

Property Owners Problem Resolution Form

To be use at Board Meetings or when Property Owners Present Problem

Name _____ Lot # ____ Date: _____

Address _____

Phone# _____

Issue/Concern/Complaint

Trustee Responsible for corrective action _____

Corrective action for Problem Resolution

Problem Resolved Date _____

Property Owner _____ Trustee _____

Copies: Property Owner
Property Owner File
Responsible Trustee