

**AMIKIDS MARITIME ACADEMY
MEETING OF THE BOARD OF DIRECTORS
JULY 15, 2022 @ 11:00 AM
200 E BEACH DR PANAMA CITY FL 32401**

A regular meeting of the Governing Board of AMIkids Maritime Academy was held on July 15, 2022 at 11:00 am at 200 E Beach Dr Panama City FL 32401.

Notice of meeting was posted on website, social media and at the school.

Board Members Present: Lavoy Anderson (Chairman of the Board), Virginia White

Notified Absent: Mike Michel, Cecile Scoon.

Jamie Vickers (Principal) and Jaime Dahlin (Director of Education) of AMIkids Maritime Academy; Melissa Sawyer, Isaac Williams from Educational Support Partner (ESP) were also present.

Meeting was called to order at 11:02 am by Lavoy Anderson, Chairman of the Board.

Agenda was approved without changes – Virginia White made a motion to approve the agenda as presented. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

Minutes of Previous Meeting

A motion was made by Virginia White to approve the draft minutes of Board meetings held on 6/24/22 and 6/29/22 without amendment. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

Public Comments

There were no public comments.

School Progress Report

Jamie Vickers provided a management update on student enrollment, facilities and staffing. 30 Confirmed students for the upcoming school year. Updates were given on security needs with facility before school opens, as well as new hires and marketing strategies for student recruitment. Embry Riddle contract has been secured for spring semester. Open house for students and parents scheduled for July 26th at 5:30 pm.

Financial Report

Nothing to report this month as budget was approved at previous meeting.

Action Items

After discussion, a motion was made by Virginia White to approve the Policy and Procedure Manual as presented. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was by Virginia White to approve the Employee Handbook with amendment that witness duty for court cases involving the school will be a paid work day. Motion was seconded Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was made by Virginia White to approve the School Safety Plan which will include any changes per the Bay District Safety Supervisor recommendations. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was made by Virginia White to approve the Board Meeting dates for the 2022-2023 school year with a change in October to the 28th to allow Board Members and Staff to attend annual charter school conference. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was made by Virginia White to appoint Jaime Dahlin as Parent Representative. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was made by Virginia White to approve the amended annual calendar for the 2022-2023 school year as presented. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

After discussion, a motion was made by Virginia White to approve catering for meals for the first 2 day of school, since Chartwells service contract does not begin until August 10th. Motion was seconded by Lavoy Anderson. Motion carried 2-0.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:48 am.

Respectfully Submitted
Jaime Dahlin