



ASLC Fall Bazaar 2023

November 11, 2023 ~ 9am-2pm

Vendor Information

Register [HERE](#)

General Information:

- **Registration for space is on a first come first served basis.**
- Vendor approval and placement is at the discretion of ASLC.
- Space size with your shade is 10 feet by 10 feet.
- Based on the product listed on the registration forms, we will try to assign spaces such that vendors with like products are not together.
- Bring your own chairs, tents, tent weights, and tables to this event.
- Electricity is not available.

Event Fees:

- Upon approval, you will receive an email confirming your registration with instructions of how to submit payment.
- Registration fee of \$45 is **NON-REFUNDABLE**.
- Receipt of payment reserves your space.
- Registration cut-off is **October 27, 2023** (if space has not already been filled).

Setup/Leave Time:

- The church campus will be opened up for vendor setups by **7:00am**, on the day of the event.
- **Vendor check-in will be from 7:00am to 8:30am.**
- Please unload all booth items, park in vendor parking and THEN set-up your space.
- **Vendors must have their set-up complete by 8:45am.**
- **NO SET UP OR TAKE DOWN between 9:00am and 2:00pm**
- Vendors must have spaces vacated by 3:30pm. Church facilities will be locked and no restrooms will be available after 3:30pm.

Parking:

- Please unload and load your sale items only during the designated times.
- Parking areas for vendors will be designated and communicated to you in advance.

Vendor Sales:

- There is no central cashier function at this event.
- Each vendor is responsible for accepting payment for their products.
- ASLC will not be liable, in any way, for products (lost, stolen, or damaged) or any payment for your products.
- ASLC will not be providing any cash services (Example: 20 \$1 for a \$20).

Other Notes:

- Food will be available for purchase from food vendors. Remember to bring water.
- Babysitting services are *not* available during event. Children need to remain in your booth or with a designated adult.

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