

**DFW-CHW Association**  
**Board of Directors Meeting Agenda**  
**February 10, 2021**

**Present and Phone:**

**Absent:**

<b>Topic</b>	<b>Discussion</b>	<b>Action Items</b>	<b>Responsible Party</b>
<b>Treasure Report</b>	<ul style="list-style-type: none"> <li>Discussions about the current balance. The current balance is \$20, 991. 44</li> </ul>	Tax documents will be done by Crystal and Denise	Denise
<b>Board Updates</b>	<ul style="list-style-type: none"> <li>There was a discussion about marketing and communications. Furthermore, there was a discussion about Carla and how she is active and posting on Facebook</li> </ul>	<ul style="list-style-type: none"> <li>Crystal and Denise met up to talk through a marketing and communication plan</li> </ul>	Denise
<b>Template Ideas</b>	<ul style="list-style-type: none"> <li>Making a calendar not for the year, but at least six months, doing some assignments from that.</li> </ul>		Mona
<b>Membership</b>	<ul style="list-style-type: none"> <li>The discussion was about looking at the former members who have not renewed and, so the committee can work on addressing membership.</li> </ul>	At another meeting they will go through those membership benefits making sure that there are meeting those that we promised and thinking about what what are do we plan to do this year	Kim and Crystal
<b>Newsletter</b>	<ul style="list-style-type: none"> <li>Discussions of if the newsletter has been sent out on a daily basis. The layout, the platform of the newsletter must be considered too.</li> </ul>	Newsletters should be sent that out every month to increase engagement.	Crystal
<b>Mental Health Project</b>	<ul style="list-style-type: none"> <li>Mental health support available for community health workers. And so, one thing that was suggested was, why don't they incorporate into all of our meetings a mental health minute.</li> </ul>	Start with mental health minutes with clients, like at the start of their sessions.	Denise

<b>Alzheimer's Association</b>	<ul style="list-style-type: none"> <li>• They would like 10 minutes to share about a community health worker toolkit that they developed with the help of one of our CHW'S</li> </ul>	One of our members who have expressed interest in helping the association and the toolkit is available.	Denise
<b>Grant Discussion</b>	<ul style="list-style-type: none"> <li>• The North Texas Community Foundation has the fund to advance racial equity</li> </ul>		
<b>Clinicians/ Employee Forum</b>	<ul style="list-style-type: none"> <li>• The discussion is to teach clinicians with the employee forum. This can educate others about the role of community workers and the importance of incorporating them.</li> </ul>	The grants will be distributed in May.	
<b>Grants Group</b>	Professional development aspect is getting more insurance and you can pay it. It can include funds for support staff. This will be the first official grant application.	Minority students will be brought in. It will be seen as another opportunity to focus on professional development. The deadline is March and will be discussed following week.	
<b>SEO Project</b>	Regarding the SEO project they are talking to community partners to help inform the project.	There will be an extension that I think we're going to get, which comes with just additional funding	
<b>Dallas County</b>	Their list of registration sites and a call for volunteers. The list has been sent out and a couple of CHW have volunteered.	An email will be sent to Mr. Fogle and CCU and the commissioner as well.	
<b>Conference Planning</b>	The conference planning will be done in July. There was not a set date, it was supposed to be July, the employer forum.		Denise
<b>CHW'S</b>	Provide a livable wage, full time job, or if not full-time job, a part time job. But with a decent wage, rather than spending money on certifying more.		Denise
<b>Intern</b>	Should the intern receive the full \$2500 for 9 months or should it be divided.	It will be divided by two. There will be two interns and one will get \$1200 and the other \$1300	Lisa

<b>Mental Heath Support</b>	San Antonio has a community health worker cafe that they've started since the pandemic to kind of just serve as a platform for community health workers to come together.	There will be a meeting on Thursday, it will be about checking gif they're okay, what they're doing etc. It will be propose a resource for mental health support	
<b>Organization Evaluation</b>	There is a development in a tool that is based on something that has been used before. It is based on existing organization.	There will be a draft for the next board meeting. They will review questions, to see what our members are saying.	
<b>Ceal Project</b>	RBI hasn't approved the survey, so data hasn't been collected. The committee is waiting and there is a potential an extension. The organization has lost one CHW's and there hasn't been any news about one CHW. There was a discussion about contacting her to follow up with the 1 CHW that hasn't been active.	But there's an opportunity for an additional 22 000 for the association. It is unknown what the 22 000 will be devoted too.	