



# TWIN STATE MUTUAL AID FIRE ASSOCIATION

## FRED WHITCOMB MEMORIAL SCHOLARSHIP



### Instructions and Requirements for Applying

*On August 3, 1995 the Twin State Mutual Aid Fire Association (TSMFA) established an educational scholarship fund to be named The Fred Whitcomb Scholarship Fund, in recognition of his unselfish and tireless dedication to the fire service. This scholarship fund was created with the intent to assist deserving students with their post-secondary education.*

Please review the following information to ensure you meet **all** requirements to be eligible to receive a scholarship award. You will also find information specific to any documentation that is required to be submitted with your completed application, as well as instructions for submission, within this document.

#### ELIGIBILITY

In order to be eligible to receive an award, the applicant must:

- Possess a high school diploma or GED certificate.
- Be a resident of a Twin State member town.
- Demonstrate academic worthiness.
- Priority will be given to applicants who plan to continue their education in Fire Science or EMS
- Preference will be given to applicants who have an affiliation with a Twin State fire department either as a member themselves or through a close family member.

#### APPLICATION GUIDELINES

- A completed application, including any/all supplemental materials, **must be** received by May 1<sup>st</sup> for all applicants. Supplemental materials should be sent to: [mccwinn@yahoo.com](mailto:mccwinn@yahoo.com)
- When emailing application materials, please use the following naming convention on attached documents to ensure the student's application is marked as complete:  
**LastName.FirstName.DocumentName** (e.g. *Richardson.Lindsay.HighSchoolTranscript*).
- **First year applicants** will need to submit an application, a high school transcript, college acceptance letter, and an essay (200 word minimum) describing their career goals.
- **Second year applicants** will need to submit an updated essay describing their college experiences and achievements that demonstrate the student's success in their course of study deserving of an additional award.
- There are no restrictions on a student's choice of college, university, or institution.
- The Scholarship Committee reserves the right to request an interview to facilitate the decision-making process.

#### SCHOLARSHIP AMOUNT AND SELECTION PROCESS

The number and amounts of awards may vary from year to year and will be determined by the Scholarship Committee. The Committee consists of five members appointed annually by the President of the Twin State Mutual Aid Fire Association. Awards will be payable to the student when they enroll in an accredited institution or program for the second semester, as determined by the Committee. Memorial contributions are welcomed and encouraged and will be used to augment the principle upon which the award is based. The Committee will make awards based upon merit and



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conditions of eligibility as detailed above. Scholarship recipients will also be eligible to apply for a second year upon successful completion of their first year.

#### SCHOLARSHIP AWARD INFORMATION

- Scholarship winners will be announced and presented at the June TSMAFA meeting. Every effort should be made by the recipients to attend.
- To claim the award –
  - **First Year Recipients:** Provide the Scholarship Committee with a copy of their first semester transcript by January 31<sup>st</sup>. These can be emailed to [mccwinn@yahoo.com](mailto:mccwinn@yahoo.com) or sent via mail to the following address: 49 Mountain Rd, Bath NH 03740. Checks will be made out to the recipient and mailed to their home address. Checks **must be** cashed within 30 days of receipt.
  - **Second Year Recipients:** Provide the Scholarship Committee with a copy of their second semester transcript by June 10<sup>th</sup>. Recipients will receive their award at the June TSMAFA meeting. Checks will be mailed to the recipients' home address if they are unable to attend the meeting. Checks **must be** cashed within 30 days of receipt.