



Band Board Booster Meeting Agenda & Minutes (February 6 at 7:00pm)

Attendees: Brian Fox, Mary Cook, Andrea King, Tom Nielander, Christy Tucker, Kara Doyle, Rodney Brown, Ken Carrico, Patrick Kiser

Meeting called to order by Brian Fox at 7:02 p.m.

Secretary

- Minutes from the previous meeting can be found on the Farragut band website.
<https://farragutband.org/meetingminutes>

Treasurer & Assistant Treasurer

- \$37,740 in the bank after buying marimbas.
- Waiting for the final All East receipts and Penske truck corrections.
- Donations received:
 - \$5,050 from CarMax (last one as only permitted if there is direct family relationship)
 - \$2000 toward purchase of chairs. \$605 from online fruit sales.
- Brian going to Penske to talk about odd billing in Fall. Penske was supposed to email all to Brian by Friday and never did. Billing incorrect (3 days for 1 truck).

VP Fundraising

- Fruit Fundraiser Recap: Around \$13K. Andrea has taken down many lessons and will apply going forward. Reviewing use of different company because of limitations with presales on website.
 - Interested in sending kids with card readers if at all possible. Higher fees if using credit cards.
 - Mary handled transactions using Venmo, then wrote a check for the total to the band. Might be an option, depending on the adult drivers.
 - Quality of the fruit was good overall. Complaint over on-site fruit delivered.
 - Less cluttered sheet might be better (biggest box less of a profit).
 - Looking to keep naval oranges, juice oranges, mixed, grapefruit.
 - Difference in total profit from last year might be due to higher prices (inflation) and different company
- Ham 'N Goody's Spring Fundraiser
 - Dates agreed previously: **March 26th - April 4th, 2023**
 - Ham & Goody's says we're a go.

- Hard copy passed out to kids to turn in cash and checks probably best way for us to go.
- Andrea will have to pick up cookies. We get half of total sales (\$8 of \$16, but maybe more depending on how much we sell). Also Ham 'N Goody's gives Visa gift cards for top 2 sellers.
- Every kid has to sell 2 boxes to hit threshold to earn more.
- Andrea would like to meet with kids about a week before sales kick off. Andrea out of town March 4th to 12th.
- Need to issue Booster Buzz, Facebook and website posts with details by end of February 2023, w/ follow up reminders at two weeks and one week out.
- Very end of February, maybe get word out to parents/kids. Andrea will send out potential dates to Rodney and Kenny to go ahead and set something up.
- In addition to Booster Buzz and FB, can also include in Farragut Happenings.
- Giveback Night
 - Blaze Pizza (25% vs 20% usual) - 16Feb @ 5:00 PM thru 9:00 PM.
 - Blaze will not pay unless we hit a minimum number that night.
- Mattress Fundraiser
 - Derek Weaver, Custom Fundraising Solutions, has suggested Saturday, April 8, 2023 for a fundraiser. He would meet with kids and parents, and sale would be one day.
 - He has done fundraisers with other bands (such as Roane County) that were very successful.
 - Rodney says it is a super easy fundraiser. West only made 2K and had super low turnout, but still made money with little effort. Decent brands are sold.
 - Tom thinks pushing out to a later date might be better with the Ham & Goody's in March.
 - Might be able to utilize Alumni page to get word out. Also, Brian saved a list of folks he interacted with frequently over last two years, so might be beneficial to get word out to them.
 - We might do this one in the summer even since it's so easy and to give time between fundraisers.
 - Andrea will talk to Derek to see if flexibility to go with a later date.
- Andrea working to talk to WaMart & Target & Costco in late Spring to be on radar for Fall donations.

VP Outreach

- Has nothing to report on.

President and VP Operations

- Budget committee meeting - needs to be scheduled and completed by the existing board.
 - New board members to shadow until July 1st in this budget meeting. They would be learning and shadowing and discussing, but not a vote.
 - Shadowing will provide a leg up as will know what and why of the budget.
- Institute booster fee? This would be where we would ask all parents to pay \$50 fee to Boosters before the start of school. However, once they volunteer one time, they get \$50 back. Approximately 500 opportunities to volunteer.
 - This would be applied to EACH parent. Mary wonders how to track who shows up and doesn't. Would need a sign in to track and would need someone designated to oversee tracking.
 - The booster fee would be about TIME and not STUFF (folks that bring food). Brian trying to think of new revenue stream (losing CarMax \$5K donation).
 - Mary wonders how to deal with parents that do not pay, how to enforce. Also, when would reimbursements issue? Every event, monthly?
 - Brian thinks if we collect money and it doesn't go through school accounts, we should be fine.
 - Another idea may be just a minimal line item (\$10 or \$20) that everyone has to pay with a kid in band.
 - Christy thinks groups should be assigned nights. For example, freshmen would cover one night, low brass would cover another night. She thinks every other group does this. Christy thinks if it's assigned, most people make it work. If optional, they will not. BUT, this would have to be set up ahead of time. Kenny thinks it is a great idea; he didn't know this was happening. When/if set up, Jen says needs 4 people for Friday night dinners.
- Notice to boosters for potential co-chair to work concessions with Marie.
 - Discuss with incoming band parents
 - Tom envisions assigning tasks specifically to those co-chairing with Marie
- Nominees for 2023-2024 Board are now open. Open until voting in April. Two months to get that.
- Tom will be nominated for President and Patrick will be nominated for VP Operations by Brian
- Jen wants to continue to do Friday night dinners but cannot remain on Board next year due to personal commitments
- Possible By-Law modifications
 - Board spending limit increase from \$4,000 to \$10,000 that isn't included in the budget - chair purchase could have been a board decision.
 - Under "The management of Booster Funds" , 2nd paragraph 2nd sentence needs rewording to "A minimum of three officers' signatures should be on the signature card at the financial institution, those officers are the elected President, Treasurer, and VP- Operations." OR when elections are made annually there will need to be a discussion on who will be on the signature card and specifically

- noted in the minutes for that meeting with names and position as required by our financial institution.
- Need added wording for credit card being used for concessions purchases with the individual that the board has approved for use.
 - Brian wants to keep things easy, but need to check for tweaks regularly so major overhaul not needed like last year.
 - Kenny wants us to remember voting needed for bylaw changes.
 - If Board has no problem with bullets, might want to put them up for a vote at general meeting to move forward.
 - Brian thinks next month we vote on it, and that in April we vote on these amendments at same time we vote for Board members. Need to have it all done before May.
- Uniform fitting dates pref? (**Orders must be placed not later than April 01, 2023.**)
 - Banquet
 - Currently scheduled 5/11, but to be confirmed. Location and catering need to be secured now but currently TBD. We had a great deal with Stephanie at the Venue last year, so that could work again. Tom thinks easy to get to and easy to repeat, went well last year.
 - Need to make sure no conflict with Senior Awards Night and/or Senior Sunset.
 - Awards - when is order required? Not quite yet, but Kenny working on the different categories.
 - Registration meetings for fall? **March 7 and March 9 @ 5:45pm**
 - When will the schedule for competitions be known? **Karns Sept 30, HVA Oct 7, BOA Regional(ETSU) Oct. 21, TBA Oct. 28**
 - Is the Expo confirmed to be at Farragut again that is set for **Oct. 30 (Monday)**? What could change it? **Most likely Tuesday, November 1st... still working on details.**
 - Next Booster Meetings
 - General - **09Feb2023 @ 7PM**
 - Board - **28Feb2023 @ 7PM**

Director's Notes

- Next few weeks busy with rehearsals next three weeks for Winter concerts (2/27, call time of 6:00 pm and start of 7:00 pm)
- Wednesday March 8th Concert Assessment in Maryville. More information coming soon. Also new student orientation week and leadership. Nothing else happening day of assessment.
- Parent registration dates now 3/7 and 3/9.
- 3/10 drum major auditions.
- Uniform fitting dates-Monday, Tuesday & Thursday (3/6, 3/7 and 3/9). Brian thinks will take longer than 3 days. Kenny wants to start with three dates and go from there.
- Uniform orders need to be placed by 4/1 to receive by mid August.
- Competitions-Karns (9/30), HVA (10/7), ETSU (10/21). 10/28 TBA. 10/30 for KCS Exhibition hopefully.

- 10:05 warm ups for Rodney, 11:15 warm ups for Kenny. Performances probably 10:30 and 11:30. (March 8th event)

Meeting adjourned by Brian Fox at 8:28 p.m. Maybe bylaw modifications, dates, nominees for Board at general meeting on Thursday.