

Guidelines & Procedures



GATEWAY TO LEARNING



What will tutoring sessions be like? Each tutoring session will consist of a lesson designed for your child. Whether it's reading, writing/spelling, math, or study skills, the class will be broken down into smaller segments so that your child can grasp the concepts. We will incorporate right brain learning techniques that will allow your student to remember what s/he has learned. In addition, the session will include a brain training that is specific for your child.

How long will each session be? Sessions are 45 minutes. If you are in-person tutoring, please be conscientious of the time. I often have students back to back. Punctuality is important to achieve the most out of the time we have together. When returning to pick up, please arrive at your designated end time



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- **Will there be homework?** I have found that the students that have the most improvement with this method are consistent with the daily exercises and homework. We are trying to catch your child up to grade level, so, while these are not hard lessons, they do need to be daily.
- **How can I find out how my child is doing?** Since I often have students scheduled close together, there will only be a few minutes to visit after a session. However, we can use a few minutes of our session or have longer conversations over email later.
- **What happens in bad weather or school closing?** We will decide to cancel on an individual basis and then try to reschedule for the missed session or tutor online.
- **Do I need to stay with my student*?** Unfortunately, if you are in seat, I do not have an area for parents to wait inside. We are very close to Midway Antiques Store, 121 Consignment shop, and Dollar General. Or you are welcome to wait in your car.
- **Online students:** You are not required to sit with your student; however, it would be helpful if you aren't too far away to assist with any technical difficulties or locate items we need for class.
- ***Coaching families:** If I am coaching you on how to work with your student, then you are welcome to join us during our sessions.

