

City of Norwood
Board of Building Appeals, Board of Zoning Appeals, Property Maintenance Board
of Appeals and Planning Commission Application

4645 Montgomery Road
Norwood, Ohio 45212
Phone: (513) 458-4510
Fax: (513) 458-4511
www.norwoodohio.gov

For Office Use Only Received:

Property Address: _____
Property Owner: _____
Address: _____
Phone # & Email: _____

Applicant: _____
Address: _____
Phone & Email: _____

The Applicant/Agent hereby seeks to apply for the area variance, administrative appeal, map change amendment or conditional use indicated below of the City of Norwood Zoning Code; along with the plats, plans, and other data hereto attached and made a part of this case for the project address listed. I/We as (applicants/property owners/and or agents) have read and understand the City of Norwood application and hearing process. I hereby depose and say that all the above statements and exhibits transmitted herewith are true. I/We do also grant the City of Norwood access to the property in question for the purposes of case review.

I/We am/are applying for a:

BZA Zoning Variance & Conditional Use: For: _____ \$ _____
Please **describe** variance request details in a separate letter
Please **attach** the following required information:

- 12 copies of site plans, floor plans and elevations
- For commercial property a list of all property owners lying within 200 feet of any part of the property on which the variance is proposed, including their addresses and permanent parcel numbers
- For One-Four Family properties a list of adjacent ad abutting property owners.

BZA, BBA & PMBA Administrative Appeal: For: _____ \$ _____
Please **describe** appeal request details in a separate letter
Please **attach** the following information:

- 12 copies of site plans, floor plans and elevations.

Planning Commission Map Amendment & Plan Review For: _____ \$ _____

- 12 copies of site plans, floor plans and elevations
- a list of all property owners lying within 200 feet of any part of the property on which the variance is proposed, including their addresses and permanent parcel numbers

Applicant/Agent Signature

Date:

****Property Owner Signature, telephone number & email address (if different from applicant)

Date:

A FILLING FEE SHALL ACCOMPANY THIS COMPLETED APPLICATION. Please make check payable to the City of Norwood.
THERE SHALL BE NO REFUND OR PART THEREOF ONCE PUBLIC NOTICE HAS BEEN GIVEN.