



# CLEANING *checklist*

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Start Time: \_\_\_\_\_

End Time: \_\_\_\_\_

## KITCHEN

- High Dust
- Collect trash/replace liner
- Dust window coverings
- Dust windowsills/wall decor/shelves
- Clean microwave inside/outside
- Wipe fingerprints/smudges off cabinet fronts
- Wipe glass door to deck or sunroom
- Clean top of exhaust fan
- Clean stovetop and front
- Clean countertop and back splash
- Wipe fridge top, front, side(s)
- Wipe island counter exterior
- Wipe dishwasher front
- Wipe light switches & door frame
- Clean baseboards
- Vacuum/Mop floor
- \_\_\_\_\_

## HALF BATHROOM

- High dust
- Collect trash, replace liner
- Dust windowsills & shelves/wall decor
- Clean counters, sink, cabinet fronts
- Clean mirror & light fixture
- Clean toilet inside, outside, behind
- Clean tub/shower and surround OR toilet
- Straighten or replace towels
- Clean baseboards
- Vacuum/Mop floor
- \_\_\_\_\_

## BAR ROOM/REC ROOM

- High Dust
- Collect trash/replace liner
- Dust window coverings
- Wash bar counter
- Wipe window smudges
- Wipe light switches & door frames
- Wipe down stools
- Clean baseboards
- Vacuum/Mop floor
- \_\_\_\_\_
- \_\_\_\_\_

## MAIN BATHROOM

- High dust
- Collect trash, replace liner
- Dust window coverings
- Dust windowsills & shelves/wall decor
- Clean tub/shower and surround
- Clean mirrors & light fixture(s)
- Wipe all cabinet fronts
- Clean counter, sink(s), taps, vanity
- Scrub/rinse shower stall
- Dry glass doors
- Wipe light switch/doorframe
- Clean toilet inside, outside, behind
- Straighten or fold towels
- Clean baseboards
- Vacuum inside closet
- Vacuum/Mop floor
- \_\_\_\_\_
- \_\_\_\_\_

## PRIMARY BEDROOM

- High dust
- Collect trash, replace liner
- Dust window coverings
- Dust windowsills
- Wipe window smudges
- Dust furniture & wall decor
- Wipe light switches & door frame
- Clean mirrors
- Clean baseboards
- Vacuum/mop floor
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## DINING ROOM

- High dust
- Dust window coverings
- Dust windowsills
- Wipe window smudges
- Dust furniture & wall decor
- Wipe light switches & door frame
- Wipe table & chairs
- Clean baseboards
- Vacuum/mop floor
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## ADDITIONAL BEDROOM(S)

- High dust
- Collect trash, replace liner
- Dust window coverings
- Dust windowsills
- Wipe window smudges
- Dust furniture/wall decor/mirrors
- Wipe light switches & door frame
- Clean baseboards
- Vacuum/mop floor
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## LIVING ROOM

- High dust
- Dust window coverings
- Dust windowsills
- Wipe window smudges
- Dust furniture & wall decorations
- Wipe shelves/fireplace/mantle
- Wipe light switches & door frame
- Wipe table & chairs
- Clean baseboards
- Vacuum/mop floor
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## TV ROOM

- High dust
- Collect trash, replace liner
- Dust window coverings/sills
- Wipe window smudges
- Dust TV/electronic devices
- Clean window smudges
- Dust furniture & wall decor
- Wipe light switches & door frame
- Clean baseboards
- Vacuum/mop floor
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## GARAGE ENTRANCE

- High dust
- Dust window coverings/sills
- Wipe window smudges
- Wipe counter/cabinets
- Dust furniture & wall decor
- Wipe light switches & door frame
- Straighten shoes
- Clean baseboards
- Vacuum/mop floor
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## OFFICE

- High dust
- Collect trash, replace liner
- Dust window coverings
- Dust windowsills
- Clean window smudges
- Dust furniture/shelves/wall decor
- Dust computer/electronic devices
- Dust sitting area
- Wipe light switches & door frame
- Clean baseboards
- Vacuum/mop floor

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## FAMILY/EXERCISE ROOM

- High dust
- Collect trash, replace liner
- Dust window coverings
- Dust windowsills
- Clean window smudges
- Dust shelves/wall decor
- Damp wipe exercise equipment
- Dust TV/electronic devices
- Wipe light switches & door frame
- Clean mirrors
- Clean baseboards
- Vacuum/mop floor

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## LAUNDRY ROOM

- High dust
- Collect trash, replace liner
- Dust window coverings/sills
- Clean window smudges
- Wipe washer & dryer exterior
- Dust furniture/shelves/wall decor
- Dust computer/electronic devices
- Dust sitting area
- Wipe light switches & door frame
- Clean baseboards
- Vacuum/mop floor

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## Notes & Special Requests

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*Thank!*

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