

**BUILDING/ZONING PERMIT APPLICATION**

Associated BP # \_\_\_\_\_  
 \_\_\_\_\_  
 (Name of Business)

1. STREET ADDRESS & SUITE #: \_\_\_\_\_
2. ZONING: \_\_\_\_\_ OCCUPANCY: \_\_\_\_\_ PARCEL NUMBER: \_\_\_\_\_
3.  Residential Property (RCO)       Commercial Property (OBC)

	NAME	STREET ADDRESS	CITY	STATE	ZIP	PHONE/FAX
OWNER						
CONTRACTOR						
PLANS BY						

**4. TYPE OF IMPROVEMENT**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> New Building        | <input type="checkbox"/> Garage                 | <input type="checkbox"/> Deck                        |
| <input type="checkbox"/> Alteration          | <input type="checkbox"/> Hood System            | <input type="checkbox"/> Pool (Above-Ground)         |
| <input type="checkbox"/> Addition            | <input type="checkbox"/> HVAC # of Units: _____ | <input type="checkbox"/> Pool (In-Ground)            |
| <input type="checkbox"/> Repair/Replacement  | _____ Furnace      _____ Air Conditioner        | <input type="checkbox"/> Fence                       |
| <input type="checkbox"/> Change of Use       | _____ Commercial      _____ Residential         | <input type="checkbox"/> Shed                        |
| <input type="checkbox"/> Change of Occupancy | _____ Replacement      _____ New                | <input type="checkbox"/> Sign ID: _____ SQ FT: _____ |
| <input type="checkbox"/> Fire Alarm          | _____ Electric      _____ Gas      _____ Oil    | <input type="checkbox"/> Wrecking/Moving             |
| <input type="checkbox"/> Fire Suppression    | _____ New System; drawings & specs required     | <input type="checkbox"/> Other (specify) _____       |
| _____ Sprinkler      _____ Hood              |   |  |

5. DESCRIPTION OF WORK: \_\_\_\_\_

6. COST: Estimate cost of construction/improvement for which this application is being made: \$ \_\_\_\_\_

**7. USE OF THIS BUILDING AND PREMISES:**

- Existing Use: \_\_\_\_\_  Proposed Use: \_\_\_\_\_

8. TOTAL FLOOR AREA FOR NEW BUILDINGS/GARAGES/SHEDS/ADDITIONS/DECKS: \_\_\_\_\_

The owner of this building and undersigned, do hereby covenant and agree with all the laws of the State of Ohio and the ordinances of the City of Norwood pertaining to building(s), and to construct the proposed building(s) or structure(s) or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and certify that the information and statements given on this application, drawings and specifications to the best of their knowledge, true and correct.

Application by \_\_\_\_\_ Date: \_\_\_\_\_  
 Owner or Agent's Name (Print & Sign) (phone number)

**DO NOT WRITE BELOW THIS LINE**  
 (Office Use Only)

Required Review/upfront Fee \$ \_\_\_\_\_  
 Permit or Zoning Fee \$ \_\_\_\_\_  
 Fine \$ \_\_\_\_\_  
 OBC 3% (Commercial) \$ \_\_\_\_\_  
 RCO 1% (Residential) \$ \_\_\_\_\_  
**Total** \$ \_\_\_\_\_  
**Balance Due** \$ \_\_\_\_\_

Payment:  Cash  Check  Credit Card Receipt # \_\_\_\_\_

Plans Examiner Approval: \_\_\_\_\_ Date Plans Approved: \_\_\_\_\_

**Construction Type:** \_\_\_\_\_ **Use Group:** \_\_\_\_\_

Building/Zoning Official Approval \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_

