



Request to Schedule an Otter Lecture

River Otters of South Florida: River Otter Research and Education Programming

riverotterssouthfl.com

Date you would like to schedule the lecture (please provide 3-4 date options)

1. _____ 2. _____ 3. _____ 4. _____

Location of Lecture: The Name and Address of the Organization Requesting a lecture:

Organization Name:

Address (number and Street) _____ (city) _____ (zip) _____

Is this a gated or non-gated community? Gated Non-Gated If gated, does a guard attend the gate Yes No

Does the visitor need a pass code to enter Yes No

What is the name of the community?

Contact Person: Name, Telephone Number, and email address where to contact

Alternate Contact Person if any: Name, Telephone Number, and email address where to contact

Time the lecture is to begin: _____.

What time before the lecture time do you want the presenter to set up? _____ (setup times is 20 to 30 Minutes)

How many individuals do you estimate will attend the presentation? _____

Questions about Use of Your Overhead Digital Projector

1) Do you have an overhead digital projector (mounted from the ceiling) in the space where the lecture is to be presented? Yes No. If No, the presenter can provide the projector

2) Do you have a screen or white wall where lecture information can be projected? Yes No. The presenter does not provide a screen

3) If yes, can a Mac computer be connected to your projector Yes No.

a) What length and type of cable do you have to connect the computer to the projector (e.g. HDMI) _____

b) Can connection between the computer and the projector be wireless (e.g. Bluetooth)? Yes No

c) Can an external memory device/jump drive be plugged into your projector? Yes No

d) Can your projector be operated with a remote control Yes No

e) Can you have the remote control available at the time of the lecture? Yes No

What Presenter Needs if His Overhead Digital Projector is Used

1) Do you have extension cords available for power to the presenter's digital projector? Yes No

The presenter does not provide extension cords

2) Do you have a table that can be used for the presenter's projector Yes No.

Other Questions

Do you have a table, approximately 24" x 48", where the presenter can provide information about otters?

Yes No

How does presenter gain access to your location? (describe):

FEES

\$200 if your digital projector is used

\$250 if presenter's digital projector in used

Payment is by check made payable to the Florida Gulf Coast University Foundation, Inc.

Note: On the line, in lower left corner of check, add the words Otter Fund

The Florida Gulf Coast University Foundation, Inc. is a 501-C3 organization and your fee is tax deductible

Presentations are only made in the following Florida cities: Ft. Myers, Ft. Myers Beach, San Carlos Park, Estero, Bonita Springs, and Naples

To submit form send to this email: http://victorcamp.rosf@gmail.com