

DFW-CHW Association
Board of Directors Meeting Agenda
July 14, 2021

Present and Phone:

Absent:

Topic	Discussion	Action Items	Responsible Party
Treasure Reports	<ul style="list-style-type: none"> The current account balance is \$24,271. 	Printing out all the transactions from PayPal, from clover and from the bank statements. And also going line by line to see what is missing from this list, if there have been other expenses that need to be added.	Lisa
The Dallas Holocaust and Human Rights Museum	<ul style="list-style-type: none"> The organisation donated 100 of the larger envelopes to mail the folders with the conference information, as well as additional folders. They donated an additional 50 as well as passes to the museum for all the attendees. And so we listed them as an in kind sponsor as well. 		
Budget Template	<ul style="list-style-type: none"> It is going to be a running budget. There is a budget to revamp the website. It was discussed that it is important for the organisation to stay afloat in the internet world. 	<ul style="list-style-type: none"> There are different sections and categories within the budget, and then a whole section for just the SEAL project. 	Katie
Website	<ul style="list-style-type: none"> The Website is currently on Wordpress and will be one of the biggest investments this year. 		
Preliminary Strategizing Meeting	<ul style="list-style-type: none"> The discussion was that members need to be engaged. 	Belinda and Carline will handle this section.	Belinda & Carline
Employer Forum	<ul style="list-style-type: none"> The meeting will be moved to September to give people time to preparer 		

CEO project	<ul style="list-style-type: none"> There will be a rough draft about the project and it will include background and information , as well as the description. there will also be a budget update. 	These are the scheduled outreach events that are coming up. They will be in North Texas Wellness Fair, on August 7 and the real world to exploration on August 21.	
Reporting	<ul style="list-style-type: none"> There was a discussion about reporting and how there needs to be overall synopsis of what's going on is sufficient for the team. There needs to be a brief overview, just a bullet point type report is sufficient. 		Lisa and Martha
Agenda	<ul style="list-style-type: none"> There was a discussion about streamlining the agenda to make it board action items or board informed items. 	The items to stay at a certain limit. Everyone needs to stick to their minutes.	Denise
Partner Forum	There was a discussion about the partners, how they can benefit, what they can do for you, how they serve the association.	The partners to complete the forms and to touch base with each of the partners	
American Heart Association	There was a discussion about the association and they are starting to do their don't direct out training and how they are promoting it	There will be a meeting with the American Association in the next week	
Employee Forum	It is going to be four part series. Although, there are concerns about the capacity of the group.	It was pushed to 2-3 three part series	Belinda, Denise
CHW's	There was a discussion about CHW's being managed by social workers. These social workers have no idea how to manage community health workers.	To make use of the full potential of community health workers.	
Meeting Moderation	Moderating the meeting and self assessment part of it	Carelene will be responsible for this department	Carelene
Board Meetings	There was a discussion about the time and date of the board meetings, whether the should be weekends or not.	The team has not come to a concrete decision, they are still deciding.	
United Way	They have grants available, and the team would CHWs to attend more events.	Their employees will attend the employee forum.	

Intern	The intern is putting together a full report of the last 5 years of the organisation.	The report will be available in a couple of weeks.	
Food Bank	There was a meeting with Terran and they are interested in partnering.	There will be more discussions that need to be held in regards to moving forward and what their CHW's need.	
Parkland Community Health Plan	There was a discussion regarding the Park Community if they paid or not. They also discussed how they submitted to be a partner organisation	Plaques will be delivered on Monday	Tomika