

**Gathering Waters Charter School
Job Description**

Title: Fifth Grade Assistant Teacher

Reports to: Lead Administrator

Position Purpose and Scope

Fifth Grade Assistant: The Fifth Grade Assistant Teacher supports the Fifth Grade Teachers and learning needs of the Fifth grade students. Specific student support will be given to those students with special education plans (IEPs and 504s). Responsibilities of the Assistant include interacting closely with the group of children, supporting classroom work including math, language arts, reading, and art, and supporting and providing an atmosphere of security, warmth, and joy. In addition the Assistant is responsible for supporting classroom preparation and cleaning.

Specific Responsibilities:

- Assist the Fifth Grade Teacher in classroom management
- Support individual student IEPs and/or 504 plans.
- Support recess with the children when Fifth Grade Teacher steps away
- Help children put away rest things, use the bathroom, and eat snack
- Engage children in quiet activities
- Transition the children to outside play and dismissal
- Participate in weekly or every other week meeting with lead teacher during working hours
- Performs other duties as assigned

Hours:

7:30 p.m. - 3:30 p.m Monday through Friday

Qualifications:

- Bachelor's degree from an accredited 4-year college or university preferred
- Previous teaching experience in a Waldorf school preferred
- CPR/First aid training certificate or willingness to complete