

STOP WORK AUTHORITY PROCESS



STOP

Employee recognizes unsafe working conditions and initiates a stop-work intervention.



NOTIFY

Employee notifies their supervisor of the stop-work intervention.



DISCUSS

Affected employees and supervisor discuss condition in question and arrive at an agreement on whether it is safe/unsafe.



CORRECT

Unsafe conditions must be corrected according to specified modifications.



RESUME

After the conditions have been fixed, brief employees on why the changes occurred and corrective actions. Work operations can resume.



FOLLOW-UP

Management should review all documentation and identify if any further corrective actions are necessary and distribute all information to employees.



S - Safety
T - Takes
O - Official
P - Priority