

Admissions and Enrollment

2023-2024

Enrollment Fee

Enrollment fee secures the student's spot, covers Highlands Latin School licensing fee, and supports teacher training and is your good faith commitment to attend HLS Phoenix Valley in the fall. It is not refundable. Include this payment with your Tuition Agreement.

Enrollment Fee

\$150 per student (or 3 max per family)

Book Fee

A student's book fee covers the Memoria Press materials that a student will use in class and bring home, including a Highlands Latin planner (grades 3+), texts, student books, and literature books. (Please see Book Package sheets for more information.)

Books may be ordered independently through Memoria Press. View the separate document with a list of books for each grade and the approximate package price. Customized book orders may be placed by contacting Customer Service ([877\) 862-1097](tel:877-862-1097).

Uniforms

HLS is a classical, Christian school with a unique culture of discipline, tradition, an excellence. Our uniform policy and dress standards are designed to support and reinforce these values. Ensuring your child honors the letter and the spirit of the uniform policy assists us in this task. Uniforms may be purchased online through the [Highlands Latin Uniform](https://highlandsuniform.com/phoenix) by visiting: highlandsuniform.com/phoenix.

Payments

All payments may be made by check, mail, or invoice payable to Highlands Latin Phoenix Valley.

Checks, in-person or mail to:
Highlands Latin Phoenix Valley
3133 E Daley Ln
Phoenix, AZ 85050

Venmo:
[@HLSPhoenixvalley](https://venmo.com/HLSPhoenixvalley)

On the Web:
<https://hlsphoenixvalley.org/tuition>

Tuition & Fees Agreement

Enrollment is for the full academic year and no portion of the tuition paid or outstanding will be refunded or canceled due to absence, academic performance, accident, transfer, sickness, withdrawal or dismissal from the school, unless by express written consent from the directors. That the school allows tuition and fees to be paid in installments does not create a fractional contract or in any way relieve the parents of the responsibility for the entire tuition.

Students

New Students must submit an application at <https://hlsphoenixvalley.org/tuition>

Parents' names _____ Current Campus _____

New Students (include new sibling applicants)	Birth Date	Rising Grade Level
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Returning Students

1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

Tuition Contract

Tuition can be made in three payments; due **August 1st, November 1st, and February 1st.** Highlands Latin Phoenix offers sibling discounts for students in the same family.

Tuition:

1 Day/week

Jr. Kindergarten \$740 / Year *(only for families with an older sibling enrolled)*

Kindergarten \$1,785 / year

1st—2nd Grade \$1,989 / year

3rd—6th Grade \$1,989 / year

New! 2 Days/week

3rd—8th Grades \$3,027 / year

Sibling Discount:

2nd Student \$1785

3rd Student \$1683

2nd Student \$2694

3rd Student \$2543

Itemized Tuition Rate:

Enrollment Fee: \$150

(Per student or a max of \$450)

Payment Options (SELECT ONE)

Pay in Full by August 1st (check, cash, Venmo)

Two Payments due August 1st and November 1st

3 Payments August 1st, November 1st, February 1st

Agreement: If a student withdraws before August 1st, 50% of the tuition is due. After August 1st, full tuition is due. Books are non-refundable. A partial refund is granted if the student moves 50 miles further from school and provides a 60 day notice, or if the student experiences physical illness and is unable to attend school the remainder of the year. Late or returned payments incur a \$30 fee per month. HLS events and classes may be recorded for promotional and educational purposes.

Terms & Conditions

Please read the following carefully. Is Highlands Latin Cottage School right for your family?

Our HLS community has so much to offer, but we realize that joining a cottage school is a big decision. Here are some things that set us apart!

We are a school, not a co-op.

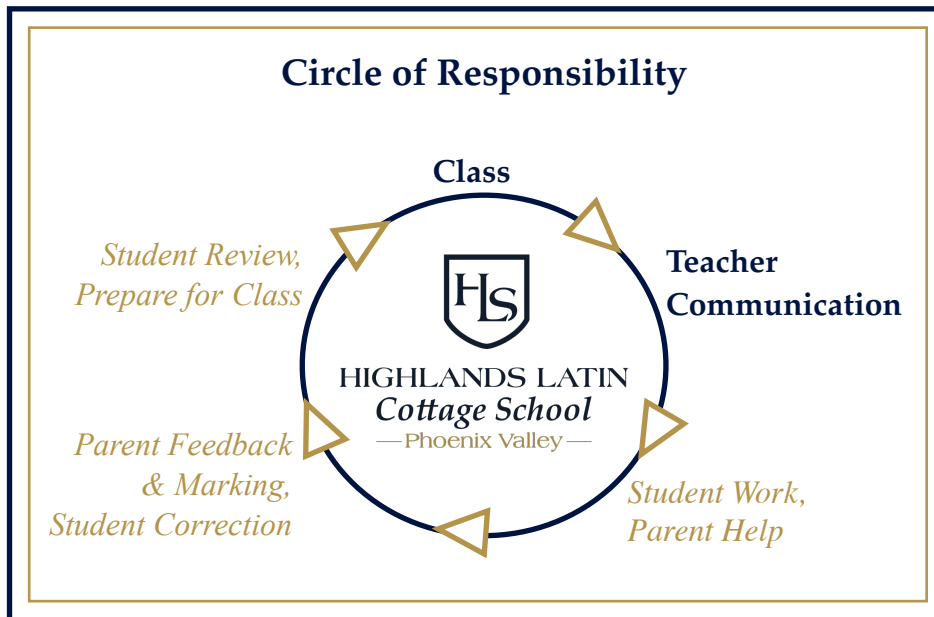
Students spend the day with a paid, trained teacher. Parents drop off the students at 8:30 a.m. and pick them up at 3:30 p.m. While parents are of course welcome to help out from time to time, the school days will typically be spent without the parent present.

We have a set curriculum.

Our HLS families appreciate the fact that all the curriculum decisions are made for them. We are a licensed Highlands Latin Cottage School, which exclusively uses materials produced by Memoria Press, a classical curriculum, to ensure your child receives a rigorous, quality education that instructs them in the liberal arts and prepares them to love what is True, Good, and Beautiful. Memoria Press curriculum has a complete scope and sequence for all subjects. Families don't have to worry if their students are making the right amount of progress in phonics, writing, or math, as each step is carefully planned out for them in advance. Therefore, families who join HLSPV agree that they will teach the Memoria Press curriculum during the rest of the week to ensure their students are prepared for our Monday classes together. HLSPV does not issue grades, but provides instruction and accountability. While most of us as families have subjects we enjoy supplementing at home (for instance, extra literature, math activities, or art classes), we make the weekly Memoria Press lessons the first priority.

We have a set schedule.

Our school year runs on a typical August-May school calendar with traditional breaks (such as Christmas and Spring Break) throughout the year. We also have a set lesson plan each week; both parents and teachers use the same lesson plan book. Teachers use the Monday lesson plans during our Monday school days, and parents agree to teach the remaining Tuesday-Friday lesson plans for that week so that everyone is ready for the next Monday class. This schedule can be so beneficial for families that need extra support and accountability in keeping everyone on track. (And let's face it, that's most of us!) If families need to miss a Monday class day, they are expected to stay caught up with the week's lessons using the lesson plan book. Parents are responsible for overseeing that work is completed as assigned including following any teacher instructions for marking work, returning work to the teachers, and adhering to due dates. It is the parent and student's responsibility to communicate proactively with teachers if there is difficulty with class material.



We are Christian.

When it comes to the Bible, the goal of our curriculum is to give students Biblical literacy through learning Bible stories and memorizing scripture. Our school is ecumenical and does not reference any specific doctrine aside from that which is found in the Apostle's Creed. We believe that it is the parents' duty and privilege to instruct their children in the church tradition of which they are a part. Families who are not Christian are welcome to join us, with the understanding that we do read, pray, and study the Bible, and all students are expected to respectfully participate.

We are Classical.

We are proud to offer a style of learning that has been used for centuries. Classical education passes down the great traditions of Western Civilization. Students read quality literature, study men and women from history, and learn how to think and reason. Students with a classical education become men and women of virtue and valuable members of their community. This style of learning is traditional. There are no computers or fancy games. Students use pencils, papers, and books. We teach them how to delight in those things which have meaning and substance. And yes, they do have fun! There is joy in our classrooms. But parents might need to get used to this educational method at first. They may worry that their student is "bored" or "not stimulated" with these seemingly simple methods of teaching. We can assure you, this could not be further from the truth. Your child will be challenged and engaged, because the ideas they are wrestling with provide rich food for him or her to feast upon.

We advise HLS families, then, to use prudence when supplementing studies at home through the use of apps or computer games. Technology certainly has its place and can be a valuable resource when used appropriately, but we have found that students make less of a connection with the material when they use the computer rather than using a pencil and paper to learn new information and formulate their thoughts. The fast-paced nature of many computer resources bombards children with images and sounds, and it does not give the student time to dwell on the information being presented, or to take it in slowly and thoroughly ruminate on what they are learning. Much like the tortoise in Aesop's famous fable, we believe that "slow and steady wins the race"!

Required Student Participation

Christmas Cantata

HLSPV hosts two events outside of school that require the participation of all students. Students are required to attend and participate in the annual Christmas Cantata event that is hosted on a weeknight at a separate location in the early month of December. This event is a beautiful Christmas performance in which the students learn and sing Latin hymns, play handbells, recite Scripture verses, and are encouraged to perform a solo vocal or musical number.

Recitation Night

At the end of the academic year all students attend the Recitation Night. The students recite much of what they have learned throughout the year such as Scripture verses, classical art pieces, Latin, poetry, etc. We also set up an art gallery display of all the art pieces the Grammar & Upper School grades have completed in the 2nd semester of the school year.

We have a Statement of Faith.

Holding traditional values to the highest standard among our staff and administration is a top priority and as Christians called to this specific vocation we confess that this can only be accomplished through the wisdom of the Scriptures and guidance from the Holy Spirit. While we do not discriminate based on religious background or upbringing we do ask that patrons of our school community acknowledge our beliefs in the following:

- The words of the Apostles' Creed

“I believe in God, the Father almighty, creator of heaven and earth. I believe in Jesus Christ, his only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead.
I believe in the Holy Spirit, the holy catholic Church, the communion of the saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.”
- Concerning marriage and family life, we believe that marriage is exclusively between one man and one woman as defined in the book of Genesis 2:18-24.
- Concerning gender, we believe that the God of Genesis created man and woman, that His creation of male and female is perfect and complete and full of beauty as He designed them. We further believe redefining gender in opposition to God's original design is against the law of God and therefore we do not support this, and cannot, as Christians, entertain this behavior in our school. (Genesis 2)

Questions for family discussion:

1. *Do you agree with **what** we teach? HLSPV uses Memoria Press curriculum, Novare Science, and traditional math texts. We emphasize Latin, the cultures of Greece and Rome, and the connectedness of all learning through the liberal arts and Great Books. The liberal arts are the universal linguistic and mathematical skills that prepare students to become independent learners. The Great Books are the means by which we pass on the cultural heritage of the Christian West. In the early years, HLSPV provides students with the classical skills (reading, writing, and arithmetic) that will serve them as they age and deepen their studies. Courses build upon one another from year to year so that by high school students are well equipped to participate meaningfully across all areas of study.*
2. *Do you agree with **how** we teach? HLSPV is a traditional, teacher-led tutorial. Students sit at tables facing the teacher. The teacher leads the students in discussion and assignments. Classrooms are orderly. Students are expected to attend, participate, and complete all assigned work. We emphasize the delight that comes from learning and knowing worthy things.*
3. *Do you agree with **why** we teach? Classical education is the cultivation of wisdom and virtue through the study of the liberal arts and the Great Books. It is an education in the true, the good, and the beautiful. HLSPV's purpose is articulated best in our mission: **In partnership with parents, and guided by the Gospel, we seek to educate students to the highest standards of the classical tradition, so that they may grow in knowledge, wisdom, and the love of Our Lord, and more ably use their gifts in the service of others, and for the glory of Christ and his Church.***

Family Agreement

As members of Highlands Latin School Phoenix Valley, we acknowledge the following expectations and agree to abide by them:

Initial

_____ _____ We will bring our student(s) to class on time every Monday.

_____ _____ We will do our best to plan family vacations and other commitments around HLS school days.

_____ _____ We will complete the weekly lessons as set forth in the Memoria Press curriculum guide and will make sure our student(s) are ready to go for the next Monday school day.

_____ _____ While we are free to supplement with material of our choice at home, we will make the lessons in the MP curriculum guide the first priority.

_____ _____ When we join HLSPV, we are opting in to the whole school day. Any subjects taught on Mondays or Tuesdays are required, and the student may not “opt-out” of any subject.

_____ _____ We are aware that all students are required to attend the annual HLSPV performances (Christmas Cantata & Recitation Night) and acknowledge our own student’s/s’ participation in these events.

_____ _____ We acknowledge that HLSPV is Christian and will be instructing the students in study and memorization of Bible verses and prayers. Any Biblical material will be presented in an ecumenical manner with no reference towards specific doctrine except that which is set forth in the Apostle’s Creed.

Signed,

_____	_____	_____
Signature	Print name	Date

_____	_____	_____
Signature	Print name	Date

Please include a non-refundable payment of \$150 per student or \$450 for three or more students.

Welcome to Highlands Latin Phoenix Valley

Thank you for your interest in Highlands Latin Phoenix Valley! Our goal is to enhance the educational experience of our students by offering a challenging, yet traditional, academic environment that enlivens the mind and refines the soul. We utilize the Memoria Press curriculum, which aims to pass on the heritage of the Christian West to the modern student. In all we do, we seek to engender a love for the true, the good, and the beautiful.

Highlands Latin Phoenix Valley School Mission

CHRISTIAN

*We teach and uphold traditional Christian morality.
We begin and end each school day with prayer.
We memorize Scripture and use it for copy work (grades K-2).*

CLASSICAL

*We focus on intensive Latin study (grades 2-12).
We teach the history and mythology of Western civilization.
We utilize the Memoria Press curriculum.*

TRADITIONAL

*Our teachers are knowledgeable and enthusiastic in leading students to an understanding of each subject.
Our classrooms are teacher-centered and are quiet, orderly, and disciplined.
Our lessons are incremental, age-appropriate, and focus on mastery of content.*

When and Where we Meet

Mondays

(Aug 14th, 2023 - May 20th, 2024)
from 8:30 a.m. to 3:30 p.m.

Shiloh Community Church

9021 N 32nd Street,
Phoenix, AZ 85050

Tuesdays

(Aug 15th, 2023 - May 21st, 2024)
from 8:30 a.m. to 2:30 p.m.

Contact the Directors

Katie Meeks

(Administrator/Director)
katie@hlsphoenixvalley.org
(480) 826-8095

Marta MacBan

(Administrator Assistant)
marta@hlsphoenixvalley.org
(602) 487-6067