



Rural Municipality of Calder No. 241
MINUTES OF THE REGULAR MEETING OF COUNCIL
For Friday December 18th, 2020
held at the Municipal Office in Wroxton, Sask.

ATTENDANCE (X=Present)					
X	Roy Derworiz Reeve	X	Trevor Baumung Div 1 Councillor	X	David Fyck Div 2 Councillor
X	Don Soloninko Division 3 Councillor	X	Keith Strutynski Div 5 Councillor	X	Byron Petruk Div 6 Councillor
X	Shandy Wegwitz Administrator				
GUESTS: NONE					

CALL TO ORDER:
Reeve Derworiz called the meeting to order at 9:30 a.m.

- 263/20
BAUMUNG

APPROVAL TO ADD IETM TO AGENDA
That we approve to add Road Allowance clearing to the agenda.

CARRIED.
- 264/20
STRUTYNSKI

APPROVAL OF AGENDA:
THAT the agenda be approved as presented.

CARRIED.
- 265/20
FYCK

APPROVAL OF MINUTES
THAT the Minutes of the November 13th, 2020 Regular Meeting of Council, be approved as presented.

CARRIED.
- 266/20
PETRUK

LIST OF ACCOUNTS FOR APPROVAL:
THAT the List of Accounts for Approval covered by cheques 18044 to 18058 and DD payments totaling \$63,878.21 be approved for payment.

CARRIED.
- 267/20
SOLONINKO

STATEMENT OF FINANCIAL ACTIVITIES:
THAT the Detailed Statement of Financial Activities for the period ending November 30th, 2020 be approved as presented.

CARRIED.
- 268/20
STRUTYNSKI

BANK RECONCILIATION
THAT the Bank Reconciliation report for the month of November 2020, be approved as presented.

CARRIED.

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269/20
SOLONINKO

TABLED AGENDA ITEM

That we approve to table the SCDA Invoice until the February 2021 meeting when we are able to speak with Myles Wendall SCDA President.

CARRIED.

270/20
PETRUK

DONATION

THAT we approve to support the Royal Canadian Legion Military Service Recognition Book with a ½ color page advertisement in the amount of \$ 520.00 .

CARRIED.

271/20
FYCK

MUNICIPAL REVENUE SHARING GRANT DECLARATION OF ELIGIBILITY

The Council of the Rural Municipality of Calder No. 241 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an employee Code of Conducts; and
- All members of Council have filed and annually updated their Public Disclosure Statements; as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Revenue Sharing.

CARRIED.

272/20
SOLONINKO

COUNCIL APPOINTMENTS;

THAT the 2021 Council committee appointments be approved as per "Schedule A" attached to and forming part of these minutes at the same rates of indemnity and remuneration set for Council unless otherwise stated in the schedule.

CARRIED.

273/20
STRUTYNSKI

2021 MEMEBERSHIP FEE

THAT we approve the 2021 FCM Federation of Canadian Municipalities fee in the amount of \$ 213.11.

CARRIED.

274/20
PETRUK

2021 APAS MEMBERSHIP AND MEMBER APPOINTMENT

THAT we approve to join APAS for the 2021 year in the amount of \$ 11,296.15 and appoint Reeve Roy Derworiz as the appointed delegate and alternate Byron Petruk for the municipality.

CARRIED.

275/20
BAUMUNG

2019 TAX ENFORCEMENT LISTING

THAT we approve the tax enforcement Listing for Lands in arrears as of December 31st, 2019, as presented to Council and attached to these minutes.

CARRIED.

276/20
SOLONINKO

POLICY 2020-14

THAT we approve Policy 2020-14, for Asset Management Policy for the R.M. of Calder No. 241 for the purpose of this policy for the Councils commitment to asset management and guides staff using the policy statements; this policy outlines how it is to be integrated within the organization in such a way that it is coordinated, cost effective and organizational sustainable. effective December 18th, 2020.

CARRIED.

277/20
STRUTYNSKI

POLICY 2020-15

THAT we approve Policy 2020-15, for Asset Management Training and Knowledge Development Policy for the R.M. of Calder No. 241 for the purpose of this policy for the Asset Management Committee, AM Champion , Council and Staff increase their awareness of asset management practices through workshops and resources available, effective December 18th, 2020.

CARRIED.

278/20
FYCK

POLICY 2020-16

THAT we approve Policy 2020-16, for Asset Management Verbal Record Keeping and Knowledge Transfer of Assets for the R.M. of Calder No. 241 for the purpose of this policy for the Council , Administrator and staff to ensure the transfer of records of assets to be completed in multiple levels in fields required by the FCM grant and FGT, effective December 18th, 2020.

CARRIED.

279/20
BAUMUNG

2021 RM OF COTE #271 BOARD OF REVISION / DEVELOPMENT APPEALS BOARD

THAT Council members Glen Becenko; Vernon Bowes and Dale Schwartz be appointed as members and Administrator Sherry Guenther be appointed as Secretary Treasurer to the RM of Calder No. 241 Board of Revisions and Development Appeals Board at an per indemnity rate chargeable at \$250.00 per day each plus \$0.70/KM necessarily traveled when services are required.

CARRIED.

280/20
SOLOMINKO

OUTSTANDING RECEIVABLE INVOICES

THAT we approve to add any municipal outstanding receivable invoices to the tax cards that pertain to the owner of the municipal land or property, within the municipality.

CARRIED.

RECESS FOR LUNCH:

Reeve Derworiz recessed the meeting at 11:45 a.m. for lunch.

Reeve Derworiz reconvened the meeting at 1:00 p.m.

281/20
FYCK

ADMINISTRATOR HOLIDAYS AND OVERTIME

That we approve the request for the administrator holidays from Dec 21 to 24 and December 31, 2020 and presented overtime hours submitted and compensated work of 136 hours in 2020.

CARRIED.

282/20
BAUMUNG

COUNCIL HEALTH BENEFITS:

THAT the Reeve and each Councilor be covered under the S.A.R.M. Extended Health & Dental Benefits program level 2 with the single coverage paid by the municipality for 2021.

CARRIED.

283/20
STRUTYNSKI

SARM HEALTH INSURANCE POLICY

THAT we approve as presented the Health Insurance Benefits Renewal plan for Municipal Employees level 2 through the SARM insurance program effective January 1, 2021 to December 31, 2021.

CARRIED.

284/20
PETRUK

SARM PROPERTY COMPREHENSIVE SELF-INSURANCE PROGRAM

THAT we approve as presented the summary of coverages for the SARM property self-insurance program effective changes as of January 1, 2021.

CARRIED.

285/20
FYCK

SARM POLICY PROGRAM

THAT we acknowledge the SARM Policy for Property Self Insurance Program SARMPSP2003 and Summary of Coverages and SARM Policy of Comprehensive Liability Self-Insurance Plan SARMLSP2017, as presented to Council.

CARRIED.

286/20
SOLONINKO

ADMINISTRATOR’S BOND

THAT the Fidelity Bond provided through SARM having \$10,000 Fidelity Bond Insurance and including \$50,000 Registered Mail and \$2,500 Monies & Securities coverages be accepted as presented.

CARRIED.

287/20
BAUMUNG

BOARD OF REVISION / DEVELOPMENT APPEALS

THAT Council members Trevor Baumung; David Fyck and Don Soloninko be appointed as members and Administrator Shandy Wegwitz be appointed as Secretary Treasurer to the Board of Revisions and Development Appeals Board for any municipality or village requiring a Board ; at an per indemnity rate chargeable at \$300.00 per day each plus \$0.80/KM necessarily traveled when services are required.

CARRIED.

288/20
PETRUK

GRAVEL AGREEMENT

THAT we approve to enter into an agreement for the 2021 year with Sharon Hiebert and Charlotte Mackay for a diversion access through the Identified lands to allow the Municipality Road access to their Municipal Gravel Pit and for the land owners to grant permission to the MUNICIPALITY OF CALDER NO. 241;

Legal Land Description	Tax Roll #	Part	Section Lot	TWP BLK	Range Plan	Meridian Ext	ISC Parcel #
	1281	NE	17	27	32	W1	141848905

In return, THE MUNICIPALITY AGREES:

to compensate the LANDOWNER for such permission at a rate of \$250.00 per
year payable on or before December 31 st each and every year; AND pay the
LANDOWNER a royalty of \$2.00 per cu. yard of gravel extracted from these LAND(s).

CARRIED.

289/20
SOLONINKO

ROAD WORK REQUEST

THAT we approve Road Work Request application 2020 -12-18 # 9 for Darren Zawada for the clearing of road allowance at the NW 35-27-32 W1 for the removal of trees, brush and debris and to be placed onto the owners land requesting the road clearing and costs will be 50% cost to Division 5 work budget and remainder of that to the applicant.

CARRIED.

290/20
PETRUK

ROAD WORK REQUEST

THAT we approve Road Work Request application 2020 -12-18 # 10 for Keith Strutynski for the clearing of road allowance to allow clearance for the passage of equipment at the NW 4-27-32- W1 for the removal of trees, brush and debris and to be placed onto the owners land along the road clearing and costs will be 100% cost to Division 5 work budget.

CARRIED.

291/20
BAUMUNG

ROAD WORK REQUEST

THAT we approve Road Work Request application 2020 -12-18 # 11 for the request from Rick Fatteicher for the clearing of road allowance to allow clearance for the passage of equipment at the SW 25-25-30-W1 for the removal of trees, brush and debris and to be placed onto the owners land along the road clearing and costs will be 50% cost to Division 1 work budget and remainder of that of the land owner.

CARRIED.

292/20
SOLONINKO

ROAD WORK REQUEST

THAT we approve Road Work Request application 2020 -12-18 # 12 for Division 6 for the clearing of road allowance and clearing of fence line at the NW 15-27-31-W1 for the removal of trees, brush and debris and to be placed onto the owners land along the road clearing and costs will be 100% cost to Division 6 work budget.

CARRIED.

293/20
STRUTYNSKI

ROAD WORK REQUEST

THAT we approve Road Work Request application 2020 -12-18 # 13 for Division 2 for the clearing of road allowance and clearing of fence line at an blind intersection at the SE 31-25 - 31-W1 for the removal of trees, brush and debris that will be placed on Ivan Sobkow land along the road clearing, permission has been granted and costs will be 100% cost to Division 2 work budget.

CARRIED.

294/20
PETRUK

MUNICIPAL DIRECTIONAL SIGNAGE

That we approve ATS signage to provide 9 X 30 Range and Township signage for the municipality road system.

CARRIED.

295/20
BAUMUNG

MUNICIPAL GRAVEL ALLOCATION AND INVENTORY

That we approve the 2020 gravel allocation for each Division within the municipality and the ending Inventory as presented to Council.

CARRIED.

296/20
FYCK

CONTRACTED 911 FIRE DISPATCH AGREEMENT

That we approve to sign the 911 Fire Dispatch Services Agreement with the Saskatchewan Public Safety Agency contract #REC00204

CARRIED.

297/20 **CONTRACTED 911 FIRE DISPATCH FEES**
SOLONINKO That we approve to pay the 2021 911 Fire Dispatch fees in the amount of \$483.63 to the Saskatchewan Public Safety Agency.

CARRIED.

298/20 **2021 MEMBERSHIP FEE**
STRUTYNSKI THAT we approve the SaskTip 2021 membership in the amount of \$ 100.00.

CARRIED.

299/20 **2020 MEMEBERSHIP FEE**
PETRUK THAT we approve the 2020 Smith Creek Regional Watershed fee in the amount of \$ 5000.00.

CARRIED.

300/20 **SMITH CREEK REGIONAL WATERSHED FINANCIAL REPORTING**
FYCK That we approve the Smith Creek Regional Watershed Association Audited Financial statement To December 31st, 2019, as presented to Council.

CARRIED.

Councillor from Division 2 Dave Fyck left Council Chambers at 3:15 pm

301/20 **2020 YEARLY PCO REPORT AND INVOICE**
PETRUK That we approve the payment to PCO Office Garrett Keyowski in the amount of \$ 5,696.25 for the 2020 pest control in the municipality and the yearly report as presented to Council.

CARRIED.

302/20 **CLUBROOT & PLANT CARE OFFICER:**
BAUMUNG THAT we appoint the following Plant Health Officers contracted through SARM as our RM's Pest Control Officers for 2021:

Katey Makohoniuk Plant Health Officer – SARM Division 1 306- 594-7683 katey.makohoniuk@gmail.com	Lynne Roszell Plant Health Officer – SARM Division 4 306- 852-8328 lynneroszell@gmail.com
Joanne Kwasnicki Plant Health Officer – SARM Division 2 306-541-8437 joanne.kwasnicki@gmail.com	Chelsea Neuberger Plant Health Officer – SARM Division 5 306- 380-4526 chelsea.baraniecki@gmail.com
Betty Johnson Plant Health Officer – SARM Division 3 306- 315-3925 bettyjohnson0025@gmail.com	Colleen Fennig Plant Health Officer – SARM Division 6 306-946-9895 colleen.fennig@gmail.com

CARRIED.

303/20
SOLONINKO

WATER REPORTS
THAT we approve the Wroxton Water report numbered 3366266, as presented to Council.

CARRIED.

304/20
STRUTYNSKI

APPROVAL OF EXPENSES
THAT the Expenses as listed in the List of Accounts for Approval cheques 18059 to 18073 in Batch #2020 – 00090 and DD payments totaling \$ 32,065.28, be approved for payment.

CARRIED.

305/20
BAUMUNG

CORRESPONDANCE
That the following correspondence, having been reviewed, be filed;

Government Relations	Letter – Newly Elected Officials & Reelected Members.
Prairie Steel	Season’s Greetings
SARM Members	Michelin Tires
SARM	RC – Issue 53 Number 4

CARRIED.

306/20
PETRUK

ADJOURNMENT
THAT this meeting be adjourned at 3:45 p.m.

CARRIED.

Certified correct, and approved by Resolution of Council of the Rural Municipality of Calder No. 241. This _____ day of _____, 2020.

Reeve

Administrator



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