

Environmental Education Professional Development Fund

EEAA's Professional Development Fund was established to assist professionals who wish to continue to develop their knowledge in the field of environmental education. Grant funding is available for financial assistance to attend professional conferences/workshops.

Guidelines:

- An application form and one-page synopsis are mandatory (see form at right). Incomplete applications will be declared ineligible.
- A review committee comprised of EEAA board members will determine the awards of the fund. Decisions of the committee are final.
- Recipients will be notified of awards within 4 - 5 weeks after deadline dates and will receive reimbursement for the awarded amount AFTER submitting receipts for expenses incurred while attending the workshop.
- Maximum grant is \$250 per person in a 12 - month period.
- Award recipients may be asked to take EEAA brochures to distribute at the workshop they attend.
- Award recipients must maintain a current, active EEAA membership.
- Award recipients must submit an article for the newsletter or present a session at EEAA's next conference.
- Priority consideration will be given to requests for Environmental or Natural Science training workshops.
- Awards will be presented quarterly. Applications must be postmarked by:
 Spring quarter: March 1
 Summer quarter: June 1
 Fall quarter: September 1
 Winter quarter: December 1

EEAA PROFESSIONAL DEVELOPMENT FUND APPLICATION

Name _____

Address _____

City _____

State _____ Zip _____

Home phone _____ Email _____

Work phone _____ Email _____

Profession/Title _____

Employer _____

Employer's address _____

Conference/Workshop for which funds are being requested _____

Conference/Workshop date(s) _____

Conference/Workshop Location _____

Have you obtained approval to attend the conference/workshop from your employer? Yes No

Amount of funds requested \$ _____

The funds will be used for (check all that apply):

- Conference/Workshop registration
- Travel - what form of transportation? _____
- Accommodations
- Other (please specify) _____

“ I agree to represent the
Environmental Education Association of Alabama
 to the best of my professional ability. I understand that, by
 accepting these funds, I will be required to submit receipts and
 either write an article for EEAA's newsletter or present a
 session at EEAA's Conference directly following the
 conference/workshop that I attend. ”

Signature _____ Date _____

Please include a one-page synopsis detailing how you will apply your experiences to promote environmental education in Alabama and an itemized list of expenses for which you are asking for funding. **Failure to include** any of this information or an incomplete form could result in your application being disqualified from consideration.

Clip & Mail to: EEAA PDF, P.O. Box 3641, Montgomery, AL 36109