



Departments of Public Service & Public Safety

NORWOOD CITY HALL
4645 MONTGOMERY ROAD
NORWOOD, OHIO 45212

BUILDING, HOUSING &
PROPERTY MAINTENANCE
PHONE (513) 458-4510
FAX (513) 458-4511

FIRE DIVISION
PHONE (513) 458-4550
FAX (513) 458-4551

EMS BILLING
PHONE (513) 458-4554
FAX (513) 458-4551

POLICE DIVISION
PHONE (513) 458-4521
FAX (513) 458-4524

POLICE RECORDS/
ALARM BILLING
PHONE (513) 458-4528
FAX (513) 458-4519

PUBLIC WORKS DIVISION
PHONE (513) 458-4615
FAX (513) 458-4622

WATER BILLING DEPT.
PHONE (513) 458-4518
FAX (513) 458-4516

Community Reinvestment Area (CRA)

Thank you for your interest in the City of Norwood, Ohio's Community Reinvestment Area (CRA). The information on this sheet is meant to help your experience with the CRA. Hopefully this information will also make the process more efficient.

The first thing you need to know is this information is for the renovation of residential owner occupied one or two family homes. Owner occupied condominiums with three or more units are also eligible to participate in the CRA program. *Legal nonconforming uses are **not eligible** for this program. Items such as dumpsters, fences, garages, landscaping, purchase or rental of tools are **not eligible** towards the CRA program.*

When you are applying for the CRA program you must do the following,

*** all permits must be paid and final inspection done before handing in CRA**

*** notarized CRA application**

*** a log sheet of the itemized receipts associated to the project (not older than 1 year)**

*** legible copy of the itemized receipts in order listed on the log sheet. (If the receipt is not itemized then an itemized invoice with proof of payment will be acceptable)**

Receipts over one year old are not eligible for the CRA program. The log is to include the date of the receipt, the store or company the receipt is from, a summary of what the receipt is for and the amount of the receipt that applies to the renovation of the home. There must be a total at the end of the log.

The Norwood Community Reinvestment Area application has to be completed by the Owner or the Owner's Affiant. The last four items are to be completed before a Notary Public. The application is then to be notarized.

You are now ready to submit to the Norwood Building Department.

The City of Norwood will then review your application and the supporting documentation for both completion and eligibility. Once your application is determined to be eligible the information will be forwarded to the Hamilton County Auditor.

Attached you will find a copy of the check sheet to help you determine completion and eligibility of your submitted documentation.

We hope this information is helpful.

"Gem of The Highlands"

APPLICANT USE ONLY

CRA Check Sheet Name: _____

Address: _____ Phone #: _____

Use: _____ Zone: _____

Date Received: _____ Time: _____

1. All Permits Paid and Completed (Final inspection from Building Dept):

Norwood Permits: Alteration _____ HVAC _____ Roof _____ Other _____
IBI _____
Hamilton County Plumbing _____

2. Application:

Project address _____

Parcel _____

Property Owner _____

Email _____

Telephone number _____

Project Address _____ City _____ State _____ Zip _____

Number of Documents _____ Total # of Pages _____ Total Amount of Expenses _____

To be completed **in front** of a Notary Public:

Property Owner _____

By Affiant print _____

By Affiant sign _____

To be completed **by** the Notary Public

Day _____

Year _____

Notary Public Signature / Seal _____

Notary Public expiration date _____

3. Log of receipts:

Date of purchase _____

Name of vendor or company _____

Description of eligible items _____

Eligible amount of the purchase _____

Within 1 year _____

Review/inspect log sheet for non-eligible items _____

TOTAL of the expenditures _____**4. Copies of receipts:**In order on log _____ Check for compliance _____ Check for **proof** of payment _____

City of Norwood, Ohio
Community Reinvestment Act (CRA)
Residential Application

City of Norwood Building Department
4645 Montgomery Road
Norwood, Ohio 45212
Phone: (513) 458-4510
Fax: (513) 458-4511

For Office Use Only
Received:

Project Address:	
Parcel #:	
Property Owner:	
Email & Telephone number	

I/we am/are applying for:

- Residential Remodel (1 to 2 units), Owner Occupied:
- Residential Remodel (3 or more units) Condominium, Owner Occupied
- Residential New Construction (1 to 2 units), Owner Occupied
- Residential New Construction (3 or more units) Condominium, Owner Occupied

CRA Program Criteria and Requirements

Residential Remodels

- 1-2 Units Owner Occupied, or 3 or more units condominium owner occupied
- Minimum of \$10,000 remodel construction investment
- Eligible for a 100% exemption of added value of the property for ten (10) years
- Application must be accompanied by expense receipts dated no more than one year prior

Residential New Construction

- 1-2 Units Owner Occupied, or 3 or more units condominium owner occupied
- Minimum of \$125,000 residential new construction investment
- Eligible for a 100% exemption of added value of the property for ten (10) years
- Application must be accompanied by expense receipts no later than six (6) months after occupancy permit date

Project Address: _____ City: _____ State: _____ Zip: _____

Attached Number of Documents: _____ Total Pages: _____

Total Amount of Expenses as shown on the Attached Documents; _____

Affiant states that the attached documents substantiate the expenses incurred for the work at the project address; that all the documented materials and the labor to install them have been incorporated solely into the work at the project address, have been paid in full, and that there are no other outstanding or unpaid expenses, suppliers or sub-contractors for the work at the project address.

Sworn to, affirmed and subscribed before me with supporting documents attached as being true and accurate.

Property Owner: _____

By Affiant: _____

Print, Sign & Date (before a Notary Public)

Address: _____

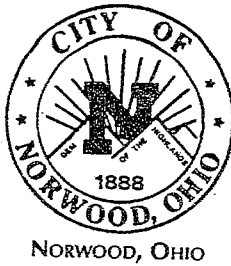
State of Ohio, County of Hamilton on this the _____ date of _____, 20____

(NAME OF COMPANY)

SAMPLE LOG SHEET

(ADDRESS OF CRA)

DATE	Company/Contractor	DESCRIPTION	Costs
11/9/2019	PICKENS WINDOW SERVICE		\$29.70
11/18/2019	UNITY ONE CABINETRY GRANITE LLC		\$2,589.74
12/13/2019	UNITY ONE CABINETRY GRANITE LLC		\$2,099.05
9/18/2019	AMAZON		\$639.86
11/25/2019	IBI INSPECTION		\$33.30
9/10/2019	GLASS BLOCK NINJAS		\$1,800
8/29/2019	HUBER LUMBER		\$2,220.16
9/4/2019	HUBER LUMBER		\$97.58
9/10/2019	HUBER LUMBER		\$382.23
9/12/2019	HUBER LUMBER		\$214
9/16/2019	HUBER LUMBER		\$19.58
9/17/2019	HUBER LUMBER		\$164.67
11/22/2019	HAGEDORN APPLIANCES, LLC		\$591.44
8/29/2019	JOHNSTONE CINCINNATI SOUTH		\$783.01
12/31/2019	SUBURBAN GLASS & SCREEN, LLC		\$1,397
10/3/2019	M&M DRYWALL SUPPLY		\$3,456.80
10/4/2019	M&M DRYWALL SUPPLY		\$3,165.82
11/13/2019	M&M DRYWALL SUPPLY		\$157.48
12/17/2019	2J SUPPLY INC- READING		\$1,598.53
12/17/2019	ABC SUPPLY CO. INC		\$78.94
9/6/2019	ABC SUPPLY CO. INC		\$1,023.14
9/6/2019	RITERUG		\$3,440.46
12/4/2019	KEIDEL SUPPLY CO. INC		\$680.55
9/13/2019	KEIDEL SUPPLY CO. INC		\$2,389.18
9/17/2019	KEIDEL SUPPLY CO. INC		\$258.24
10/18/2019	WINSUPPLY		\$9.79
11/19/2019	PEASE WAREHOUSE & KITCHEN SHOWROOM		\$1,511.34
10/4/2019	SHERWIN-WILLIAMS PAINT		\$251.97
10/28/2019	SHERWIN-WILLIAMS PAINT		\$363.85
8/7/2019	MUELLER ROOFING		\$6,266.76
12/16/2019	MUELLER ROOFING		\$1,154.53
8/7/2019	MUELLER ROOFING		\$2,126.41
11/20/2019	FLOOR DÉCOR		\$75.10
11/22/2019	FLOOR DÉCOR		\$631.02
8/12/2019	HOME DEPOT		\$347.71
8/19/2019	HOME DEPOT		\$15.99
8/22/2019	HOME DEPOT		\$191.61
8/28/2019	HOME DEPOT		\$239.05
8/29/2019	HOME DEPOT		\$30.36
8/30/2019	HOME DEPOT		\$19.40
9/3/2019	HOME DEPOT		\$94.25
9/5/2019	HOME DEPOT		\$101.99
		TOTAL	\$42,741.59



CERTIFICATION

I, Kenneth J. Crawford Clerk of Council
certify this is a true and correct copy of
Ordinance No. 14
This ordinance passed by the Council of
the City of Norwood, Ohio in a
regular session held 03/10/2015
[Signature]
20 of Council

Ordinance No. 14

**ORDINANCE AMENDING SECTION 14 OF ORDINANCE 18-2009 TO
EXTEND THE DURATION OF THE COMMUNITY REINVESTMENT
AREA PROGRAM UNDER OHIO REVISED CODE SECTIONS 3735.65
THROUGH 3735.70 AND DECLARING AN EMERGENCY.**

WHEREAS, Council adopted Ordinance No 18-2009 establishing a Community Reinvestment Area program within the City of Norwood; and,

WHEREAS, the Community Reinvestment Area program is set to expire on January 1, 2016; and,

WHEREAS, projects utilizing the Community Reinvestment Area program has brought significant economic and housing development to the City of Norwood; and,

WHEREAS, Section 14 of Ordinance 18-2009 permits Council to extend the duration of the Community Reinvestment Area program; and

WHEREAS, it is the desire of Council to continue the Community Reinvestment Area program; now therefore,

BE IT ORDAINED by the Council of the City of Norwood, State of Ohio, that:

SECTION 1. Section 14 of Ordinance 18-2009 entitled "Ordinance Implementing Sections 3735.65 Through 3735.70 of the Ohio Revised Code, Establishing and Describing the Boundaries of the Community Reinvestment Area, Designating a Housing Officer to Administer the Program, and Creating a Community Reinvestment Housing Council and Tax Incentive Review Council, and Making Certain Findings and Determinations in Connection with the Community Reinvestment Area, and Declaring an Emergency" is hereby amended to read as follows:

SECTION 14. The Community Reinvestment Program shall remain in effect until repealed by Council.

SECTION 2. All other sections and provisions of Ordinance No. 18-2009 shall remain in full force and effect.

SECTION 3. This Ordinance is hereby declared to be an emergency ordinance necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the City of Norwood and shall take effect immediately upon its adoption. The reason for said emergency is to continue an economic development program during a period of nationwide-economic uncertainty.

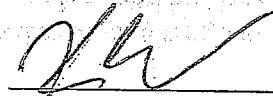
PASSED

March 10, 2015
Date

Donna M. Laake
Donna M. Laake
President of Council

ATTEST:

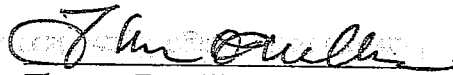
Kenneth J. Crawford, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the 10 day of March, 2015, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the 11 day of March, 2015.



Kenneth J. Crawford
Clerk of Council

APPROVED

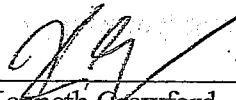
3/11/15
Date



Thomas F. Williams
Mayor

CERTIFICATION OF PUBLICATION:

Kenneth Crawford, the duly appointed Clerk of Council, attests that this Ordinance was published in the Cincinnati Enquirer on 03/16/15 and 03/23/15.
(Name of Newspaper) (date) (date)



Kenneth Crawford
Clerk of Council

ORDINANCE READINGS

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings 3/10/15
Date

Tabled _____
Date

Vetoed _____
Date