



SEVENTH PLANNING DISTRICT CONSORTIUM WORKFORCE DEVELOPMENT BOARD MEETING AGENDA

Friday, July 11, 2025 at 11:30 a.m. | Every Warrior Center | 4000 Viking Drive, Suite A, Bossier City, LA 71111

CALL TO ORDER AND WELCOME MATT WHEELER
Chairperson, Workforce Development Board

Pledge of Allegiance to the Flag Bruce Roberts
Vice-Chairperson, Workforce Development Board

Invocation Nicholas Olsen
WIOA Program Manager, CDC

ROLL CALL OF MEMBERS AND INTRODUCTION OF GUESTS JULIE MOORE
Operations/Communications Manager, CDC

PUBLIC COMMENT MATT WHEELER

MINUTES AND APPROVALS

Acknowledgment of LWDB Member Appointments & Resignations..... Matt Wheeler
Approval of Board Meeting Minutes from April 11, 2025 Matt Wheeler
Approval of Renewal Option 1 - Employer of Record Contract (6/1/25 - 5/31/26)..... Matt Wheeler
Approval of Renewal Option 1 - One-Stop Operator Contract (10/1/25 - 9/30/26) Matt Wheeler
Review and Approval of LWDA 70 Policies Matt Wheeler
LWDB 70 Annual Code of Conduct and Conflict of Interest Policy Review & Statement..... Matt Wheeler
Approval of WIOA 2024-2025 Proposed Operating Budget..... Matt Wheeler

REPORTS

Financial Report..... Candle Sattler
Director of Workforce Development, CDC
Program Manager's Report..... Nicholas Olsen
WIOA Activities Report..... Chaquana Harper-Wells
Assistant Program Manager of WIOA, CDC
WIOA Performance Report..... Rachel Milner
WIOA Compliance Monitor, CDC
Business Service's Report..... Mark Colwick
Business Services Representative, CDC
Youth Business Service's Report..... Natalie O'Rourke & Kisha Newsom
Youth Business Services Representatives, CDC
Monitor's Report..... Craig Sheppert
Senior Program Monitor / EO Coordinator, CDC
One-Stop Operator Report Robin Berry
One-Stop Operations Manager

OLD BUSINESS (IF ANY) MATT WHEELER

Update on the Approval of Region 7 WIOA Regional/Local Plan PY 24-27..... Candle Sattler
Update on 2023 Single Audit Report for LWDA 70..... Candle Sattler

NEW BUSINESS (IF ANY) MATT WHEELER

ANNOUNCEMENTS

Personal Financial Disclosure and Ethics Candle Sattler

ADJOURNMENT..... MATT WHEELER

Next Workforce Development Board Meeting - Friday, October 10, 2025
Location: The Every Warrior Center, 4000 Viking Drive, Suite A, Bossier City, LA 71111