(SECTOR SAMPLE)

CONSTITUTION AND BY LAWS

NATIONAL ORDER OF TRENCH RATS

SECTOR OF \_\_\_\_\_\_\_\_

C O N S T I T U T I O N

**ARTICLE 1 - NAME**

This Sector shall be known as Sector of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of the NATIONAL

ORDER OF TRENCH RATS.

**ARTICLE II – PURPOSE**

The purpose of this Sector is to build better lives for all of our Nations Veterans and their families and, in furtherance of the purpose, to support the Constitution and By- Laws of the National Order of Trench Rats.

**ARTICLE III – MEMBERSHIP**

Membership in this Sector shall conform with the requirements as set forth in the

Imperial Constitution and By-Laws. There shall be no special or honorary memberships in this Sector.

**ARTICLE IV – ADMINISTRATION**

Section 1: The administrative affairs of this Sector shall be vested in the Sector

Red Eyed Gnawer and must be ratified by a majority vote of those Sector members

present and voting, at the next regular **Sector** meeting.

Section 2: At the time specified in the Sector By-Laws, the Sector shall elect

annually a Golden Rodent, Silver Rodent, and Blue Rodent. Such other officers

as may be necessary to operate the Sector may be appointed by the Golden Rodent, with the approval of the Sector. Neither the Sector Golden Rodent nor any Sector

elected officer may serve as Sector Red Eyed Gnawer.

**B Y - L A W S**

**ARTICLE 1 – ORGANIZATION**

Section 1: This Sector recognizes the National Organization known as Imperial

Van, incorporated by Act of Congress, and affirms its allegiance, and subordination to the National Organization, its Constitution, By-Laws, and all rules, mandates, and regulations promulgated pursuant thereto. Upon dissolution of the Sector, the assets remaining after the payment of its debts shall be distributed as provided in Article 18, Sections 11, 12 of the Imperial By-Laws.

Section 2: The governing body of this Sector shall be the Sector in session, except

as otherwise provided in this constitution and By-Laws.

Section 3: Minutes of the Sector meetings shall be kept and be available for inspection by any Sector member in good standing.

**ARTICLE II – CHARTER**

The Charter of this Sector, issued by the Imperial Van, is its authority to function

and shall be displayed behind the Golden Rodent’s station at all regular meetings.

**ARTICLE III – OFFICERS**

Section 1, Para. 1: The Sector shall elect annually a Golden Rodent, Silver Rodent, and Blue Rodent. Neither the Sector Golden Rodent nor any Sector elected officer may serve as Sector Red Eyed Gnawer.

Para 2: The Golden Rodent, with the approval of the Sector, shall appoint the Red Eyed Gnawer and Sector Committees, with the exception of the Nominating Committee which shall be elected by the Sector.

Para 3: Such other officers as may be necessary to operate the Sector may be appointed by the Golden Rodent, with the approval of the Sector.

Para 4: A Sector officer report shall be submitted to the Sector and Imperial

within ten (10) days after the installation of newly elected or appointed Sector

officers or in the event of any subsequent change in the Sector officers during

the membership year.

Para 5: There shall be no voting by proxy or voting by absentee ballot.

Para 6: The Sector, at the time of their annual elections on odd/even years, will

Elect an Imperial Executive Rat for their Sector and an Imperial Executive Rat

Alternate. The qualifications for Imperial Executive Rat and Imperial Executive

Rat Alternate are as Past Sector Golden Rodent or Past Sector Red Eyed Gnawer.

Their term of office will be for two (2) years. The Imperial Executive Rat

will represent their Sector on the Imperial Executive Committee. See

Imperial Constitution and By-Laws, Article 3 – Imperial Rendezvous, Section 9

for further details.

Section 2, Para 1: The Golden Rodent shall be the presiding officer at all Sector

Meetings, and, in his absence, the duty will fall to the next highest officer in line of

succession who is present.

Para 2: The Silver Rodent shall be the Membership Chairman and as such is

responsible for campaigns to increase membership.

Para 3: The Red Eyed Gnawer shall keep an accurate record of all monies received and disbursed and shall deposit any monies received as soon as possible. The

Red Eyed Gnawer shall make a report on Sector finances at each meeting and

records shall be open to any member in good standing when a request is made in writing. An annual financial report, in accordance with the requirements of the Imperial By-Laws, shall be submitted to Sector and Imperial.

Section 3, Para1: Upon election or appointment, and installation of the successor to any such Sector office, all Sector property in his or her predecessor’s possession

shall be surrendered to the newly installed officer.

**ARTICLE IV – QUALIFICATIONS**

Section 1: Any person who is a member of this Sector shall be eligible to any elective or appointive office in this Sector, except as otherwise provided in this Constitution and By-Laws.

**ARTICLE V – TENURE OF OFFICE**

Section 1: Officers for the Sector shall be nominated during the May meeting and

again immediately prior to the June election meeting.

Section 2: Elected and appointed officers shall be installed as the last order of business prior to closing out the Sector meeting. They shall serve for one (1) year

or until newly elected or appointed officers have been installed.

Section 3, Para 1: Unexcused absence of any officer from three (3) consecutive

meetings shall be cause for removal by the Sector, and the Golden Rodent is

empowered to appoint a Sector member to serve the unexpired term, subject to

the approval of the Sector.

Para 2: In the event the office of Golden Rodent shall be vacated for any reason,

the Silver Rodent shall be elevated to Golden Rodent, Blue Rodent to Silver

Rodent and the vacancy filled as outlined in Para 1 of this Section.

Section 4: It shall require a majority vote of those Sector members present and voting to elect a candidate for any Sector office. It shall also require a majority of

votes cast to elect delegates or alternates to an Imperial Rendezvous.

**ARTICLE VI – MEMBERSHIP**

Section 1: No new applicant shall be denied Sector membership if he or she meets the eligibility requirements as set forth in the Imperial Constitution and By-Laws.

Section 2: Only members of the Sector in good standing are eligible to vote on any motion or at any election.

Section 3: Members of another Sector may secure a transfer of membership to this Sector, with the approval of the membership of this Sector.

**ARTICLE VII – FINANCES**

Section 1: The Red Eyed Gnawer or other designated officer shall deposit all monies in the name of the Sector and shall countersign with the Golden Rodent or

one other designated officer.

Section 2: The Red Eyed Gnawer or other designated Sector officer shall be

charged with handling normal finances in the operation of the Sector.

Section 3: Membership dues shall be as provided in the Imperial By-Laws.

**ARTICLE VIII – MEETINGS**

Section 1: Regular Sector meeting dates, time and location shall be determined by

majority vote of the Sector in session.

Section 2: The Sector must hold at least four (4) regular meetings with a quorum

present within a membership year.

Section 3: Special meetings of the Sector may be called by the Golden Rodent

whenever the Golden Rodent may deem it necessary, or when the Golden

Rodent is requested in writing to do so by ten (10) or more Sector members.

Section 4: Rules of Sector meetings shall be as follows:

 RULE 1. A quorum shall consist of seven (7) members in good standing, of

 which at least two (2) must be elected Officers,

 RULE 2. Robert’s Rules of Order Revised, shall govern the Sector in all

 cases to which they are applicable and in which they are not

 inconsistent with this Constitution and By-Laws, the Sector

 Constitution and By-Laws, or the Imperial Constitution and By-Laws.

 RULE 3. Discussion of personal grievances will not be in order on the floor

 unless introduced by the Grievance Committee or other

 Committees having authority to consider any such matter.

 RULE 4. Matters concerning only an individual member, with respect to his

 or her own personal interest, shall not be in order but may be taken

 before the proper Committee.

 RULE 5. Voting shall be by the sign of a true trench rat unless otherwise

 requested by at least seven (7) members.

**ARTICLE IX – COMMITTEES**

Section 1: All Sector Committees will meet at the call of the Golden Rodent, or

otherwise provided in this Constitution and By-Laws.

Section 2: Committees shall consist of not less than three (3) nor more than

seven (7) members (except as may otherwise be herein provided), including the

Chairman. Committees shall be appointed by the Golden Rodent, with the

approval of the Sector, with the exception of the Nominating Committee which

shall be elected by the Sector.

**ARTICLE X – MISCELLANEOUS**

Section 1, Para 1: These By-Laws may be amended at any Sector meeting by a vote of two-thirds of those Sector members present and voting, subject to approval of the Sector and Imperial Bench Rats, and effective only after date of said approval, provided that any such amendment is read at two (2) meetings and that all members were notified of the proposed change prior to each of the two (2)

meetings.

Para 2: A copy of this Constitution and By-Laws shall be properly affixed to the back of the framed Charter to prevent its loss and in order that it may always be

available for reference.

Para 3. To the extent to which any of the provisions of this Constitution and

By-Laws are, or may at any time become, inconsistent or in conflict with the

provisions of the Constitution and By-Laws and lawful mandates, decisions and

regulations of the Imperial Organization, as now in force or as hereafter amended

or adopted, this instrument shall be deemed amended so as to conform thereto.

Section 2: All disciplinary actions shall be conducted in accordance with Article

16 of the Imperial By-Laws and applicable Regulations of the Imperial Executive

Committee.

Section 3: The masculine gender, whenever used in these By-Laws, and any documents used by the National Order of Trench Rats, shall include the feminine

gender.

 Adopted after this second and final

 reading on the \_\_\_\_\_\_\_\_\_\_\_ day

 of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

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SECTOR RED EYED GNAWER SECTOR GOLDEN RODENT

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SECTOR BENCH RAT IMPERIAL BENCH RAT