



## **Band Booster Board Meeting (October 3, 2023 at 7:00pm)**

Attendees: [Tom Nielander](#) Andrea King Barbara Pyle Mary Cook Jeannette Wilson Patrick Kiser  
Andrea Byrd Kenny Carrico Tasha Fisher

Meeting called to order by Tom Nielander 7:03 p.m.

### Secretary

- Minutes from the previous meeting can be found on the Farragut band website.  
<https://farragutband.org/meetingminutes>

### Treasurer & Assistant Treasurer

- Budget updates & Financial statements
  - Bank Balance \$33,335 - (Savings \$7,487 and Checking \$25,847)
  - Donation from a band parent - \$1,000
  - Concessions sales \$7,432
  - Senior banners - Collected 26 out of 29 (\$200 outstanding)
  - Booster assistance - Collected 111 out of 161 families (\$1,500 outstanding).  
\$750 has been collected since the Sept. 3rd meeting.
    - No further push will be made, but will leave open on the website
    - For record: This request was reviewed and approved by Knox County SSO before proceeding with adding this request for assistance and permitted by the By-Laws Article XII Separation of Funds as falls under contributions and was not mandatory to participate.
  - Expense
    - Pit crew shirts - \$358
    - Spare tire for trailer and ladder which can be used in trucks loading into the lofts and by the directors at competitions - \$231
    - Discretionary - \$25 hooks for senior banners and \$50 for Z-rack for uniforms

### VP Fundraising

- Fundraiser Recaps
  - Giveback Nights
    - Chipotle off Parkside Dr. was held on 09/13/23 and raised \$257
    - Next set for Wednesday (25Oct23) at Red Robin off Parkside Dr.
    - Potential restaurants:

- Buffalo Wild Wings - November date desired. Manager contacted 10/02/23 and has filled out online form; awaiting call back. Will try to call back on Thursday.
  - Island Fin Poké bowls - Store contacted 10/02/2023. Message with contact info left. Awaiting call back. Will try again on Thursday.
  - Zaxby's date desired for December; will contact on Thursday.
- Next fundraiser(s) (Upcoming)
  - Fruit Blitz set for Saturday 11/11/23; we are using same company and we will not have to self fill bags this year (going back to boxes).
    - Student Meeting set for Tuesday 10/24/23 (after school but not during class for 10 minutes or so)
    - Parent Meeting - with low attendance in the past @ meetings is there a better option? Video to be included in Buzz to watch at leisure???
    - Will likely be 25 teams, each will need to carry permit from Town of Farragut (free but Andrea has requested)
    - Andrea is working on contacting HOAs for potential neighborhoods to blitz, and will be getting in touch with Farragut Press.
    - Will we be handing out individual prizes (gift cards) or having a Blitz Breakfast and Lunch celebration?
    - Tom will see if we can have Dunkin donate donuts for morning and we will maybe have pizza at end.
    - Potential Fundraisers
      - *Wreath Sales* - Rod Walker, RFR Promotions contacted 10/02/2023. Message left. Awaiting call back. Rodney - is this the vendor WHS uses/used? If not, please text/email vendor info used by WHS to me. Concern: will this detract from FHS Baseball wreath sale? Band parent brought up valid point; more likely to buy from the band than baseball.
      - Kara will check with Stephanie Siegler and/or Matt Buckner to see if baseball selling wreaths this year.
      - *Nothing Bundt Cakes* - Targeted date??? NBC has Jan.18 and May 2024 dates available. Sofie Hartsell contact (she is a manager of sorts) Four most popular flavors of bundtlets offered with \$2/each profit. Pickup dates limited for delivery. 1/18/24 a possibility. See email sent 10/02/23 for more info.
      - *Ham 'n Goody's Cookies* - Targeted date??? Maybe after March not to conflict with Girl Scout cookies. Advantages? Disadvantages? We did not have a ton of participation last year but was still success. Can do even better this year, especially if we can give more notice/get the word out sooner.
      - Easter or Mother's Day possible dates. Mother's Day more spaced out with previous fundraisers. If students start selling early April it will give time around testing, etc. Aiming for Mother's Day.

- Andrea will announce future fundraisers at the Christmas parade (12/10) and/or holiday concert.
- Sponsor program update / roll out
  - Reviewed draft concept documents
  - Looking for sponsor for vinyl signs - contacted the following:
    - SNS (Signs N Such, Murdock Dr, Knoxville) Connie Hutchison, willing to sponsor the cost of signs in exchange for a premium sponsorship.
      - Andrea will talk to them about doing 10 large signs on long side of shed that can be seen on West End and from the traffic circle; she has 4 on board.
      - \$500 for the remainder of this year for each large sign. Would stay up until August and swap out for the following year.
      - Mary suggests putting in Buzz to find more interested sponsors.
    - Synced Up Designs info from Tom Nielander
- Barbara is suggesting Band Grams for Expo as a fundraiser.

#### VP Outreach

- Signup status - ongoing (will be getting sign ups for Blitz, Christmas parade, Tri State Honor Band Festival in Chattanooga up and running soon)
- Holiday Tree Lighting is not a possibility this year because it conflicts with Honor Band the same night.
- Thank you Jen Dedman for getting all pizzas donated from Marcos, Little Joes, Mellow Mushroom, Pizza Kitchen and Pizza Hut and those volunteers who picked up pizzas for 8th grade night
- Thanks to Admiral's Doe Joe, Krispy Cream Donuts and Status Dough for the donuts donated for the band before heading to Karns competition
- Discuss holiday tree lighting in the park on 20Nov2023 at 5:30-7pm (tree lighting is at 6:45)

#### President and VP Operations

- Concessions
  - Thank you to all of the volunteers who have supported the concessions this year!
  - Preparing for the last home game and planning for the Knox County Expo.
  - KCS Exhibition
    - Marianne working on a plan for pizza for the (second) evening meal at the Expo. Patrick thinks we should scale back on burgers for Expo. Leaning toward 100 pizzas, maybe more if desired and thinking they can sell. We will still have other options, just scale back.
    - Papa John's best deal so far
    - Status of meals?
    - Status of volunteer spots or just go with what was used last year? Need to build in time for volunteers to grab a bite to eat if working a longer shift.
- Pit Crew

- Props
  - Props are assembled and in use for halftime and competitions
  - Working on refund of hardware from Fastenal that we sent back. Expect refund ~\$300 - the shipping and handling will not be refunded. If we get the refund, keeps us roughly in budget for props.
- Shirts ordered and delivered
- Travel to BOA
  - Plan to load trucks on Friday evening, 20 October
  - Request to haul instruments (minus front ensemble) under the motor coaches transporting the kids.
  - Will plan to leave prior to buses on Saturday morning 21 October in order to be in the process of unloading when the kids arrive and facilitate being in the warmup area at 9:05.
  - Pit Crew will carpool. Recommend to reimburse for fuel-fuel and wear and tear based on mileage. (Everyone concurs)
  - Kenny is asking if Chaperones could help a bit with Pit Crew if needed- the Directors have 25 passes which will cover Chaperones AND pit crew. (2 medical passes cannot help)
- Followup from KCS mandated transition from traditional “Booster Clubs” to held 13Sep23
  - FHS Band Boosters will not be required to be part of the new Athletic SSO per direction received from Dr. Bartlet and the Booster President.
- Positions opening next year: *(nominations closed in March and vote held in April)*
  - Board
    - Treasurer
    - Secretary
    - Fundraising
    - Outreach
  - Chair *(Vote not required, but positions need to be filled)*
    - Uniforms - ties to Operations
    - Sponsorships - ties to Fundraising
    - Friday Night Snack - ties to Operations
  - Willing to be nominated to another position:
    - Barbara Pyle
    - Kara Doyle
  - Potential boosters to approach for board / chair position?
- To Directors
  - Thoughts if we qualify at BOA to go onto the next round? Carrico says no next round other than progressing to finals-between 7:30 and 10 pm that evening, based on a drawing-there if we score high enough.
  - (Carrico notes that we can register for Nationals/Regionals without qualifying, just an FYI; it is VERY pricey and takes time to plan for such an event)
  - Do the kids understand that they need to bring money for their own lunch or snacks at BOA? Food trucks will be on site.

- Are there any additional spaces on the bus for pit crew members? 4 total buses going given that Choir members are going, and there will be space for some pit crew.
- BOA
  - BOA Meal
    - The Band Boosters will provide dinner for the kids while at the BOA competition at ETSU in Johnson City.
    - Patrick is researching options but will likely be pizza for simplicity and economy.
  - Parking expense-no expense to park at ETSU.
  - Does anybody have coolers the size that we use for water? Andrea might have one. We will double up on water that day since kids will be there all day long. (Carrico notes that two grocery stores close by)
  - If you have not read and looked over all the information that has been sent over BOA please do asap.
- KCS Exhibition (Monday - 30Oct2023)
  - Directors confirmed with KCS (Angie Messer) if we were able to charge admission at the expo and the written response was no.
  - Kara will check with Allison Maldonado regarding use of NHS volunteers again. Might be able to tap into 4th block DE kids for the beginning of Expo.
  - School having a meeting about Expo 10/05; Kara will update the Board if anything noteworthy to report.
- By-Law items *(new agenda item, will keep even if there's nothing to show)*
  - Initial items noted in Aug2023 board minutes
  - Proposed additional updates:
    - Article XII Separation of Funds
      - "...student fees..." to "...student [fair share...](#)"
      - Add in President and VP along with Treasurer as authorized to use a debit card
      - Expenditure section, bullet five - "...and also majority vote of the general membership [Quorum](#), documented via email, text or meeting minutes."
  - We will eventually have a meeting targeting discussion/review of bylaws and any proposed revisions, probably toward the beginning of next year. We will lock in language and send up for vote.
- Vote(s) *(new agenda item, will keep even if there's nothing to show)*
  - The president offers up or an official vote consent to having one assistant treasurer vs. two? (This will close the action from the by-laws.)
    - All in favor? Unanimous yes in favor of having ONE assistant treasurer and not two.
  - Per TN, use of debit cards, credit cards, PayPal type accounts, personal apps, wire transfers, ACH transactions, crowd-funding accounts, etc. must be

authorized by the officers and/or board of directors on an annual basis to keep in compliance with the state of TN.

- The president offers up or an official vote to use Square, PayPal, and stripe through KCS Givebacks program
  - All in favor? Unanimous yes in favor to continue to authorize.
- Purchase Plan *(new agenda item, will keep even if there's nothing to show)*
  - Discuss with directors - current year and out years?
  - The idea is to make our membership aware that we raise money to purchase and maintain instruments needed by our band.
- Next Booster Meetings
  - Booster Board & General - **14Nov23 @ 6:30PM & 7:15PM**
  - Booster Board - **14Dec2023** *(during Fall concert - report out)*
  - *Need to identify meetings for new year (must have one in April for board votes)*

#### Director's Notes

- Students have had a GREAT two weeks; Carrico is super proud.
- Week after Fall Break-students and leadership have voted to extend rehearsals from 4-6 the week after Fall Break. Their initiative to prepare for BOA. Impressive. Monday, Tuesday and Thursday.
- Normal time for rehearsal the following week and then competition in Alcoa and NOT Seymour (not competitive enough).
- After this marching band season ends, Rodney and Kenny will revise the 1 year, 3 year, 5 year plans looking toward the future needs.

Meeting adjourned by Tom Nielander at 8:20 p.m.