

HLS Phoenix Valley School Discipline Policy

Teachers and administrators recognize that maintaining a well-disciplined classroom is key to learning. We believe “*knowledge without virtue is a dangerous thing,*” therefore encouraging virtuous behavior is as important as encouraging excellence in math and grammar. Student behavior, attitude, and physical disposition should contribute positively to the classroom environment and HLS’s culture of excellence in character. To that end students are expected to uphold the *HLS Student Code of Conduct*, printed below.

The HLS Student Code of Conduct:

- We cheerfully and promptly obey the authority under which we are placed.
 - We may appeal respectfully and courteously. We do not argue or negotiate.
 - We love and honor one another.
 - We give encouragement to each other.
 - We do not point out the shortcomings of others in order to build ourselves up.
 - We tell the truth.
 - We do not disrespect the classroom and teacher by passing notes or otherwise interrupting.
 - We do not spread rumors or gossip.
 - We will not make excuses for our wrong actions but will admit them.
 - We avoid cliques, clubs, or games that exclude others.
 - When others are sorry, we forgive them.
 - When others are sad, we comfort them.
 - When we have work to do, we do it without complaining.
 - If we make a mess, we clean it up.
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Dealing with Disciplinary Issues

HLS expects families to support our faculty and the school’s cultural standards. They document academic and behavioral problems to ensure accurate communication with the office regarding problems with students. The administration works with teachers to determine all consequences for misbehavior. Those consequences may include: talking to the teacher privately, notes or phone calls, short time-outs for younger children, and visiting the office. When the family and school behavioral expectations are in conflict, the administration will take action to protect the integrity of the school culture.

Teachers handle problems in an authoritative and professional manner. They document academic and behavioral problems to ensure accurate communication with parents.

Student behavior that negatively impacts Highlands Latin School or an HLS student through spreading gossip, bullying, threatening, or other forms of harassment will result in disciplinary action. This includes all forms of electronic communication.

Student Signature

Parent Signature

Date