

City of Norwood

Board of Building Appeals, Board of Zoning Appeals, Property Maintenance Board of Appeals and Planning Commission Application

4645 Montgomery Road
 Norwood, OH 45212
 Phone: (513) 458-4510
 Fax: (513) 458-4511
 www.norwoodbuilding.org

For Office Use Only
 Received:

Project Address:

Property Owner:

Address:

Applicant:

Address:

Phone & Email

The Applicant/Agent hereby seeks to apply for the area variance, administrative appeal, map change amendment or conditional use indicated below of the City of Norwood Zoning Code; along with the plats, plans, and other data hereto attached and made a part of this case for the project address listed. I/We as (applicants/property owners/and or agents) have read and understand the City of Norwood application and hearing process. I hereby depose and say that all the above statements and exhibits transmitted herewith are true. I/we do also grant the City of Norwood access to the property in question for purposes of case review.

I/we am/are applying for a:

BZA Zoning Variance & Conditional Use: For: _____ \$ _____
 Please **describe** variance request details in a separate letter
 Please **attach** the following required information:

- 12 copies of site plans, floor plans and elevations
- For commercial property a list of all property owners lying within 200 feet of any part of the property on which the variance is proposed, including their addresses and permanent parcel numbers.
- For One –Four Family properties a list of adjacent and abutting property owners.

BZA, BBA & PMBA Administrative Appeal: For: _____ \$ _____
 Please **describe** appeal request details in a separate letter
 Please **attach** the following required information:

- 12 copies of site plans, floor plans and elevations

Planning Commission Map Amendment & Plan Review For: _____ \$ _____
 Please **describe** conditional use request details in a separate letter
 Please **attach** the following required information:

- 12 copies of site plans, floor plans and elevations
- A list of all property owners lying within 200 feet of any part of the property, including their addresses and permanent parcel numbers

Applicant/Agent Signature _____ Date: _____

*** **Property Owner Signature & telephone number** (if different from applicant) _____ Date: _____

A filing fee shall accompany this completed application. Please make check payable to *City of Norwood*.
THERE SHALL BE NO REFUND OR PART THEREOF ONCE PUBLIC NOTICE HAS BEEN GIVEN.