



# Admissions and Enrollment

2022-2023

## Enrollment Fee

*Enrollment fee secures the student's spot, covers Highlands Latin School licensing fee, and supports teacher training and is your good faith commitment to attend HLS Phoenix Valley in the fall. It is not refundable. Include this payment with your Tuition Agreement.*

**Enrollment Fee**

**\$100 per student (or 3 max per family)**

## Book Fee

*A student's book fee covers the Memoria Press materials that a student will use in class and bring home, including a Highlands Latin planner (grades 3+), texts, student books, and literature books. (Please see Book Package sheets for more information.)*

*Books may be ordered independently through Memoria Press. View the separate document with a list of books for each grade and the approximate package price. Customized book orders may be placed for a 10% discount using our promo code or contacting Customer Service (877) 862-1097. We encourage the purchase of all materials as soon as possible to ensure everything arrives before the first day of class.*

## Uniforms

*HLS is a classical, Christian school with a unique culture of discipline, tradition, an excellence. Our uniform policy and dress standards are designed to support and reinforce these values. Ensuring your child honors the letter and the spirit of the uniform policy assists us in this task. Uniforms may be purchased online through the French Toast website using the School Code: **QS61BME***

## Payments

*All payments are sent by an invoice and may also be made by check (pay to Highlands Latin Phoenix Valley) or Venmo.*

**Checks, in-person or mail to:**  
Highlands Latin Phoenix Valley  
3133 E Daley Ln  
Phoenix, AZ 85050

**Venmo:**  
@HLSPhoenixvalley

**On the Web:**  
<https://hlsphoenixvalley.org/tuition>

## Tuition & Fees Agreement

*Enrollment is for the full academic year and no portion of the tuition paid or outstanding will be refunded or canceled due to absence, academic performance, accident, transfer, sickness, withdrawal or dismissal from the school, unless by express written consent from the directors. That the school allows tuition and fees to be paid in installments does not create a fractional contract or in any way relieve the parents of the responsibility for the entire tuition.*

### Students

New Students must submit an application at <https://hlsphoenixvalley.org/tuition>

Parents' names \_\_\_\_\_ Current Campus \_\_\_\_\_

\_\_\_\_\_

New Students (include new sibling applicants)	Birth Date	Rising Grade Level
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

#### Returning Students

1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____



## Tuition Contract

Tuition can be made in three payments; due **August 1st, November 1st, and February 1st.** Highlands Latin Phoenix offers sibling discounts for students in the same family.

**Tuition:**

**Sibling Discount:**

<i>Jr. Kindergarten</i>	\$740 / Year <i>(only for families with an older sibling enrolled)</i>		
<i>Kindergarten</i>	\$1,785 / year	2nd Student	\$1785
1st-2nd Grade	\$1,989 / year	3rd Student	\$1683
3rd-6th Grade	\$1,989 / year		

**Payment Options (SELECT ONE)**

- Payment in Full by August 1st
- Two Payments due August 1st and November 1st
- 3 Payments August 1st, November 1st, February 1st

**Agreement:** If a student withdraws before August 1st, 50% of the tuition is due. After August 1st, full tuition is due. Books are non-refundable. A partial refund is granted if the student moves 50 miles further from school and provides a 60 day notice, or if the student experiences physical illness and is unable to attend school the remainder of the year. Late or returned payments incur a \$30 fee per month. HLS events and classes may be recorded for promotional and educational purposes.

**Please include a non-refundable payment of \$100 per student or \$300 for three or more students.**

_____	_____	_____
Signature	Print name	Date
_____	_____	_____
Signature	Print name	Date



## Welcome to Highlands Latin Phoenix Valley

*Thank you for your interest in Highlands Latin Phoenix Valley! Our goal is to enhance the educational experience of our students by offering a challenging, yet traditional, academic environment that enlivens the mind and refines the soul. We utilize the Memoria Press curriculum, which aims to pass on the heritage of the Christian West to the modern student. In all we do, we seek to engender a love for the true, the good, and the beautiful.*

---

## Highlands Latin Phoenix Valley School Mission

### **CHRISTIAN**

*We teach and uphold traditional Christian morality.*

*We begin and end each school day with prayer.*

*We memorize Scripture and use it for copy work (grades K-2).*

### **CLASSICAL**

*We focus on intensive Latin study (grades 2-12).*

*We teach the history and mythology of Western civilization.*

*We utilize the Memoria Press curriculum.*

### **TRADITIONAL**

*Our teachers are knowledgeable and enthusiastic in leading students to an understanding of each subject.*

*Our classrooms are teacher-centered and are quiet, orderly, and disciplined.*

*Our lessons are incremental, age-appropriate, and focus on mastery of content.*

---

## When and Where we Meet

*Mondays  
(Aug 8th, 2022 - May 15, 2023)  
from 8:30 a.m. to 3:30 p.m.*

*Shiloh Community Church  
9021 N 32nd Street,  
Phoenix, AZ 85050*

---

## Contact the Directors

*Katie Meeks  
(Administrator/Director)  
[katie@hlsphoenixvalley.org](mailto:katie@hlsphoenixvalley.org)  
(480) 826-8095*

*Marta MacBan  
(Administrator Assistant)  
[marta@hlsphoenixvalley.org](mailto:marta@hlsphoenixvalley.org)  
(602) 487-6067*