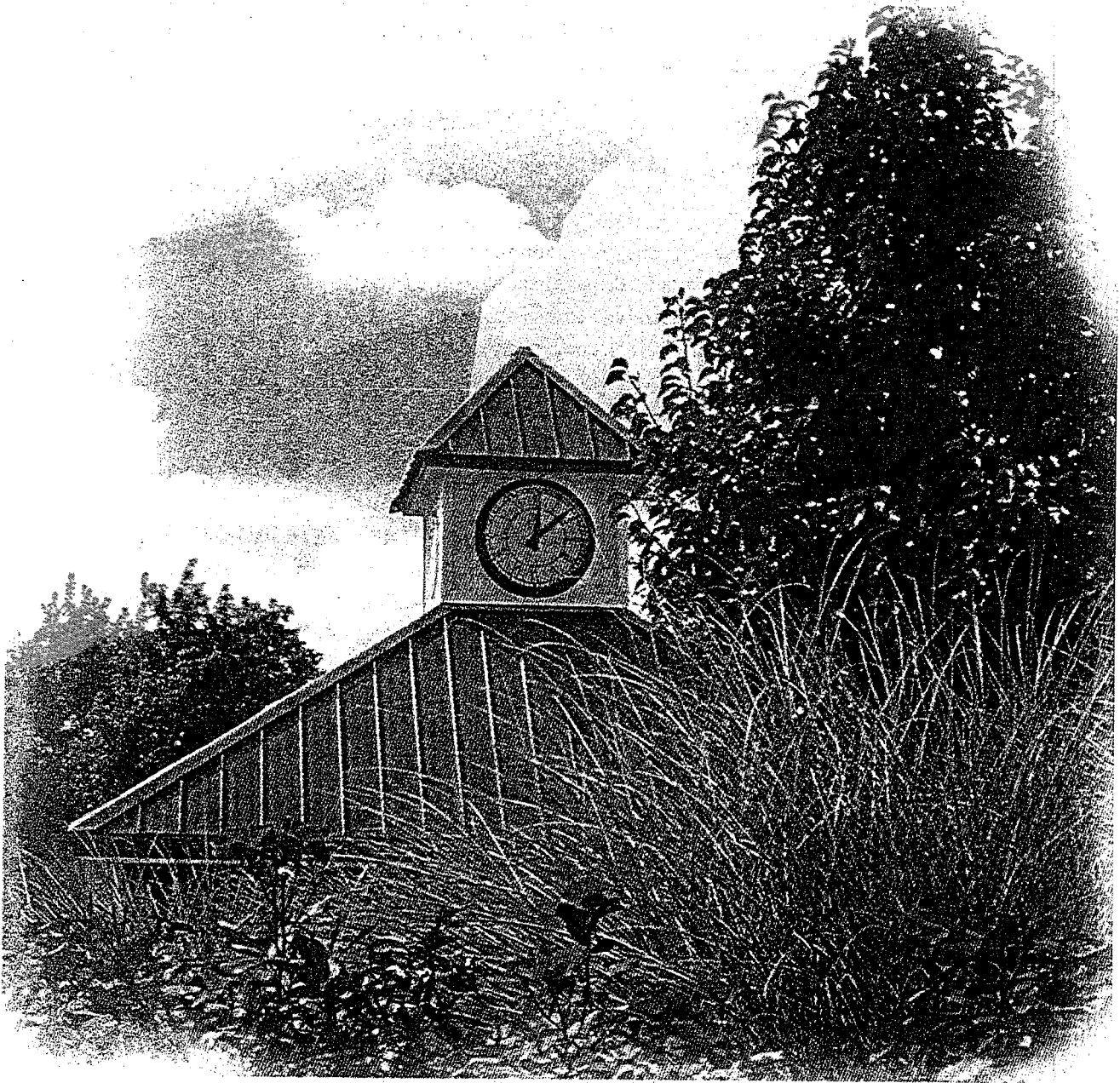
Tabled _____
Date

Vetoed _____
Date



NORWOOD

Adopt-A-Park Program





CITY OF NORWOOD

Adopt-A-Park Program



ECONOMIC

Often, park visitors notice litter left behind by careless park users, and may feel frustrated that our parks are treated this way. Now you can put those feelings into action. Given the acres of parkland and trails, it is often challenging to keep up with the tremendous use of our open spaces. Your volunteer efforts can make the difference in achieving the high standards we have for these important areas in our community. Economic benefits can also be seen when more people want to live or set up their business in our community because of our healthy and beautiful open spaces.

ENVIRONMENTAL

Your volunteer efforts and involvement in our parks increases public awareness of the importance of protecting our natural resources, generates pride in our park system, and demonstrates your commitment to this community and the environment. The effort also brings a variety of organizations together to help maintain the appearance of public parks, trails, and open spaces. As an individual, group, or business, you can create a better environment for yourself and your neighbors.

INDIVIDUAL

What better feeling can one have than the feeling of knowing you make a difference? You can improve the aesthetics of our community, the health of the environment, and the sense of pride our residents have in our park system. Volunteering keeps you active and outdoors, providing the many benefits of an active lifestyle.

WHAT YOU CAN DO

This program provides opportunities for individuals and groups to help improve and maintain our City's parks, trails, and open spaces. As a volunteer, you will have a unique opportunity to donate funds and services to the community and enjoy the results of your hard work. Volunteers become stewards of public lands by working to improve park areas in a meaningful way for all to enjoy. Volunteers can pick up litter, rake leaves, report park hazards and graffiti, weed courts and pathways, pull weeds, plant plants, paint park buildings, and report storm damage, illegal dumping, and other hazards. Possible groups include but are not limited to:

- Businesses and Corporations
- Neighborhood Associations
- Youth Groups
- Schools
- Scouts
- Church Groups
- Sports Organizations



CITY OF NORWOOD

Adopt-A-Park Program



HOW TO APPLY

1. Print and fill out the **Adopt-A-Park Program Application**.
2. Print and fill out the **Volunteer Service Agreement and Release** for the Group Leader and any other initial group members. Volunteers under 18 years of age must include a parent or guardian signature.
3. Fax, mail, or hand-deliver the forms to:
City of Norwood
Planning Department
4645 Montgomery Road
Norwood, Ohio 45212
Fax: 513-458-4510
4. City staff will review your adoption proposal. You will be contacted upon approval to set up an appointment for a training session.
5. No later than 30 days before your adoption term expires, AAP individuals or groups must submit a **Permit Renewal or Cancellation Form** to the Planning Department to renew or cancel their adoption activities.



CITY OF NORWOOD

Adopt-A-Park Program



VOLUNTEER SERVICE AGREEMENT AND RELEASE - VOLUNTEER CODE OF CONDUCT

THIS FORM MUST BE SIGNED BY ALL ADOPT-A-PARK VOLUNTEERS, AND THE PARENT OR GUARDIAN OF ANY VOLUNTEER UNDER THE AGE OF 18 YEARS PRIOR TO PERFORMING ANY WORK.

PERSONAL CONTACT INFORMATION

Organization with whom you are volunteering: _____

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact / Relationship / Phone: _____

Medical Background - please note any physical or medical conditions that should be considered in your assignment. _____

ASSUMPTIONS OF RISK

I am aware that engaging in an Adopt-A-Park activity may involve certain risks, dangers, and hazards. I agree to wear protective equipment including but not limited to gloves and eye protection and to follow all safety guidelines while participating to minimize any such risks. I freely accept and fully understand and assume all risks and dangers.

RELEASE OF LIABILITY

I agree to waive any and all claims against the City of Norwood and its employees and to release the City of Norwood and its employees of any and all liability for any loss, damage, injury, or expense, of whatever form or nature, for bodily injury, death, or property damage, that I may suffer as a result of participating in the Adopt-A-Park Program.

I have read and understand this release. I am aware that by signing this release, I am waiving certain rights that my heirs, next of kin, executors, administrators, and assigns may otherwise have against the City of Norwood and its employees.

I understand the City of Norwood may photograph or videotape the volunteer events or activity in which I am (or my child is) participating. I give my permission for the City to use photographs or videotape of me (or my child) for the purpose of promoting the City of Norwood and its services/programs. I give my permission with the following understanding: No compensation of any kind will be paid to me (or my child) at this time or in the future for the use of my (or my child's) likeness.

I also acknowledge and agree that my (or my child's) services are provided for the convenience of the City and may be terminated for any reason or for no reason and at any time by the City without prior notice or hearing.

I, the undersigned, certify that the information stated on this agreement and release is true, complete and correct to the best of my knowledge and belief and is made in good faith. Any false statements made by me may be used as a basis of rejection for this application or termination of volunteer services.

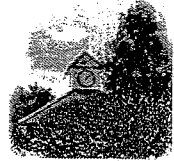
This agreement shall remain in effect until terminated in writing by either party.

Signature (Authorized Representative if Group)



CITY OF NORWOOD

Adopt-A-Park Program



GROUP MEMBER ADDITION/REMOVAL

Date: _____

Adopt-A-Park Group: _____

Group Spokesperson: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Members being added:

Name	Address	Phone
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Phone: _____ Email: _____

Each new member must complete and return a Volunteer Service Agreement and Release prior to beginning any volunteer work.

For Office Use Only

Date Received: _____ | Manuals Provided: Yes / No



CITY OF NORWOOD

Adopt-A-Park Program



ADVANCED TASK REQUEST FORM

Please complete and return this form if you or your group would like to perform an advanced task at your park. (This form should be returned at least 4 WEEKS PRIOR to proposed task date.) Advanced Tasks are tasks that will require approval and/or supervision from park staff. Tasks can include planting projects or plant removal, major pruning, painting, repainting park fixtures or building or any other task as determined by the City.

Group Name: _____

Group Contact Person: _____

Phone: _____ Email: _____

Park or Trail: _____

Proposed Task Date: _____ Alternate Task Date: _____

Please describe your proposed project (use additional sheet if needed): _____

Will you need:

Maintenance staff instruction and supervision?

Yes / No / Not Sure

Debris pick-up?

Yes / No / Not Sure

Additional volunteers?

Yes / No / Not Sure

Can you meet with Park staff to discuss details prior to activity?

Yes / No / Not Sure

I understand I may not perform this task until this form is approved by Park staff and that Park staff may deny the task at any time.

Volunteer Signature _____

Date _____

For office use only:

Will group leader need to meet with Park staff prior to approval? Yes / No

Will task require supervision & training? Yes / No

Approved/ Denied by: _____ Date: _____

Park staff assigned to train / supervise task: _____