

**CENTRAL NEBRASKA SENIOR  
GOLF ASSOCIATION  
BY-LAWS**  
(Adopted 8/22/2016)  
(As Amended 8/20/2018)

**Article I - NAME**

The name of this nonprofit association shall be the Central Nebraska Senior Golf Association (CNSGA).

**Article II - PURPOSE**

**First:** To stimulate interest in golf through the Central Nebraska Senior Golf Association by bringing together a group of golfers with common interests to promote fun and competition in the game of golf.

**Second:** To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to promote and conserve the best interests and true spirit of the game of golf.

**Third:** To provide an authoritative body to govern and conduct CNSGA business and competitions.

**Fourth:** To encourage youth participation in golf through youth programs, education, and scholarships.

**Article III - MEMBERSHIP**

Section 1. Membership shall be available to all men 50 years of age or older at any time during the current calendar year.

Section 2. Membership in the CNSGA is individual and non-transferable. Membership includes the payment of the annual dues set by the CNSGA Board of Directors.

Section 3. Membership in the CNSGA will be on an annual basis expiring on October 31.

Section 4. In the event that any member of the CNSGA shall commit any act which reflects discredit or disrepute or shall refuse or neglect to comply shall be subject to suspension or expulsion. Such member shall receive written notice and has the right to be heard at any regular meeting or special board meeting called for such purpose.

Section 5. The annual membership meeting of the Central Nebraska Senior Golf Association shall be held in conjunction with the annual Memorial Tournament or at a date as directed by the CNSGA Board of Directors.

Section 6. A legal quorum at any annual membership meeting shall be the members present in person. Each member shall be entitled one vote and is of good standing with the CNSGA.

Section 7. All membership fees and dues shall be established by the Board of Directors from time to time in such amounts as they deem to be adequate to operate and maintain the association.

**Article IV – DUES AND FINANCES**

Section 1. The Board of Directors shall establish annual dues.

Section 2. Annual dues shall be paid before participation in a CNSGA event of the current year.

Section 3. Membership dues shall be used to pay administration costs, scholarships, prizes, and other cost/expenses as approved by the CNSGA Board.

Section 4. Fiscal year for the CNSGA will be November 1 through October 31.

Section 5. The President shall direct an annual audit of the financial records of the CNSGA after the fiscal year.

## **Article V - BOARD OF DIRECTORS**

Section 1. The Board of Directors shall consist of twelve members in good standing with the Central Nebraska Senior Golf Association and they shall exercise all powers of management of the association.

Section 2. The elected board members shall serve for a term of 3 years or until their successors are elected and assume office. Directors shall be elected each year at the annual membership meeting of the CNSGA and will assume office following the meeting.

Section 3. Prior to the annual membership meeting, the President shall appoint a nominating committee consisting of three board members to seek and encourage members to run for election. Prior to the annual membership meeting, this committee shall submit to the President the names of the nominees and shall post upon the association's website a list of nominees to fill any vacancies for the term of office. Names of other interested members may be nominated from the floor of the annual membership meeting and may be written on the ballot.

Section 4. Voting shall be on a written ballot at the annual membership meeting or electronic ballot prior to the annual membership meeting. Those names receiving the greatest number of votes cast shall be declared to be elected. *In the case of a tie vote for a director position, the two or more tying candidates will abide by a random coin flip to determine which one will fill the position. (Amended 8/20/2018 at Annual Membership Meeting)*

Section 5. The President shall appoint a committee of three judges who are not candidates of the election for the vote count.

Section 6. All open board vacancies shall be filled by the order of votes received at the CNSGA annual meeting.

Section 7. In the case of any vacancy through death, resignation, disqualification or other cause, the unexpired term of the director shall remain vacant. An election at the next annual membership meeting shall fill the vacancy.

Section 8. Meetings of the CNSGA Board of Directors shall be held annually or at the call of the President or any three Board members with at least seven (7) days' notice to all members of the time, place, and date. A majority of the Board shall constitute a quorum.

## **Article VII - OFFICERS AND COMMITTEES**

Section 1. The Board of Directors shall authorize and define the powers and duties of all committees. Chairmen and members of all committees shall be appointed by the President. The President and Executive Director shall be ex-officio members of all committees except the nominating and auditing committees.

Section 2. All committees that may be deemed necessary or advisable to the association will be appointed by the President annually. Such committees may include the Scholarship Committee, Youth Golf Committee, Budget Committee, Nominating Committee, and Audit Committee. (Amended 8/20/2018 at Annual Membership Meeting)

Section 3. The elected officers shall perform the duties provided in this section and such other duties as are prescribed for the office in these bylaws by the Board of Directors.

Section 4. The officers of the Board shall include the President, Vice President, Secretary, and Treasurer. The actions of all officers are subject to the approval of the Board of Directors. All elected officers must be a member of the current Board of Directors.

President is a position elected by the Board and shall:

- preside at all meetings of the Association and Board of Directors;
- appoint the chairmen and members of all committees
- be authorized to sign checks;
- be an ex-officio member of all committees except the Nominating and Audit Committees.
- break ties resulting from votes of the Board and membership, EXCEPT elections for Director positions and special elections. (Amended 8/20/2018 at Annual Membership Meeting)

Vice-President is a position elected by the Board and shall:

- perform the duties of the president in his absence or at his request;

Secretary is a position elected by the Board and shall:

- maintain a record of all meetings of the Association and the Board of Directors;
- maintain a current file of all club records, bylaws, and standing rules;
- maintain a roster of all paid CNSGA members;
- prepare an agenda for each meeting of the Board or the membership;
- send meeting reminders to the Board and membership;
- report on the affairs of the Association at each meeting;
- handle all routine correspondence;
- maintain and have available a current copy of the CNSGA By-laws;
- have a copy of CNSGA By-Laws available during all CNSGA meetings;
- maintain and update yearly the membership information booklet;
- deliver to all members the tournament schedule, entry forms and tournament policies;
- provide written and electronic ballots for the annual membership meeting;
- send periodic tournament information to the Board and membership;
- maintain the association's website

Treasurer is a position elected by the Board and shall:

- be custodian of all funds held in the Association's accounts;
- be authorized to sign checks for authorized expenses;
- present a written statement of finances at all Association meetings;
- provide an accounting of CNSGA expenditures to the Board annually or at the request of three or more board members;
- maintain an accurate balance of all CNSGA accounts;
- present budget guidelines at the annual board meeting for approval;
- assist in preparation of the annual CNSGA budget;
- present all records ready for audit as directed by the President;
- collect and deposit all funds due the association in the proper account;
- annually file all required IRS reports including IRS Form 990 (tax exempt report) and 1099.

Tournament Director is an independent contracted position appointed by the Board and shall:

- be responsible for overseeing all phases of tournaments and event outings;
- formulate and establish the annual tournament schedule;
- formulate and establish tournament formats with the approval of the Board;
- formulate and establish tournament policies with the approval of the Board;
- negotiate and execute tournament agreements with Host Clubs;
- communicate and enforce formats and policies with the Tournament Hosts;
- send periodic tournament information to Secretary for distribution to members and Board;

Executive Director is a position appointed at the option the Board and shall:

- be responsible for the normal day to day business of running the association;
- assist and advise President, V. President, Secretary, Treasurer, and Tournament Director;
- communicate directly with the Board on relevant association matters;
- be authorized to sign checks for authorized expenses;
- communicate with members, host clubs, and Board on association activities;
- be an ex-official member of all committees except the Nominating and Audit Committees.

### **Article VIII – EXECUTIVE COMMITTEE**

Section 1. The Executive Committee shall be composed of three (3) members, the President, the Vice President, and the Treasurer.

Section 2. The Powers and duties pursuant to authority delegated to it by the Board, the Executive Committee, during the interval between Board meetings, may act for the Board on all matters of business unless otherwise restricted by these bylaws. It shall assist the President in the performance of the duties of that office, and shall perform such other assignments as it is directed to do by the Board. The Executive Committee is empowered to exercise the powers of the full Board with respect to any matter that, in the opinion of the Board chair, should not be postponed until the next scheduled meeting of the Board. Despite that grant of authority, the Executive Committee does not have the power or the authority of the Board with respect to certain key actions, such as: a) set the budget; b) fill Board vacancies; c) hire or dismiss personnel; d) fix compensation; and e) adopt, amend, or repeal the articles or bylaws.

Section 3. The Executive Committee shall meet at the call of the President via in person, email, phone or visual computer application.

Section 4. The President shall preside at all meetings of the Executive Committee, and may designate a secretary pro-tem to keep the minutes of the proceedings and the business transacted. Actions of the Committee shall be reported to the Board for approval at its next meeting.

### **Article IX - AMENDMENTS TO BY-LAWS**

Section 1. The bylaws may be amended at any Board meeting of the Association by a two-thirds (2/3) vote of all votes cast, provided notice of the proposed amendments has been given to Board members at least thirty (30) days prior to the meeting. Such action shall not be effective until approved by a majority vote of the members of Central Nebraska Senior Golf Association at the Annual Meeting held in accordance with the provisions contained herein.