

MEETING INFORMATION

Date: Tuesday, September 12, 2023
Time: 8:00 AM
Location: Alcott - Lunchroom
Invitees: FOA Board Member attendance required.

MINUTES

I. Call Meeting to Order

Board Members Present:

In Attendance: Elaine, Heidi, Shannon, Suzanne, Myra, Jason, Sarah, Suzanne, Amran, Marisa, Ron

Quorum Present: Yes

Alcott Leadership Rep Present: Yes

II. Approval of Minutes from prior meeting(s): Yes

III. Acknowledgements and Recaps*

- Boo hoo breakfast
- Staff breakfast
- Movie on the Turf
- Steak 48 Volunteer Thank you Party
- Parents Night Social (after Curriculum night)

*Please send write-ups to suzannelerario436@gmail.com by end of month.

IV. Treasurer Report

Treasurer Report 09/12/2023

Total assets: \$784,405

Grant disbursements:

\$30,000 for maker space

\$6,585 for athletic dept. tents

FY23-24 YTD grant disbursements: \$37,466

Notable since last meeting:

\$3,985 for first audit/tax return payment

\$1,697 for second movie on turf payment

V. Leadership Report

- After school programs
 - Apollo - after care
 - CSMA - paid for programming
 - OST - over 40 teacher/staff led programs
- Maker space update
 - 5/6th grades kickoff in the space - problem-solving as well as creation space
- Curriculum and wellness initiatives moving forward
- Grant money for electrical, AC, fencing, plumbing bathrooms, parking lot (resurfacing) in progress
- Staffing updates
 - (2) full time K-aides
 - (2) Special Needs teachers
 - Mr. Harrold is the Primary Science teacher
 - Ms. Yang (Mandarin) and Mr. Song Assistant teacher
- Next Coffee Talk - Sept 27 @ 6pm (virtual)

VI. Upcoming events

- Fall Fest - Pledge Drive Kick Off
 - Marisa to introduce Ms. Karrel before cheerleaders and Jesse White Tumblers for speech kicking off pledge drive
- Pledge Drive - \$1300 per student. Will have raffle for first 50 donations and first 100 donations
- Trivia Night (Thursday, Oct 5) 7-9pm @ Duffy's

VII. Items for Discussion

- Room Parent Coordinator update
 - 7th Coordinator needed - Suzanne to reach out to the grade
- Corporate Sponsorship Drive update
 - Send communications after pledge drive
 - Goal \$ in by end of December for 2024
- After school programming
 - Research expanding OST opportunities in spring
 - Parent-led volunteer OST programs winter/spring
 - Add to Newsletter
 - Must be Level 1
 - Consider asking for specific roles, ie yoga teacher, yearbook, newspaper
- Silent Auction Prep
 - Ron updated previous donor list
 - Myra has list of businesses that may be able to donate
 - Check list to see if you have relationships with listed businesses for asking
 - End of October start asking

- Pledge drive
 - Raffles during Fall Fest
- Trivia night/social
 - Keep event during Pledge Drive week
- Capital projects
 - Flood lights on the building
 - Electronic message board @ corner of Orchard and Wrightwood
 - Michelle Smith had committed to paying in 2017
 - Will reach out to Timmy Knudsen
 - Will reach out regarding increasing % of EMC on sign
- Makerspace
 - 75% done with design
 - Add to next Newsletters
 - Soft opening - official “ribbon cutting” TBD
- Primary science
 - Update during Leadership report
- Potential Dine-in - will discuss possible post-school sponsored event, ie after cross country meet
- LSC forms
- Website
 - 85% ready

VIII. New Business