



**Monticello Downtown  
Development Authority**

139 W. Washington St.  
Monticello, GA 31064

**Meeting Minutes – 01/11/2021**

Board Meeting – 1/11/21

**CALL TO ORDER**

Meeting was called to order at 5:00 PM by Wendall Yoder

**ROLL CALL**

Attendees Present:

Wendall Yoder

Judy Hunsucker

Michele Celani

Gail Harrell

Towonder Dennis

Virginia Spalter (present via video conference call)

Absent:

Amanda Edge

Dayana Barragan

**Approval of Minutes**

- Director Dennis made a motion to approve the minutes as-is
- Director Harrell seconded
- Vice Chair Hunsucker noted that the Stamps.com account is the Executive Director Celani and not the DDA Board as a whole
- Director Dennis rescinded motion
  
- Director Dennis made a new motion to approve the minutes except change the statement that the approved Stamps.com account is for the Executive Director and not the Board
- Director Harrell seconded

- Unanimous approval vote

### **Approval of Agenda**

- Vice Chair Hunsucker made a motion to add The Shoppes of Monticello Report to the agenda under section VI letter “b”
- Director Harrell seconded
- Unanimous approval vote
  
- Vice Chair Hunsucker made a motion to strike section XII letter “a” from the agenda
- Director Harrell seconded
- Unanimous approval vote
  
- Director Harrell made a motion to accept the agenda with the two approved changes
- Director Dennis seconded
- Unanimous approval vote

### **Citizens Comments / Guest Speaker**

- Mrs. Tamara Haase gave a report about the mural painting on the square. She stated the entire project will take approximately a month and a half and that she could begin this April as the weather allows. She passed out a proposed sketched design for the mural.
  
- Miss Wanda Cummings gave a report on The Shoppes of Monticello for the month of December. She stated that The Shoppes did very well overall for December and they had a good turnout for the 3 events they had – the Hot Chocolate Bar, the Ugly Christmas Sweater Contest, and the Christmas Craft Kits.

### **Director’s Report**

- Executive Director Celani gave the director’s report.
- She stated the Youth Advisory Council has their induction ceremony on January 25<sup>th</sup>. They will be meeting once a month

### **Treasurer’s Report**

- Chair and Treasurer Yoder gave the Treasurer’s Report.

### **Administration Committee**

- Vice Chair Hunsucker gave the Administrative Committee's update on removing the HVAC unit from the DDA office wall and replacing the broken windows in the building with replicas.
- Vice Chair Hunsucker gave a report for the DDA joining the chamber and discussed the bill the board received for membership for 2020.
- Director Dennis made a motion for the DDA Board to join the Chamber for 2021 for \$125
- Director Spalter seconded
- Motion passed with Director Spalter, Director Dennis, and Chair Yoder voting yea and Director Harrell and Vice Chair Hunsucker voting nay.
  
- Vice Chair Hunsucker discussed obtaining an updated insurance policy for 139 W. Washington St. She discussed the quotes from State Farm and Auto-Owners policies.
- Vice Chair Hunsucker made a motion to approve the Auto-Owners Insurance at \$1,736.00
- Director Dennis seconded
- Unanimous approval vote
  
- Vice Chair Hunsucker discussed the proper expense and reimbursement procedures for the DDA Board and the Shoppes of Monticello. She stated that no reimbursements may happen unless there is prior approval from the board.
  
- Director Harrell made a motion to reimburse Wanda Cummings \$50
- Vice Chair Hunsucker seconded
- Unanimous approval vote

### **Economic Development Committee**

- Chair Yoder gave the Economic Development Committee Report. He discussed the removal of trees from the sidewalks on the downtown square and the survey results from the business owners on the square. He reported that there is a 99% approval rate from the business owners in favor of removing the trees.

### **Promotions Committee**

- Director Spalter gave the promotions committee report. She and Executive Director Celani discussed joining the Georgia Mural Trail and that Monticello would be the first city in this area to be a part of the Trail.

- Director Spalter made a motion to approve the expense of the \$1,500 deposit to start the Georgia Mural Trail design
- Vice Chair Hunsucker seconded
- Unanimous approval vote

### **Design Committee**

- Vice Chair Hunsucker gave the design committee report and discussed the Facade Grant of \$3,400.

### **Executive Session**

- Vice Chair Hunsucker made a motion to go into executive session
- Director Dennis seconded
- Unanimous approval vote
  
- Executive Session began at 6:25 PM
  
- Vice Chair Hunsucker made a motion to end the executive session
- Director Dennis seconded
- Unanimous approval vote
  
- Executive session ended at 6:41 PM

### **END OF MEETING**

- Director Harrell made a motion to adjourn the meeting
- Director Dennis seconded
- Unanimous approval vote
  
- Meeting was adjourned at 6:43 PM