



Windy Hill's 1st Annual Craft Show Fundraiser

Saturday, October 28th from 8 am - 1 pm

Basic information:

- This event is open to crafters and artisans
- Crafter/Artisan spaces will be 9'x5'
- A table will be provided, unless you indicate that you would prefer to bring your own table.
- Two chair will be provided per space.
- The donation requested is **\$30 per space**. This fee is non-refundable.
- Windy Hill Senior Center is not responsible for any damages or loss.
- Set-up times will be Friday evening (10/27) from 6 pm - 7 pm & Saturday morning starting at 7 am. Set-up must be done by 8 am.

Location:

1472 Roth's Church Road, Spring Grove, PA - We are located on Spring Grove Area School District's main campus in the building along Roth's Church Road with the red roof.

Publicity:

We will do our best to get the word out about this event using social media (Facebook, Instagram, Twitter, and LinkedIn), the Merchandiser, and I will also send press releases to the Evening Sun, the York Dispatch, and news media outlets. We will ask for Facebook business pages and/or websites to help promote your products leading up to the date of the event to help build excitement.

Food:

We are planning to have food trucks onsite for this event. We will have signs asking visitors to not bring food or drink into the cafeteria where the crafters and artisans will have their work.

More about Windy Hill:

This event is a fundraiser for Windy Hill on the Campus (Senior Center). Windy Hill (WHSC) is a 501(c)(3) nonprofit community center for active, independent adults ages 60+ and their spouses. The mission of WHSC is to create a diverse and supportive community dedicated to lifelong learning, social interaction, and the well-being of its members. With any questions, contact Jenna lawj@windyhillonthecampus.org.

Space is limited! Register early to secure your space.

The first 10 paid registrants by September 1st will receive a mystery bag on Saturday, October 28th at check-in.



Windy Hill's 1st Annual Craft Show Vendor Registration Form

This contract is in effect for the craft sale event to be held **Saturday, October 28, 2023** in Windy Hill's cafeteria. The Windy Hill Senior Center agrees to rent Rummage Sale space to the specified party (vendor) under the following conditions:

- \$30 donation per booth space. Reserved in 9' x 5' spaces (booth).
- Sale runs from 8:00 a.m. to 1 p.m. (Must be set up by 8 am)
- Payment for space must be in advance to reserve space. ___ Check here if you will be supplying your own table.
- Set up may begin on Friday evening, October 27, 2023 from 6 pm - 7 pm or Saturday starting at 7 am.
- No refunds will be given on space rental. ____ (initial)
- If you bring it in, you carry it out! Everything must be cleaned up. Trash may be disposed in the trash cans located in the cafeteria no later than 2 pm on Saturday afternoon, October 28th.
- The following actions and items are banned from this event:
 - Smoking, including vaping, smokeless tobacco, or any paraphernalia used to smoke
 - Violent or abusive behavior (verbal or physical)
 - Alcohol
 - Any items that promote or advertise alcohol, tobacco, or firearms
 - Drugs or any other illegal substance or any paraphernalia used to consume drugs
 - Firearms or weapons of any kind
 - Obscene materials
- Cash or check accepted (make checks payable to: Windy Hill Senior Center). There will be a \$35 return check fee.
- **Registration and payment are due no later than Friday, October 20th.**
- **Spaces are limited! Email confirmation with a copy of this signed contract will be sent out when registration is received.** Additional information will be emailed out about the event as we get closer to the date.

Name: _____ Phone: _____

Business or Organization (optional): _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ What will you be selling? _____

Business Facebook Page: _____ Website: _____

By signing below, the vendor agrees to adhere to the rules and regulations set forth by Windy Hill Senior Center, Inc. and Spring Grove Area School District as listed above.

I understand that I am responsible for loss or damage to my items, as well as any injury anyone working at my booth or I may incur at the venue. I understand that my booth space is not secured until my registration form has been submitted and approved. I have received a copy of the Booth Rental Agreement and agree to the terms as a Vendor in the Windy Hill Craft Sale. I agree to abide by the above expectations so that I may rent space to participate in the Windy Hill Craft Sale on October 28, 2023.

Print Full Name

Signature

Date