

# The Seventh Planning District Consortium Workforce Development Board

## Administrative Office

4000 Viking Dr., Suite A-1, Bossier City, LA 71111 | (318) 632-2022

Matt Wheeler, Chairman | Candle Sattler, Director of Workforce Development

## December 10, 2021 Agenda

Call to Order and Welcome.....	Matt Wheeler <i>Chairperson</i>
Certification Pursuant to Gubernatorial Proclamation.....	Matt Wheeler
Pledge of Allegiance.....	Brent Moreland <i>Business Manager, IBEW Local 194</i>
Invocation.....	Nicholas Olsen <i>Program Manager of WIOA, CDC</i>
Roll Call of Members and Introduction of Guests.....	Julie Moore <i>Operations/Communications Manager</i>
Approval of Minutes, September 24, 2021 Workforce Development Board Meeting.....	Matt Wheeler
Approval of LWDA 70 WIOA Policies .....	Matt Wheeler
Budget and Operating Statements.....	Candle Sattler <i>Director of Workforce Development, CDC</i>
Program Manager's Report.....	Nicholas Olsen <i>Program Manager of WIOA, CDC</i>
Assistant Program Manager's Report and WIOA Performance .....	Robin Dunlop <i>Assistant Program Manager of WIOA, CDC</i>
Business Services Report .....	Mark Colwick <i>Business Services Representative CDC</i>
Monitor's Report.....	Craig Sheppert <i>Senior Program Monitor / EO Coordinator, CDC</i>
One-Stop Operator Report.....	Robin Berry <i>One Stop Operation Manager</i>
Personal Financial Disclosure and Ethics.....	Candle Sattler
Other Business.....	Matt Wheeler
Adjournment.....	Matt Wheeler

### American Job Center Locations



**Bienville Parish**  
2434 Manning St.  
Ringgold, LA 71068  
(318) 894-9173

**Bossier Parish**  
4000 Viking Dr., Suite B-1  
Bossier City, LA 71111  
(318) 741-7363

**Caddo Parish**  
125 E. Louisiana Ave.  
Vivian, LA 71082  
(318) 676-5721

**Claiborne Parish**  
507 W. Main St.  
Homer, LA 71040  
(318) 927-3338

**DeSoto Parish**  
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Mansfield, LA 71052  
(318) 871-2391

**Lincoln Parish**  
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Ruston, LA 71270  
(318) 251-5023

**Natchitoches Parish**  
303 Bienville St.  
Natchitoches, LA 71457  
(318) 357-2414

**Red River Parish**  
615 E. Carroll St., 3rd Floor  
Coushatta, LA 71019  
(318) 932-9570

**Sabine Parish**  
1125 W. Mississippi Ave., Suite A  
Many, LA 71449  
(318) 256-2698

**Webster Parish**  
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Minden, LA 71055  
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