

AMIKids Maritime Academy
Meeting of the Board of Directors
October 19, 2023, at 3:30 pm
200 E Beach Dr. Panama City, FL 32401

A regular meeting of the Governing Board of AMIKids Maritime Academy was held on October 19, 2023, at 3:30 pm, at 200 E Beach Dr, Panama City, FL 32401.

Notice of the meeting was posted on social media and on the front door of the school.

Board members present: Lavoy Anderson, Virginia White, and Eve VanKley.

Also present, Jamie Vickers Principal, Gwendolyn Hamilton from the AMIKids home office via Teams, Maritime teachers: Alicia Gainer and January Sellers (Parent Liaison).

Motion requested to approve the agenda. Motion made by Ms. White and second by Ms. VanKley to approve agenda. Motion carried 3-0.

Motion to approve the minutes from September 21, 2023, as presented made by Ms. White and seconded by Ms. VanKley. Motion carried 3-0.

Motion to approve the minutes from September 27, 2023, as presented made by Ms. VanKley and seconded by Ms. White. Motion carried 3-0.

Public Comment

Lisa McLaughlin, Parent Council Representative, stated that Parent Council had a great meeting this morning. About 20 participants were in attendance.

Educational Service Provider

Redbook discussions between Ms. Vickers and Chief Financial Officer will take place tomorrow. Ms. VanKley asked that a list of services being provided by AMIKids be given to the board. Discussion over what the 12% charged by AMIKids covers and board wanting to make sure everyone is on the same page and do not want to duplicate efforts. Mr. Arnold to discuss with Ms. Vickers any tasks to be completed.

Principals Report

Matt Frye outlined the insurance provided by AMIKids, via Teams call. Liability coverage is provided to employees with driving their personal vehicles under an umbrella policy. Cost savings as it is part of a larger group coverage. All policies may be viewed on the Risk Management Share Point Intranet link.

Audit Update: Carr Riggs and Ingram contract signed, and they have begun working on the audit.

Office of Safe Schools has been in Bay County and may visit Maritime Academy. Door locks have been updated since the last inspection. All employees should have a Bay District employee badge, all doors locked, and all gates locked daily. Monthly threat assessment meetings are taking place with the district psychologist, school safety officer and Panama City Police officer. Monthly fire drill and lock down drills

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are being conducted. Hazardous water drills may be coming soon. Have not conducted an active shooter drill yet, but that is covered by the lockdown drills. Mr. Anderson would like to have high impact safety coverings on the windows. Discussion as to cameras being located and viewed on screen in office. Alarming doors in the future.

Charter School review on November 6th. Documents being sent and reports will be sent to AMIkids once completed.

Mr. Jorge will be on campus November 13 and 14 for aquatic risk management. Mr. Jorge is coming

Enrollment as of today is 89. Two more potential students to begin in January.

AMIkids survey due quarterly, Ms. Vickers will work with Ms. Hamilton and Dr. Mitchell on survey questions.

Teacher stipends and salary schedule being worked on.

Movie night is October 27th at 6 pm. Spirit week is the last week of October; the Fall Festival is on November 3rd. November 9th Veteran's Program, November 17 "Friendsgiving".

Financial Report

Redbook coding is beginning, Ms. Vickers and Ms. Porto-Duarte will work on coding tomorrow. Redbook coding will take some time to accomplish.

Board Action Items

- A. Readmittance Policy – Workshop set for 1 pm on November 16th.
- B. Internet Policy – Currently Maritime is using Bay District policy, need board vote to show that is acceptable. Motion made by Ms. White and seconded by Ms. VanKley to use Bay Districts Policy on internet usage. Motion carried 3-0.
- C. Bathroom Policy – Motion made to accept Bathroom Policy as written (copy presented from Mr. Arnold) by Ms. VanKley and seconded by Ms. White. Motion carried 3-0.
- D. Department of Health Contract – No charge for contract, Registered Nurse provided for training and compliance verification. AMIkids also has a nurse on staff if needed in the future. Motion to accept the Bay County Health Department contract by Ms. VanKley and seconded by Ms. White. Motion carried 3-0.
- E. Contracts and raises for teachers – fund have been received, eligible teachers are listed, using Bay Districts salary schedule, Bay District has advertised a \$1200 raise for teachers with 4 or less years of experience and a \$4400 raise for those with more than 4 years of experience. Maritime raise is less than the district but does account for last year's pay for performance raise. Motion made by Ms. Whit3e to move forward on the teacher salary contract, seconded by Ms. VanKley. Motion carried 3-0.
- F. Principal Contract – Ms. Vickers is working with AMIkids to complete.
- G. SGA fieldtrip to Gainesville High School on November 10th thru the 12th. \$400 for transportation, \$500 for lodging, \$85 for event per person. Parents will divide the cost among the student

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participants. Motion to approve SGA fieldtrip by Ms. VanKley and seconded by Ms. White. Motion carried 3-0.

Motion to adjourn at 4:42 pm made by Ms. White and seconded by Ms. VanKley. Motion carried 3-0.

Respectfully submitted by,

Jami Hinrichs

Data Clerk

Maritime Academy