

ATTENDANCE (X=Present)

X	Roy Derworiz Reeve	X	Trevor Baumung Div 1 Councillor	X	David Fyck Div 2 Councillor
	Don Soloninko Division 3 Councillor	X	Randy Napady Div 5 Councillor	X	Byron Petruk Div 6 Councillor
X	Wendy Becenko Administrator	X	Sarath Krishnan Assistant Administrator		

GUESTS: **NONE**

CALL TO ORDER:

Reeve Derworiz called the meeting to order at 9:22 a.m.

50/19

BAUMUNG

APPROVAL OF AGENDA:

That the agenda be approved as presented.

CARRIED.

DELEGATION:

Transportation Operators, Blair German & Tannyn Stumph attended Council Chambers at 9:22 am to discuss Transportation issues with Council.

51/19

FYCK

PROFESSIONAL DEVELOPMENT INCENTIVE:

THAT the deadline for the Professional Development incentive be extended to April 15, 2019 as the TS operators have been working towards their 3A but are unable to get the road test appointment before our current deadline.

CARRIED.

Operators left at 10:50 a.m.

52/19

NAPADY

TRANSPORTATION SERVICES MEETING

That a Transportation Services meeting be set for Wednesday, February 20, 2019 at the shop starting at 6:00 p.m. to review TS procedures & inspect Transportation equipment & building.

CARRIED.

53/19

PETRUK

APPROVAL OF MINUTES

THAT the Minutes of the January 16, 2019 Regular Meeting of Council and the February 6, 2019 Conservation & Development Project meeting be approved as presented.

CARRIED.

54/19

BAUMUNG

LIST OF ACCOUNTS FOR APPROVAL:

THAT the List of Accounts for Approval covered by Batch #2019-00013 to 2019-00015 totaling \$64,958.44 be approved for payment.

CARRIED.

55/19

FYCK

ADMINISTRATOR'S REPORT

THAT the Administrator's Report dated February 13, 2019 be approved as presented.

CARRIED.

Council was provided with a Policies & Procedures Manual updated as of December 20, 2019.

56/19

NAPADY

POLICY: TCA – TANGIBLE CAPITAL ASSET POLICY (#801-10)

THAT we adopt the TCA – Tangible Capital Asset Policy, a policy to provide direction for recognizing and recording Tangible Capital Assets (TCA) on a consistent basis and in accordance with Public Sector Accounting Board (PSAB) PS 3150 as presented.

CARRIED.

- 57/19
PETRUK **POLICY - HARASSMENT POLICY (#950)**
THAT we adopt Policy #950 Harassment Policy to meet *The Occupational Health and Safety Regulations, 1996* (regulations) requiring employers to develop and implement a harassment policy within their workplace as presented & reviewed.
CARRIED.
- 58/19
BAUMUNG **STRUTYNSKI DISCOUNT:**
THAT Emil Strutynski be refunded the penalty charged on tax rolls #947 & 960 and further credited with the discount he would have earned on these tax rolls had the tax rolls not been missed when he paid his 2018 taxes.
CARRIED.
- 59/19
FYCK **JOLENE BAUMUNG:**
WHEREAS Jolene Baumung stated she mailed a cheque to the RM for her taxes in early December; upon checking with Admin at the end of December, 2018 learned the payment was never received by the RM; and then made her tax payment on January 4, 2019; THAT we refund her the January 2019 interest charged on her taxes for this payment.
CARRIED.
- 60/19
NAPADY **POLICY - TAX COLLECTION & PENALTIES (#151-4.1 & 151-4.2)**
THAT we adopt Policy #151-4.1 Tax Collection – Receipt Processing and Policy #151-4.2 Tax Roll Interest Charges & Cancellations, policies to address receipt processing and interest charges, effective today.
CARRIED.
- 61/19
PETRUK **POLICY - COLD WEATHER POLICY (#300-1.8)**
THAT we adopt Policy #300-1.8, a policy identifying the process to protect workers & equipment while operating in cold weather temperatures.
CARRIED.
- RECESS FOR LUNCH:**
Reeve Derworiz recessed the meeting at 12:07 p.m. for lunch.
Reeve Derworiz reconvened the meeting at 12:37 p.m.
- 62/19
BAUMUNG **POLICY - CUSTOM WORK - SNOW REMOVAL PROGRAM (300-8)**
That we adopt the new snow removal program as described on policy #300-8 effective this year.
CARRIED.
- 63/19
FYCK **QUICK DETACH BUCKET FORKS**
THAT we purchase a set of 60" quick detach bucket forks for the backhoe from Brandt Tractor at a cost of \$2650 FOB Regina plus Tax to assist with culvert operations.
CARRIED.
- 64/19
NAPADY **C&D PROJECT BUDGET:**
THAT a mill rate of 0.5 be referred to the 2019 budget for purposes of raising funds for the development of the CTS Project, a project to establish Conservation & Development Area Authorities along the creeks running within the RM of Calder No. 241 namely Cupar Creek, Two Creeks & Stoney Creek.
CARRIED.
- 65/19
PETRUK **CTS COMMITTEE FUNDING:**
THAT we match the financial contribution of Saskatchewan Conservation & Development Association (SCDA) and commit a \$35,000 financial contribution in 2019 towards the development of the CTS Project, a project to establish a Conservation & Development Area Authority along the creeks running within the RM of Calder No. 241.
CARRIED.

- 66/19**
BAUMUNG **OFFICE CARETAKING:**
THAT Kaillie's Cleaning Services be contracted two hours every two weeks for RM office cleaning services.
CARRIED.
- 67/19**
FYCK **PROFESSIONAL PLANNING SERVICES**
THAT Administration be approved to enter into a zero-retainer agreement for the future services of Ashley Beaton Professional Planning Services for future discretionary applications that are beyond in-house scope of knowledge & comfort.
CARRIED.
- 68/19**
NAPADY **CLOSE & LEASE – DUCK'S UNLIMITED:**
WHEREAS the road allowance between SE32-25-32-W1 & NE29-25-32-W1 has never been built and the close and leasing of such road allowance will not restrict access to other lands; THAT Administration proceed with the required public notices in considering the close and leasing agreement with Duck's Unlimited for the undeveloped road allowance between SE32-25-32W1 and NE29-25-32-W1 providing it is confirmed we can get in to address issues such as water draining.
CARRIED.
- 69/19**
PETRUK **CLOSE & SALE - RUBLETZ**
WHEREAS the road allowance east of the NE 10-25-32-W1 is an abandoned road allowance and the sale of such road allowance will not restrict access to any lands; THAT Administration proceed with the required steps in considering the close and sale agreement with Gord Rubletz for the undeveloped road allowance east of NE 10-25-32-W1.
CARRIED.
- 70/19**
BAUMUNG **UTILITIES CORRESPONDANCE:**
THAT the following correspondence, having be reviewed be filed;
 - February 7, 2019 WSA Inspection Reports for source water;
 - February 7, 2019 WSA Inspection Report for water treatment plant;
 - Distribution line request from operators Scott & Linda Fuller.CARRIED.
- 71/19**
FYCK **WTP PUMP**
THAT we purchase the correctly sized chlorine pump for the Water Treatment Plant to assist operators in better control of turbidity issues.
CARRIED.
- 72/19**
NAPADY **WATER LINE DISTRIBUTION**
THAT a date be set to assist operators in identifying water line distribution flows and further that Administration follow up with the purchase of four water metres to be installed on each of the distribution lines at the pump house.
CARRIED.
- 73/18**
PETRUK **SASK LOTTERIES GRANT 2020**
THAT we apply for the 2019 SaskLotteries Grant allocation of \$2,349.00 for projects April 1, 2020 and March 31, 2021.
CARRIED.
- 74/19**
BAUMUNG **SMHI AGM**
THAT Reeve Roy Derworiz be appointed as our voting delegate at the SMHI AGM meeting.
CARRIED.
- 75/19**
FYCK **APPROVAL OF COUNCIL EXPENSES**
THAT the Council Expenses as listed in the List of Accounts for Approval Batch #2019-00019 totaling \$5,977.51 be approved for payment.
CARRIED.

Councilor Petruk left council meeting at 2:52 p.m.

76/19
 NAPADY

CORRESPONDANCE

That the following correspondence, having been reviewed, be filed;

- Draft RM of Calder No. 241 Employees Handbook
- AWSA AGM
- AWSA AGM Discussions
- AWSA Seeding Rebate program
- AWSA Membership
- East Central Health Foundation – donation thank you letter
- East Central Transportation & Planning membership & Workshop March 6, 2019
- SARM Weekly bulletin
- SARM Bylaw #2016-01 Governance Bylaw
- SARM Election Nomination & Acceptance process
- SARM Mutual Aid Promotion
- Ministry of Highways – notice of site triangle maintenance
- Donald Kahut, C&D Project notice of meetings
- Wood Environment & Infrastructure Solutions (previously AMEC) invite SARM
- Redhead invite SARM
- Erna Sobkow, snow clearing on her lane

CARRIED.

77/19
 BAUMUNG

BRUSH REMOVAL APPLICATION – DIVISION #5

THAT the application #RW#2019-01 of Division #5 Councilor be approved to clear the trees and brush from the road allowance at the following location and described on the Brush Removal Request form provided he obtains written permission from the landowner & subject to the conditions stated therein;

Tax Roll	Legal Land Description					DIVISION #
	PT	SEC/LOT	TWP/BLK	RGE/PLAN	MER	
939	NE	27	26	32	1	5
941	SE	27	26	32	1	5

CARRIED.

78/19
 FYCK

BRUSH REMOVAL APPLICATION – DIVISION #5

THAT the application #RW#2019-02 of Division #5 Councilor be approved to clear the trees and brush from the road allowance at the following location and described on the Brush Removal Request form provided he obtains written permission from the landowner & subject to the conditions stated therein;

Tax Roll	Legal Land Description					DIVISION #
	PT	SEC/LOT	TWP/BLK	RGE/PLAN	MER	
975	SW	35	26	32	1	5

CARRIED.

79/19
 DERWORIZ

ADJOURNMENT

That this meeting be adjourned at 3:10 p.m.

CARRIED.

Certified correct, and approved by Resolution of Council of the Rural Municipality of Calder No. 241. this _____ day of _____, 2019.

 Reeve

 Administrator