



July 1, 2024

Lake Shamineau Lake Improvement District (LSLID) Members,

We hope this letter finds you enjoying the summer months around the lake. We would like to update you on the continued work with the High Water Outlet Project. We understand the recent rising water has given property owners concern and we are committed to getting this project completed in a timely fashion. See below for an update on project activities, engineering tasks and project details. This letter also includes information on the nomination process, updates on the AIS news and other relevant topics. Please also mark your calendars for the Annual Meeting that will be held on **August 31, 2024** (more information below).

The purpose of this letter is to advise all Lake Shamineau Property Owners of the following:

1. Announce that nominations for three Board of Director seats are open. Instructions for submitting nominations are below. Please note that nominations will be due and ***must be received by July 15, 2024.***
2. Provide the meeting time and location of a ***hybrid Annual Meeting, which will be held on Saturday, August 31, 2024, beginning at 9:30 AM.*** The meeting will be held online; to receive a meeting invitation, send an email at least 24 hours prior to the meeting start time to Fred Comb at fred@homeinspectionsofmn.com. The Scandia Valley Town Hall will be available to view the meeting and Board members will be in attendance.
3. Provide an update on recent Lake Improvement District (LID) activities.

Board of Director Nomination Information:

- There are three Board of Director seats open for election in 2024. A list of responsibilities below highlights examples of the duties of the five Directors. The open seats include 1 permanent residency seat and 2 seasonal residency seats. The newly elected directors will take office 4 weeks after being elected, for a two-year term.
- The one open permanent residency seat requires that the nominee be a permanent resident. Permanent residency requires that their lake address be their primary residence. The other two seats are for seasonal residency, however, all nominees must be a property owner as defined by the Establishment Order for the Lake Shamineau Lake Improvement District (see the LID website, LakeShamaineauLID.org, to view the Establishment Order).
- You may nominate yourself or another Lake Shamineau property owner that meets the requirements.
- For each nomination, submit the name of the nominee, confirmation of their residency status, their mailing address, their email address, and their phone number. We will verify that the nominee meets all required residency and property ownership requirements and contact each nominee for background information to send out with the ballots.
- ***Submit nomination information no later than July 15, 2024, to: LSLID, PO Box 394, Motley MN 56466 OR send an email to LSLIDBD@gmail.com.***

The following are examples of the responsibilities of the five-member, volunteer LSLID Board of Directors.

- Attend and present at LSLID Board meetings, at Morrison County Board Meetings, and at various other meetings with the DNR, Scandia Valley, agencies and counties, engineering firms, etc.
- Prepare for and present at the Annual Meeting including handouts, presentations, etc.
- Coordinate LID projects (AIS, Ambassador, High Water Outlet, etc.).
- Answer emails and phone calls.
- Complete documentation and track financial information including accounting for expenses.
- Coordinate with Morrison County for determining charge and assessment information.
- Be familiar with Microsoft, Outlook, Word, PowerPoint, Excel, Teams Video Conferencing and Zoom.

2024 Annual Meeting and Voting Process:

The Lake Shamineau Lake Improvement District Annual Meeting will be held on Saturday, August 31, 2024, at 9:30 a.m. The meeting will be held online; to receive a meeting invitation, send an email at least 24 hours prior to the meeting start time to Fred Comb at fred@homeinspectionsofmn.com. The Scandia Valley Town Hall will be available to view the meeting and Board members will be in attendance. The LID will be using Survey and Ballot Systems (SBS) to administer the Budget and Director voting process. In early August, SBS will send a separate mailing with the Voting Instructions and Voting Ballot, the Candidate Information Sheet, the 2025 Budget Sheet, a letter from the LSLID Board of Directors, and a return envelope. Note that the mailing from SBS will be the only mailing that will be received regarding the voting process. Following is additional voting information:

- For the mailing, SBS will be using the Morrison County mailing list of eligible voters.
- Voters will be able to either return their vote directly to SBS using the paper ballot and enclosed envelope, or they will be able to vote online.
- There will be no in-person voting available.
- Instructions for online voting will be included in the mailing.
- SBS will provide the tabulation of the voting.

Update on recent LID activities:

- **Aquatic Invasive Species (AIS):** The LID recently received notice that Lake Shamineau has received an AIS grant from Morrison County for 2024 in the amount of \$12,550 that includes: \$2,800 for Vegetation Surveys, \$3,250 for AIS remediation which will be used for chemical treatments and scuba divers, and \$6,500 for the Ambassador program. The AIS surveys and treatments plans will be conducted as in previous years.
- **LSLID Ambassadors:** With the grant and 2024 budget funding, the Ambassador program is planned to continue with ambassadors at both the East and West landings on weekends and holidays. The LID has hired Ambassadors that will staff the two landings to educate boat launch users about the cleaning and draining of boats and trailers as well as disposition of used bait. We would like to extend thanks to the Ambassadors for their work. When visiting the landings, we ask that boaters be courteous and respectful to the ambassadors as they conduct their surveys and do their work.
- **Lights at the Landings:** The LID Board of Directors have been researching the installation of lighting at boat landings. The lighting would assist boaters with the cleaning of boats for AIS as they exit the lake in the evening hours. The LID will be concentrating on the installation of motion activated lights at the DNR launch at the west end of the lake. The Board has been in contact with the DNR and other agencies to assist with funding of the lights.
- **Lake Elevation Readings:** The most recent lake elevation reading on June 14, 2024, by the DNR was 1276.27 or 1.17 feet above the Ordinary High-Water Level (OHW). With recent rains, it is anticipated that the lake elevation readings in the next weeks may be higher. While this current reading is lower than the elevation level at the same time last year, the reading is higher than the last reading in 2023 on October 20, 2023, which was .59 over the OHW.
- **High Water Project:** The goal of the Lake Shamineau High Water Outlet Project is to determine a solution to the high water problem that is the most feasible, cost-effective, and timely, and will minimize ongoing maintenance and future operating costs. The High Water Outlet Project Plan includes construction of a lake outlet structure and pumping station adjacent to the shoreline at the west end of the lake. From the pumping station, the water will proceed westerly eventually reaching Fish Trap Creek, which becomes part of Todd County Ditch 41 at the properties adjacent to the railroad bridge and continues to the Long Prairie River.

Following are recent High-Water Project updates:

- A contract was awarded to Landwehr Construction for construction of the High-Water Outlet and the LID hired Houston Engineering to oversee the project.
- Temporary Financing was acquired for the project to enable construction to proceed.
- Pipe was installed, and ditches were graded and seeded along the route from the west end of lake to Ditch 41 which will take the water to the Long Prairie River.
- The pipe work included installing a gravity flow pipe and manholes along Pulaski Road. In addition, the pipe was bored south along the east side of Highway 10, then under Co Rd 203, and then west under Highway 10.
- The contractor constructed a cofferdam at the inlet area of the lake to allow for dewatering and the installation of the intake structure.
- The pump house has been built and is mostly complete.
- The pump has been installed and electrical work is awaiting final approval.
- In recent weeks, the contractor has been working on final tasks for completion of the project.

Next project steps include:

- There are a few remaining project tasks that include cleanup, electrical work, and final completion of the pump house.
- Landwehr is in the process of submitting their required start up and testing plan. Initial testing activities are scheduled to be completed by the end of July.
- Houston Engineering is working to determine a plan and timeline to resolve an issue with a portion of the gravity pipe near Atlantic Road.
- After substantial completion, a punch list will be developed of any outstanding tasks or issues that need to be resolved by the contractor.
- A public hearing will be held to review the final assessment and charge amounts. Each property owner will receive a mailed notice advising them of the public hearing date, and the assessment amount for their property.
- As reported previously, the DNR is providing a Grant for the project of up to \$3 Million. The LID has been requesting, and has received, reimbursement for 50% of the construction costs through this Grant. The amount assessed and charged to each property owner will be reduced by the Grant funds.

Amy Kowalzek from Morrison County would like to remind lake owners that shoreline restoration and/or manipulation is regulated and must be permitted. She asks that lake owners contact Land Services for assistance BEFORE beginning any work.

We would also like to remind you to visit the LSLID website, LakeShamineauLID.org, for updates, meeting notices, financial information, documents, and other information. Send your email address to LSLIDBD@gmail.com to subscribe to our electronic newsletter. Be sure that your mailing address is up to date with the Morrison County Auditor's Office as we use the County property information for our mailings. Let us know if you have any questions or comments with an email to LSLIDBD@gmail.com.

Thank you for your support,

Rick Rosar, Bob Ingle, Fred Comb, Patricia Tvedt, and Duane Hendricks

Lake Shamineau Lake Improvement District Board of Directors

Cindy Kevern

Administrator

Email: LSLIDBD@gmail.com | **Website:** <https://LakeShamineauLID.org>