



THE COORDINATING & DEVELOPMENT CORPORATION

5210 Hollywood Avenue • P.O. Box 37005 • Shreveport, Louisiana 71133-7005
Phone/TDD: (318) 632-2022 • Fax: (318) 632-2099 • E-mail: info@cdconline.org
Website: www.cdconline.org

Jack “Bump” Skaggs, President and CEO

SEVENTH PLANNING DISTRICT CONSORTIUM LWDA 70 AND SHREVEPORT LOCAL WORKFORCE DEVELOPMENT BOARD LWDA 71 WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Tuesday, October 15, 2019 at 5:30 p.m.

Silver Star Smokehouse, Bossier City, LA 71111

I. **Call to Order, Invocation, and Roll Call:**

Ms. Katrina Early, Chairperson for The Shreveport Local Workforce Development Board, called the meeting to order at 5:48 p.m. Mr. Brent Moreland, Business Manager with the International Brotherhood of Electrical Workers Local 194, said the Pledge of Allegiance to the Flag; Mr. John “Chuck” Vaughan III, Regional Manager 2 with Louisiana Rehabilitation Services, gave the invocation; Ms. Susan Butler, Administrative Assistant with The Coordinating & Development Corporation, called roll for the Board members of LWDA 70, and Ms. Kathy Brown, Administrative Assistant with The City of Shreveport, called roll for the Board members of LWDA 71. The minutes of the meeting were recorded.

Members in Attendance for LWDA 70: Treva Askey, Michael Barrett, Julie Bass, Michael Chamlee, Lynne Given, Patrick Harrington, Matt LaFisca, Victor McGee, Patricia Moore, Brent Moreland, Bruce Roberts, and John “Chuck” Vaughan III.

Members Not in Attendance for LWDA 70: Leighton Allen, Jeremy Ashby, Nakeeta Demery, Mary Duncan, Ashley Ezell, Eugene Fremaux II, Brandon Hillman, Dr. Earl Meador, Dakota Robinson, David Rockett Jr, Hon. Reggie Roe, Clifton Starks, and Matt Wheeler.

Members in Attendance for LWDA 71: Julie Bass, Katrina Early, Susan Evans, Patrick Harrison, Johna Hays, Michael Joiner, Jacques Lasseigne Jr, Brent Moreland, Jim Shockley, Daphne Smallwood-Smith, Keonia Thomas-Walker, Shelli Ulrich, John “Chuck” Vaughan III, and Reginald Wells.

Members Not in Attendance for LWDA 71: Janice Brown-Sneed, Sandy Cimino, Robert Ewing, Robin Fawley, Debbie McCall, Kimberly Pool, Alynia Roberson, and Angie White.

Staff Attending for LWDA 70 and 71: Kathy Brown (City of Shreveport), Sue Butler (CDC), Bridgette Clark (City of Shreveport), Angie Rymer (CDC), Candle Sattler (One Stop Community Solutions, Inc), Craig Sheppert (CDC), Jack “Bump” Skaggs (CDC), and Herman Vital (City of Shreveport).

II. **Review of Correspondence:**

There was no correspondence to be presented at this time.

III. **Old Business:**

There was no old business to be present at this time.

IV. New Business:

Approval of 2018 Revised Regional/Local Plan:

Ms. Angie Rymer, Director of Workforce Development with The Coordinating & Development Corporation thanked all the Board members for taking the time out of their busy schedules to come to the meeting and approve revisions to the 2018 Regional/Local Plan. She stated that the Regional/Local Plan was sent to Baton Rouge in March of 2019, and the Louisiana Workforce Commission (LWC) reviewed the Plan in May. LWC sent the Plan back and requested some changes be made. Some of the changes were: to include the poverty rate for Region 7 parishes, entrepreneurial opportunities for youth, and to change the scope of the plan to reflect regional rather than statewide activities. After these revisions were made to the Plan, LWC required the revised Plan to be approved by the Workforce Development Board. The Plan is due back to LWC by November 2, 2019.

Ms. Early presented the 2018 Revised Regional/Local Plan and stated that the Plan was emailed to all the board members in printed form without modification. Mr. Bruce Roberts motioned to approve the Plan, and Mr. Reginald Wells seconded the motion. The motion was unanimously approved by all Board members: Board members who approved the 2018 Revised Regional/Local Plan were: LWDA 70: Treva Askey, Michael Barrett, Julie Bass, Michael Chamlee, Lynne Given, Patrick Harrington, Matt LaFisca, Victor McGee, Patricia Moore, Brent Moreland, Bruce Roberts, and John "Chuck" Vaughan III. LWDA 71: Julie Bass, Katrina Early, Susan Evans, Patrick Harrison, Johna Hays, Michael Joiner, Jacques Lasseigne Jr, Brent Moreland, Jim Shockley, Daphne Smallwood-Smith, Keonia Thomas-Walker, Shelli Ulrich, John "Chuck" Vaughan III, and Reginald Wells. There were no abstentions or oppositions.

V. Other Business:

a. Personal Financial Disclosure and Ethics:

Ms. Early stated that as a Workforce Development Board member, they were required to submit their Personal Financial Disclosure to the Louisiana Board of Ethics by May 15 annually. She reminded the Boards that they were required by law to take the ethics training online by December 31, 2019. The ethics training website is <http://ethics.la.gov/SeminarRegistration/>. Ms. Early stated that this was very important to maintain membership on the Board and failure to comply with the training or filling out the Personal Financial Disclosure could result in a serious fine of \$1,500 or more.

VI. Adjournment:

Ms. Early asked if there was any further business to come before the Boards at this time. There being no further business, the meeting was adjourned at 6:27 p.m.

VIII. Certification:

I, Susan Butler, Administrative Assistant to the Seventh Planning District Consortium Workforce Development Board, do hereby certify that the above and foregoing are the minutes of the Seventh Planning District Consortium Workforce Development Board and the Shreveport Local Workforce Development Board dated October 15, 2019. A quorum of members was present on both boards.



Susan Butler