



## **Band Booster Board Meeting (February 11, 2025 at 6:30 PM)**

Attendees: Kenneth Carrico, Rodney Brown, Tom Nielander, Kara Doyle, Barbara Pyle, April Young, Jeanne Ann Hartzog, Kristin Ricciuto, Patrick Kiser, Jeannette Wilson.

Meeting called to order by Tom Nielander at 6:33 pm.

### Secretary

- Minutes from previous meetings can be found on the Farragut band website. [Meeting Minutes - Farragut High School Band](#)
- All minutes taken by the Recording Secretary are posted on the website after they have been approved by vote no later than one month plus one week after the recorded meeting.

### Treasurer & Assistant Treasurers

- Budget updates & Financial statements as of 10Feb25:
  - No changes to approved 24-25 budget line items
  - School account booster funds = \$0.00
  - School director account Coupon book = \$0.00 (used in purchase of Sousa cases)
  - Bank Balance = Checking: \$39,235.73 & Savings: \$21,548.18
    - Checking not including deposit in review by "amer online giv1" - checking with Lee Thomasson (is this tied to her place of employment?)
- Annual compliance submissions:
  - SSO Financial Information - Approved by KCS 01Aug24
  - SSO Tax Return - Approved by KCS 20Jul24
  - SSO Bylaws - Approved by KCS 17Jul24
  - SSO Information - Approved by KCS 20Jul24

### VP Fundraising

- Fundraiser Recaps:
  - Giveback Nights:
    - 01/09 PEI WEI Asian Kitchen - \$71.24 (will not do again-understaffed and very slow service)
    - 02/04 Blaze Pizza - \$118
      - Thankfully, Blaze reversed course and decided to keep the \$250 minimum in sales instead of increasing it to \$500.
      - Our sales were \$470.83

- Nothing Bundt Cakes
  - Orders have been submitted - 238 bundlets
  - Pick up and distribution date: 02/20/25
  - Will need check for \$1,199 (we will get \$9 back when boxes are returned); invoice issued to April
  - Our profit should be \$476.
  - Likely will not do this one again next year; our students have seller fatigue and it is not a huge money maker!
- Upcoming confirmed fundraiser(s):
  - “Dine to Donate” event(s)
    - 03/25-Red Robin in Turkey Creek (11am-9pm)-we will receive 20% of sales to those showing flyer or mentioning FHS Band/Boosters. Excludes alcohol sales, tax and gratuities.
      - Will submit for approval next week.
  - Ham ‘N Goodys
    - 3/24/25 start (Monday after Spring Break) and 4/4/25 (Friday) due date
    - 04/07/25 Orders Due to Ham ‘N Goodys
    - 04/16/25 or 04/17/25 Pick Up Date to be distributed before Good Friday/Easter Weekend
    - Cookies are sold by the dozen for \$20 each (flavors are lemon, strawberry, chocolate chip, sugar, snickerdoodle and peanut butter).
    - Vouchers available too
    - We keep \$10 from each box sold
- In Process Fundraising:
  - Whit’s Custard
    - Will start-up monthly again in March or April
- Sponsor Program
  - 2024-2025 is closed and reaching out to determine how many current sponsors will be returning to determine number of open spots
  - Will not have halftime sponsors again due to issues with ensuring announcements
  - Adding in another level and banner size that was already considered when setting up signs on building. New size will be on the South (large) side above current signs. Size is ~1ft x 5ft and limited in number.

#### VP Outreach

- Signup status *(Next to create?)*
  - None at this time
- Buzz / Social Media Notices:
  - Working to issue weekly - topics/notices pulled from Board and Directors

## President and VP Operations

- Concessions
  - No current activities
  - Looking for one or two other people to volunteer for concessions as a lead (if notice in March does not happen) or co-leads next fall. Ideally would be 2-3 people to share the responsibility.
- Positions open:
  - Current Committee Chair Nominations *(Vote not required, but positions need to be filled)*
    - Operations *(Vote not required, but positions need to be filled);*
      - Concessions
      - Pit Crew
- Positions that will be open due to 2 yr max in addition to all re-opening.
  - Please be looking and talking to others for nomination on the following:
    - President - Tom N.
    - Operations - Patrick K.
    - Assistant Treasurer - Jeanette W.
    - Outreach - Barbara P.
  - Nominations (Anyone interested, may self nominate or be nominated, vote to be held in the April general meeting.)
    - President - Patrick K.
    - Operations - Tom N.
    - Assistant Treasurer - Barbara P.
    - Outreach - Naomi B. / Jeanette W.
    - Recording Secretary - Kristin R. *(Incumbent)*
    - Treasurer - April Y. *(Incumbent)*
    - Assistant Treasurer - Jeanne H. *(Incumbent)*
    - Fundraising - Kara D. *(Incumbent)*
- To Directors
  - Inquired about outstanding (Fair Share / Fees) noted in emails from directors still requesting payments.
    - Currently \$5,673.00 short in Fall fair share fees. (No changes here)
    - Fair Share for Spring Band is \$100/student
      - This is separate from Fall Band fair share fees.
      - This covers staff, music purchase, repairs, guest clinicians, and emergency purchases.
      - There are 81 students currently in the 2025 Spring Band.
        - \$8100.00 if all fair share fees come in.
        - \$600.00 has come in so far.
        - QR Code/Link for Online Payment Coming Soon
          - Will be on the Band Newsletter

- Still working on getting code, but parents can pay directly to Givebacks on FHS website
- By-Law items *(agenda item, will keep even if there's nothing to show)*
  - No updates proposed.
- Vote(s) *(agenda item, will keep even if there's nothing to show)*
  - None
- Budget
  - Board will discuss FY 25-26 budget in place of the standard Board meeting on March 11, 2025.
    - Will meet in person to discuss goals and objectives. Adjusted place and time will be advised and updated on the directors calendar.
      - Place: Farragut High School? Commons or Library - TBD
      - Time: 6:30 pm
    - FY 2025-2026 budget vote will still be held at the spring concert and issued under Booster Buzz in April before general vote in May.
  - Two sections have been added to the website in the Booster section to close the discussion around access to the yearly budget.

**Booster Budget & SSO Approval by KCS**

*Missed the yearly Booster Buzz with the Farragut Band Booster fiscal year budget? Reach out to the President or Operations Board member and a copy will be provided to current General Boosters or KCS Administration. If the budget requires an update after approval or a cost is outside the budget the by-laws requires votes at specified levels, so there is a check and balance in place.*

SSO Financial Information / SSO Tax Return / SSO Bylaws / SSO Information have been Reviewed and Approved by KCS

**Our commitment to openness and transparency:**

-Membership is open to all parents and guardians of students in the Farragut High School band program.  
 -All roles in the Band Boosters are filled by volunteers.  
 -No officer, chairperson, or volunteer is compensated for their time by any method.  
 -100% of all donations received and funds raised go directly to fund band programs and events.  
 -Financial reports are provided by the Treasurer at each meeting and all details are available upon request.  
 -Our By-laws can be seen [here](#).  
 - Booster fiscal year budget - Reach out to the President or Operations Board member and a copy will be provided to current General Boosters or KCS Administration.  
 - If the budget requires an update after approval or a cost is outside the budget the by-laws requires votes at specified levels, so there is a check and balance in place .  
 - SSO Financial Information / SSO Tax Return / SSO Bylaws / SSO Information have been Reviewed and Approved by KCS

- Next Booster Meetings -
  - Booster Board Meeting - \*\*\*In person\*\*\*
    - **Tuesday 11Mar2025 @ 6:30 pm (Farragut High School TBD)**
  - Booster Board & General Meetings (annual meeting) -
    - **Tuesday 01Apr2025 @ 6:30PM & 7:15PM** (Vote for Board Members)
  - Booster General Meeting -
    - **Tue. 06May2024 @ 7:00PM**
      - Out brief at concert
        - Introduce next Booster board

- Vote on FY25-26 booster budget
- *Activities & Dates: (See Directors Calendar for most up to date information and other activities)* <https://www.farragutband.com/calendar>
  - 22Feb25 - Winterguard Competition
  - 24Feb25 - Band registration meeting #1
  - 25Feb25 - Pre-CPA/Winter Concert, followed by brief Chicago trip meeting
  - 27Feb25 - Band registration meeting #2
  - 05/06Mar25 - CPA being Hosted at FHS
  - 13-16Mar25 - Chicago Trip
  - 25Mar25 - Red Robin Giveback Night
  - 29Mar25 - Winterguard Competition
  - 10-13Apr25 - All State
  - 05May25 - Jazz Concert
  - 06May25 - Spring Concert
  - 13May25 - Band Banquet

#### Director's Notes

- General Items:
  - Just dates... everything located on the band calendar and newsletter.
  - Will have information about CPA hosted at FHS soon.

Meeting adjourned by Tom Nielander at 7:08 p.m.