



NATIONAL ORDER OF TRENCH RATS

DUTIES OF OFFICERS

GOLDEN RODENT (IG.R)

The Golden Rodent shall be the head and chief executive officer of the National Order of Trench Rats.

He shall serve as Chairman of the IER Committee and ex-officio on the Finance Committee.

He shall vote only in the event of a tie.

He shall appoint all committees chairman, except those committees that are elected by the membership according to the by-laws of this organization.

He shall appoint an auditing committee before the installation of the incoming officers and have a final report at the expressed time.

He shall approve all expenditures before they are made except those authorized by the membership.

SILVER RODENT (ISR)

The Silver rodent shall act as the Senior Vice-Commander.

He shall assist the Golden Rodent in his duties and promote Fund Raising Activities.

In the absence of the Golden Rodent, he shall conduct the rendezvous.

He shall be the assistant to the Bench Rat.

He shall be the Chairman of the By-Laws Committee.

BLUE RODENT (IBR)

The Blue Rodent shall act as the Junior Vice-Commander.

He shall be the assistant to the Red Eyed Gnawer.

TURQUOISE RODENT (ITR)

The Turquoise Rodent shall act as the 2nd Junior Vice-Commander.

He shall assist the Silver and Blue Rodents with their duties when needed.

BUBONIC (IBuP) & BLACK PLAGUES (IBP)

The Bubonic & Black Plagues shall act as Master of Ceremonies at all initiations.

They shall take charge of the candidates and prepare them for the initiation ceremonies.

It shall also be their duty, upon the command of the Golden Rodent, to carefully inspect the membership cards of all those present at a Rendezvous and to report all those who fail to present a membership card.

They shall also Chair the Credentials Committee to include Rendezvous registration.

It is also their duty to prepare the food and beverages at all rendezvous.

HOLE-Y RAT (IHR)

The Hole-y Rat has the same duties as a Chaplain.

He will also drape the charter in memory of a departed brother and send appropriate cards to distressed members and their families.

BENCH RAT (IBeR)

The Bench Rat has the same duties as a Judge Advocate.

He will be the Advisor of the By-Laws Committee.

IRON CLAW (IIC)

The Iron Claw has the same duties as a Sergeant-at-Arms.

He will also be in charge of the beverages during the Rendezvous.

HISTORIC RAT (IHir)

The Historic Rat will keep a complete written and photographic record and history of the Van.

RED EYED GNAWER (IREG)

The Red Eyed Gnawer is the same as a Adjutant (Secretary/Treasurer). He shall:

- Keep an accurate account of all finances and expenditures and have a financial statement available at all times that can be subject to audit.
- Keep an accurate account of the proceedings at all rendezvous and shall mail notices to all members of the at least one week prior to the rendezvous. Make every effort to record the motions as stated and the disposition of the same.
- Keep a complete record of all those recommended for membership and the disposition of the same.
- Spread upon the table the Constitution and By-Laws at each rendezvous.
- Display the Charter in full view at each rendezvous.
- Ascertain that all Brother Rats are in good standing in the DAV before issuing him a Life Membership Card.
- Maintain a checking account in the name of the and NOTR that shall be approved by the membership. Three signatures shall be registered and two of three shall be required on all checks. The three signatures recommended are the Golden Rodent, Silver Rodent, and the Red Eyed Gnawer.

- Instruct the sponsor of a candidate for membership as to when to have the proposed member appear for initiation or reinstatement together with their initiation fee, reinstatement fee, or transfer. In the event a candidate fails to appear or give a good and acceptable reason, he shall be denied the right to membership and so record it. A period of six months must elapse before his name can be submitted for membership again.

It shall be the duty of the Red Eyed Gnawer, Hole-y Rat, and Golden Rodent to notify as many brothers as possible of the death of a worthy Brother and to assist the bereaved family with funeral arrangements.

In the absence of the Red Eyed Gnawer, the Golden Rodent shall take over these duties or designate someone to do so.

EXECUTIVE RAT (IER)

Executive Rat represents each District of the Disabled American Veterans. The Executive Rats shall be of no lesser rank with one another. Their duties are to advise and assist all Dugouts and Sectors within their district with membership and other administrative problems. They also encourage establishing new dugouts within their District. Executive Rats are responsible to the Red Eyed Gnawer and report to the same. Executive Rats are also members of the Imperial Executive Committee.

* Titles are based on the Ritual & Ceremonies (Red Book)