

SUSAN ROBINSON SCHOOL OF BALLET – COVID-19 SAFETY GUIDELINES AUGUST 2020

Please see below the changes we will be implementing for the Autumn term and beyond as necessary.

1. Please drop your child at the door, **it will not be possible for any parents** to wait in in any of the venues.

There will be a Matron/DBS parent in attendance who will see the children safely in and out of the class. The matron/volunteer will wear a face mask/covering. If any registered Matrons/DBS checked parents are able to volunteer, please email Pelita on sroballet.adm@gmail.com

2. Where possible we will be introducing a one way system in the Halls we use, however this will not be possible in every venue.

Byfleet Hall/Svetlana

- a. Children will come in through the main door, no parents will be allowed past this point, a matron will be in attendance during each class and will open the main door to avoid contamination of door.
- b. Prior to entering the main hall the children will wait on the left hand side of the waiting area.
- c. After their classes the children will leave by the side door of the Methodist (near Svetlana) parents need to be ready to collect their children from this exit point. We would ask that parents do not obstruct the alleyway and wait at the iron gate for their child. If their class has been in Svetlana they will enter through the Methodist main hall and exit from Svetlana door near the gate.
- d. At Byfleet Methodist Hall the main toilets will not be open for our use, our students are to use the **Disabled WC only**. There will be adequate supply of wipes, soap, hand towels etc and this WC will be cleaned regularly during the sessions.
- e. The kitchen and Bishop room will be completely out of bounds and there will be no facility for children to change at the Hall.

St Dunstons, St Marys and Mayford Village Hall.

It will be possible to operate a one way system in Mayford Village Hall, parents will bring children to the main door where they will be greeted by a matron. Parents should collect from the side of the hall where the children will exit via the side door. There will be designated toilets for our use at this venue which will be cleaned regularly.

At St Marys and St Dunstons we are awaiting further COVID-19 advice from these venues regarding toilet arrangements and the possibility of a one way system. It is likely however that the entry and exit points will be the same so in these venues children must wait until the previous class has exited the building before entering.

Again, there will be a matron/DBS helper in attendance to ensure this transition is as smooth as possible.

3. In all venues the children should come to class in something that is very easy to change out of and have their dance wear underneath and their hair in a bun.
4. Inside the halls they should remove their outdoor shoes and put them straight into their bag/or box (bags not too big please) (or box?) and put on their dance shoes. Outdoor shoes should not on any account be worn inside the actual dance studio. In modern dance class soft jazz shoes or ballet shoes must be worn – **no barefeet**
5. On entering the studio each child must use the hand sanitiser provided.
6. They will then place their belongings (in a bag or box) at the side where indicated by the teacher, taking care not to touch other children's belongings.
7. In class the teachers will have marked out a 2m box/markers to help the students to maintain the 2m social distancing.
8. The teachers will also try to maintain 2m social distancing and will stay near their music player within a 2m box wherever possible however with very young children in certain circumstances this is may not always be possible.
9. When class has finished the children will use the hand sanitiser before exiting the studio.
10. Parents should be ready to collect their child on time from class.
11. The doors and windows of all studios will be left open to ensure adequate ventilation and air circulation.
12. Please be aware that the teachers will need to thoroughly clean and sanitise the studio between each classes and **therefore there will likely be a short delay (5 minutes approx) to class start times.** we would ask for your patience and understanding with this.
13. We would ask that drinking water only in a bottle is brought to class.... if children have come from school and need to eat, we request that they do so at home or in the car before they come to ballet/dance. In cases where students have 2 classes back to back in Byfleet there will be allocated chairs for them to have a quick (non-messy) snack. This will be over-seen by a Matron.
14. Due to the large size of some classes these have been split to adhere to safety advice on the number of children permissible in each class. We would ask for your understanding and co-operation with this as we may not have the flexibility to move children to suit individual requests.
14. We would ask that parents keep contact information upto date and inform Pelita of any changes to phone numbers/email addresses. This information is mandatory in the event of Test and Trace being necessary.
15. Very importantly please **DO NOT** send your child to class if they have any of the Coronavirus symptoms.
 - **High Temperature**
 - **New Continuous Cough**
 - **Loss of, or change to, sense of taste or smell**

16. Parents/carers are asked to notify SRB if a student or member of their household are suspected or tested positively for COVID-19.

If member of staff or member of their household have any symptoms students who have had classes with that staff member will be notified.

Any student who displays symptoms of COVID-19 during class to be collected from studio immediately. Parents to ensure their emergency contact details held by SRB are up to date.