

DFW-CHW Association
Board of Directors Meeting Agenda
Jan 20, 2021

Present and Phone:

Absent:

Topic	Discussion	Action Items	Responsible Party
Treasure Update	<ul style="list-style-type: none"> • The current balance is \$ 24 581, 52 and there aren't any pending charges. • They have charged \$25 for QuickBooks, and it has been cleared. • There is a \$495 monthly for the clover, which was poorly timed added immediately before they stopped having meetings. • However, there will be credit card payments. • Katie and crystal meeting this Friday to discuss the transitioning the treasurer role. 		Katie
CEAL Project	<ul style="list-style-type: none"> • We are still waiting on 10 about 10 000 or just over 10 000 from CEAL project. • The invoices are changing constantly due to requirements changing. They want a detailed invoice, so they want receipts, the long payroll ledger, and the want to meet with their financial director. • There is another meeting scheduled this week with people from the actual project so they can explain what the agreement was. 	<ul style="list-style-type: none"> • There will be a meeting with Krista and Katie to update them on the project. 	Denise
Members Update	<ul style="list-style-type: none"> • A total of 97 memberships (combined). 91 members and 6 partner organizations. 		Denise & Tamikka
Meetings for members	<ul style="list-style-type: none"> • We have the February meeting scheduled for February 16. • We need to discuss our RCE. There needs to be a discussion on the theme this year, and how to approach the CE this year. • The PowerPoint presentation of all the EAS on child health will be shared with the group. • Mikka can no longer do membership. • There was a discussion on how to increase members numbers. Crystal and Denise will work on it. • Broad members want to focus on preconception programs and a non-certified CE and equity, diversity, and inclusion. 	<p>Mikka will work an equity, diversity, and inclusion presentation to be certified for our next meeting. Finding someone who wants to do membership. Carelene</p>	Martha

		volunteered to help with membership.	
Quarterly Meeting	<ul style="list-style-type: none"> • We have our goals revised and approved by the board, prior to sharing it with the members. The members will welcome the new board member and introduce the new officer. • Updates on Monday are restarted in January and will be shared with board members. They will be organizational announcement and any upcoming projects. • TPHA is coming up soon and that will be announced too. 	If anyone knows of upcoming events in the community health workers sector, they should inform Denise and add to presentation	Denise
Breakout rooms	<ul style="list-style-type: none"> • Establish breakout rooms to increase engagement and to get connected with the association. 	Try a 'Go-Find' game to increase engagement.	Denise
The Conference	<ul style="list-style-type: none"> • Should it be kept in the fall, or should it be moved? 	Mid July was the date agreed on. But March would be the time to start planning.	Denise
Partnering UT Houston & KTH	<ul style="list-style-type: none"> • HPV educational programs resources. They will try to reach out to them the year to see if they have any other partnerships because they have these great programs and a lot of funding. 		Denise
Current Project	<ul style="list-style-type: none"> • Time Texas program. It is currently on hold; it is free health coaching. Focus on distributing through the Latino community. 		
Up-coming Project	UT Southwestern wanted to work with community health workers and then COVID hit, and it is unclear if students are even in class right now.	Laurie would provide feedback about the status of the project.	

Center for Health	<p>Assisting in grant funding to help people who have been financially impacted by COVID. And so, they really want to work with community health workers.</p> <p>Discussing training for community health workers first before they go out into their community.</p> <p>Lisa and I met with Dallas County Health and Human Services, their tobacco cessation and referral training program.</p>	<p>Working with them to help get the training finalized and certified.</p>	
Q&A	<p>How many hours people work, salaries, work descriptions</p>	<p>She should maintain her CHW or CHWI certification.</p>	<p>Martha</p>
Quorum	<p>Setting up meeting times, Lisa will be handling the notes.</p>	<p>Send all information to Lisa and set up a voting time with the team.</p>	