



Band Booster Board Meeting Minutes (March 05, 2024 at 7:00pm)

Attendees: Jeannette Wilson Mary Cook Patrick Kiser Andrea King Kara Doyle Tom Nielander Kristin Ricciuto Kenny Carrico Rodney Brown

Meeting called to order by Kara Doyle at 7:03 p.m.

Secretary

- Minutes from the previous meeting can be found on the Farragut band website. [Meeting Minutes - Farragut High School Band](#)
- All minutes taken by the Recording Secretary shall be posted on the website after they have been approved by vote. This shall take place by at least one month plus one week after the recorded Board meeting.

Treasurer & Assistant Treasurer

- Budget updates & Financial statements
 - Total Bank Balance \$34,554
 - Total Funds held in school account - \$270 (paid All East and All State out of these funds)
 - Bacon & Co \$315-Patrick reached out to B&C to get more details on check(s)
 - All East expenses recorded - Total \$4,275
 - All State registration fees and meal cards paid \$1,937. Waiting on hotel invoice.
 - Fruit sales prizes purchased - \$800 in gift cards
 - Banquet student awards purchased - \$475
 - In the process of closing our P.O. Box and we will receive a refund of \$44 (closing will save \$176 per year; all mail in future will be sent to the school). Our mail will be delivered to the school.

VP Fundraising

- Fundraiser Recaps
 - Giveback Nights
 - Blaze Pizza
 - \$451.68 Total sales, we received 25%, which is \$113.00.
- Confirmed fundraiser(s) (Upcoming)
 - Whit's Frozen Custard
 - Every last Wednesday of the month
 - First one on 27 Mar 2024 1600-2100

- Just need to state they are there for a band fundraiser (no flyer necessary).
 - We will add to Farragut Happenings and may even station someone outside to remind folks to state they are there for the band fundraiser.
- Ham 'N Goody's Cookies
 - Date(s) for fundraiser April 3, 2024 begin date, order forms due April 26, 2024, in classes. Pickup date for cookies from HNG is Thursday, May 9, 2024. I hope to distribute cookies to students that afternoon. If there is a problem with these dates please let me know.
- Fruit Blitz date 02Nov2024 set on calendar
 - Will set up tables to sell for those going to the game too
- Discussion on next Fundraising Opportunities:
 - Panda Express Friday, March 29, 2024. All orders must be ONLINE only (mobile orders), but can participate anywhere in the US. If we hit \$150 in sales, we will get 28% back.
 - We can even order a week in advance. We will promote daily; all you have to do is pick up your order!
- Sponsor program
 - Printable postcards that will request recipients to scan a QR code that will take them to the band website and sponsorship info.
 - These will be sent the week of Spring Break.
 - Finalizing which company will work the banners or other 3x5 signs for storage shed
 - Signs N Such
 - Estimated cost for all signs = \$500.
 - If it is agreeable to the board members to comp the cost of a premium sponsorship to obtain our sponsor signs at no cost to the band. - *To be decided.*
 - Need to know if able to print less than full amount at same value if needed
 - Any cost difference for the sign(s) that have multiple company names?
 - Can they make a digital mockup of both types of signs for review?
 - Lead time to complete the print job if partial print or complete number requested?
 - Will the vinyl banners have metal rings at the four corners?
 - Andrea will be trying to get answers to all of these questions. Andrea may try to set up an in person meeting

to include Tom and Patrick and Signs N Such to go over these details.

- Matt Wygal's contact for signs
 - Have not been able to contact them.
- Excel sheet in board drive under VP Fundraising to start placing company names, contact details, if contacted and date for businesses in and outside of Farragut.

VP Outreach

- Signup status
 - Next volunteering opportunity
 - Fitting uniforms for returning and new? **During the March freshmen orientation meetings (3 opportunities)**
 - This Thursday only 2 chaperones signed up so far out of 5 needed (for concert assessment). *Rodney or Kenny will send something out to encourage more sign ups; we can make clear chaperones do not need to ride the bus.
- Buzz Notices:
 - Issued notice:
 - Request for nominations issued on 21Feb2024 and through Parent Sq.
 - Directors issue to 8th grade upcoming band parents on 21Feb24.
 - Need to issue:
 - Band Banquet reminder on 25Apr2024 (social media release too)
 - Weekly reminders
- Parent Square requests:
 - Band Banquet reminder on 25Apr2024

President and VP Operations

- Concessions
 - No updates
- Band Banquet
 - When: Thursday, April 25, 2024 from 5:30 to 9:00 pm
 - Location: The Venue at Lenoir City
 - Caterer: Take Out Thyme
 - Awards plaques & Sr. gifts
 - National Awards - Ordered Thursday, February 29, 2024. They have been delivered. Engraving will be completed at Brandon's.
 - School Awards - Patrick to coordinate with Band directors to coordinate purchase from and engraving at Brandon's

- Senior Gifts - Patrick to order gifts similar to those we gave the seniors last year; Mary will send Patrick the link from last year's order
 - Staff gifts (gift cards)
 - Patrick has confirmed the number of staff and will purchase the gift cards.
- KCS Exhibition
 - 22Oct24 (Tuesday) due to UTK's schedule.
 - Will be at FHS - Thank you Dr. Bartlett and Administration
- Positions opening next year: *(nominations closed in March and vote held in April)*
 - Issued official notice under two separate Buzz notices and Parent Square
 - Current Board Nominations - *All positions still open for nominations*
 - President - Tom Nielander
 - Treasurer - April Young
 - Assistant Treasurer(1) - Jeanette Wilson
 - Assistant Treasurer(2) - Jeanne Hartzog
 - Vice President, Outreach - Barbara Pyle
 - Vice President, Fundraising - Kara Doyle
 - Vice President, Operations - Patrick Kiser
 - Recording Secretary - Kristin Ricciuto
 - Current Committee Chair Nominations *(Vote not required, but positions need to be filled)*
 - Fundraising
 - Sponsorship Program Chair - Marshanda Pinchok (need to confirm)
 - Merchandise - Naomi Brown
 - Operations
 - Concessions - [need volunteer](#)
 - Chaperones - Barbara Pyle
 - Uniforms - [need volunteer to shadow Barbara](#)
 - First Aid - [need volunteer](#)
 - Friday Night Snack - Lee Thomasson
 - Knox Expo chair - [need volunteer](#)
 - Pit Crew - [need volunteer](#)
 - By Laws on voting: (just for ease of access)
 - Yearly elections shall be conducted to elect the officer positions for the Board of Directors. Nominations for these positions shall be opened in January, closed in March and elections shall be held in April. Anyone from the general membership is allowed to make nominations to the current Board of Directors in writing. A member(s) from the standing Board of Directors shall communicate with each individual who has been nominated making sure that the individual understands the expectations of the position. Once the nominee understands these expectations, confirmation of the nominee's acceptance or denial shall be made in writing. The Board of Directors will compile the entire list of

nominees, the list of nominees will be presented to the general membership with a minimum of 48 hours notice prior to the vote, and the elections will be held by a vote of the general membership. The results of the elections will be published/announced to the general membership at the close of the vote.

- To Directors
 - Purchase Plan *(agenda item, will keep even if there's nothing to show)* *(Make all Boosters aware that we raise money to purchase and maintain instruments needed by our kids.)*
 - Document is now fully updated and in the directors' folder to view
 - Sousaphones will be picked up by Andrea over spring break
 - Thank you!!
 - Other - None
- By-Law items *(agenda item, will keep even if there's nothing to show)*
 - No updates proposed.
- Vote(s) *(agenda item, will keep even if there's nothing to show)*
 - None
- Next Booster Meetings
 - Booster Board & General - **03Apr2024 @ 6:30PM & 7:15PM**
 - Voting in General meeting for board positions
 - Booster General - **02May2024 @ 7PM** *(during Spring concert - report out)*
- *Activities & Dates: (See Directors Calendar for most up to date information and other activities)* <https://www.farragutband.com/calendar>
 - 02 april 24-Joint Concert with UT Wind Ensemble (more info to come)
 - 02May24 - Spring Concert
 - 10-14Jun24 - New Student Practice Camps
 - 04Jul24 - Fourth of July parade
 - 15-26Jul24 - Band Camp
 - 26Jul24 - Parent Preview and Meal by Boosters
 - 17Aug24 - Founders Park (March and Concessions Tent)
 - 23Aug24 - Away game (Dobyns Bennett HS)(charter bus)
 - 30Aug24 - Away game (Powell HS)
 - 06Sep24 - **Home** game (West)
 - 13Sep24 - Away game (Cleveland)
 - 14Sep24 - **Band Camp (8-5pm)**
 - 21Sep24 - Competition (Clinton)
 - 27Sep24 - **Home** game (Beardon)(8th Grade Night)
 - 28Sep24 - Competition (Karns)
 - 04Oct24 - Away game (Bradley Central HS)
 - 18Oct24 - Away game (Jefferson Co. HS)

- 19Oct24 - Competition (Western Carolina)(performance early afternoon)
- 22Oct24 - Knox Co. Exhibition (Location FHS)
- 25Oct24 - **Home** game (HVA)(Homecoming)
- 26Oct24 - Competition (Seymour)
- 31Oct24 - **Home** game (Maryville)(Sr. Night)
- 02Nov24 - Fruit Blitz

Director's Notes

- Updates on March Registration Documentation and Meetings
 - 07Mar24 - Option 1 Parent/Guardian/Student Band Registration Meeting (In Person and Google Meets) @ 5:45-7:30 pm
 - 19Mar24 - Option 2 Parent/Guardian/Student Band Registration Meeting (In Person and Google Meets) @ 5:45-7:30 pm

Meeting adjourned by Tom Nielander at 7:38 p.m.