



(rev 9/13/2024)

WORKSHOP APPLICATION

www.AwakenedHeart.net

Thank you for your interest in giving a workshop at Awakened Heart Center for Spiritual Living – Teaching Chapter! To review your potential workshop, we ask that you fill out this form and follow the instructions outlined below.

We request this application be submitted 2+ months in advance of the proposed workshop date, as we are often booked for the upcoming 6 weeks.

Your proposal is evaluated by a team, and our decisions are based on seeing the larger purpose for our community at any given time. If your proposal is accepted, you will be contacted by a representative from AH, who will work out the details with you. If your proposal is not accepted at this time, we will contact you to let you know as soon as possible – please know that our decisions are based solely on the workshop's alignment with the highest vision, mission and purpose of AHSC, and we appreciate your interest.

Attendee Cost Estimation: Attendee cost for these workshops is typically \$15-20 per person for a 90-minute workshop, \$20-25 for a 2-hour workshop, and \$20-30 for a 2.5-hour workshop.

Earnings: Workshops range in size from 5 to 30 attendees, depending on many factors. Earnings for the presenter are calculated on a 70% to presenter and 30% to Awakened Heart basis, after our room rental is covered. We also include one person who attends for free, usually our spiritual director, and we do not include this person in the 70%. We encourage the workshop facilitator to sell their own books/materials to enhance their financial outcome of the workshop. Generally, all profit from merchandise goes directly to the presenter.

Location: Most workshops are held at The Buzz Ware Village Center, 2119 The Highway, Wilmington, DE 19810 unless otherwise arranged.

Promotion: Workshops are promoted by Awakened Heart in any of five ways: 1) Awakened Heart's website; 2) weekly email newsletter; 3) Facebook and Instagram; 4) Weekly announcements at Sunday Services; 5) Events Information table at Sunday Services.

Equipment Setup: We can offer certain audio/visual equipment for the presenter, though please work with us in advance to determine what equipment we have and can offer vs. what equipment the presenter must bring.

Return your completed application to:

Gretchen Kennedy, RScP, Gretchen5@verizon.net
& Mary Wimberley, RScP, maryssecretgarden@comcast.net

Name of Presenter:

To whom do we make the check payable to?

Address to mail your check if applicable:

Phone Number:

Email:

Name of Workshop:

Describe workshop in 2-3 sentences:

Are you affiliated with any spiritual group or organization?

Are you a member of AH?

If so, for how long:

A brief bio:

Have you published any books or articles?

If so, what are the titles/publisher/publication dates?

Have you given this workshop before?

If so, where/when:

Do you have references?

How many people do you expect to attend?

In addition to our five ways of promoting your workshop, how will you help market your workshop?

Do you require any special equipment or materials?

If so, please describe:

Will you be selling your own products? If so, please describe:

Will you need help from volunteers?

If so, please describe:

Please attach to this application:

- 1) An outline of the workshop
- 2) Description of tools/exercises you will be sharing with participants
- 3) Your inspiration for creating the workshop
- 4) What you aim for participants to leave with
- 5) Links to articles or books that you have published
- 6) Photo of you (face) or a link to where we may find a photo