

# S. Reese Enterprises

## CAPABILITIES STATEMENT

S. Reese Enterprises is an IT company offering computer training in Microsoft Office applications specializing in Excel, Word, PowerPoint, and Outlook. We help you harness the power of technology to achieve your goals more efficiently.

### Core Competencies

- **Computer Skills Training**
  - Microsoft Excel
  - Microsoft Word
  - Microsoft PowerPoint
  - Microsoft Outlook
- **Administration Management Consulting**
  - Telephone call center staffing
  - Document Preparation Services

### Differentiators

What sets us apart is our commitment to staying ahead of industry trends. We constantly update our courses to reflect the latest technologies, giving our clients a competitive edge in their careers or businesses.

### Past Performance

ProData, Inc  
Administrative Assistant Program  
September 2014-April 2020  
\$270,000.00  
Mioara Canciu  
Phone: 646-512-4887

#### Past or Next Most Relevant Client

### Past Performance

Clayton State University  
Budget and Finance-Excel Advance  
June 29 and June 30, 2023  
October 10 and 13, 2023  
\$1600 2-day classes  
Angela Myers-Jenkins  
Email: Angela.Jenkins@clayton.edu  
Phone: 678-466-5114

### Company Snapshot

Established: 2017  
State of Incorporation: GA  
CAGE: 9CFF5  
UEI: L4U2GBTXKQ95  
Accept Credit and Purchase Cards

### Pertinent Codes

#### NAICS

611420 Computer Training  
561422 Telemarketing Bureaus and Other  
Contact Centers  
561320 Contract staffing services

### Licences & Certifications

EDWOSB  
WOSB

### Key Clients:

Department of Defense  
Department of Treasury  
Department of Veterans Affairs

### Contact

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Visit Our Website: <https://sretraining.net/>