

September PTO General Meeting

Thursday, September 25, 2025 | 7 p.m.



Agenda

Board Attendance: Toshia B., Janasha E., Elizabeth E., Rebecca G., Heather H., Stacy H., Rebecca I., Arielle T., Ciara W.

Welcome - Arielle T.

Call to Order: 7:06pm

Introduction of Board Members - PTO Board Members

Round robin introductions of Board Members and parents.

Principal Welcome/Address - Principal Neely

LSC Introduction/Address - Kenya Butts

Kenya introduced herself as chair of the Local School Council. LSC meets every other month, typically at 7:45am. Meetings are open, and the next meeting will be November 5. Meeting dates are listed on the school and PTO websites and will be publicized in upcoming PTO newsletters:

- Wednesday, September 3 7:45am
- Wednesday, November 5 7:45am
- Wednesday, Jan 7 7:45am
- Wednesday, Feb 4 7:45am
- Wednesday, March 4 7:45am
- Wednesday, May 6 7:45am
- Wednesday, July 1 8:00am

PTO Annual Report Review (Brief) - Arielle T.

Arielle indicated that the [SY2025 annual report](#) is available on the PTO website.

Review of Budget/Budget Vote - Rebecca G.

Rebecca G. provided an overview of the structure of the PTO budget and plans for [income and expenditures for SY2026](#).

The PTO is planning to spend about \$6,500 of its \$44,000 reserves for SY2026 while expanding current and future fundraising opportunities.

We expect to raise \$44,000 through the following fundraisers:

- General donations
- Membership dues
- Neighborhood appeal via direct mail
- Raise a Glass spring fundraiser
- Ray gear sales
- Walk-a-thon
- Art Fair
- Other fundraisers throughout the year

The expenses for these fundraisers are an estimated \$15,000.

PTO fundraising supports the following school activities:

- Recess staffing
- Revival Theater improv program for 7th grade
- United Voices choir program for 4th and 5th grade
- Mini grants for classroom supplies
- Discretionary funds for principal and PTO use
- Snacks and decorations for graduations
- Maintenance of the nature playscape on the north playground
- Specials teacher needs
- Preschool garden
- Breakroom improvement

PTO also supports the following enrichment and hospitality activities:

- Meet & Greets with the principal
- Back to School Meet & Greet
- Cultural Heritage Night
- Hot Chocolate & Cinema
- Black History Month Night
- Teacher & Staff Appreciation Week
- Pumpkins for the fall celebration
- Watermelons for the school picnic
- Small gifts for teacher and staff life events

The PTO has the following costs:

- Flyers, snacks, and a reusable banner for meetings and events
- Software licenses for communications and bookkeeping
- Insurance
- Printed materials
- Tax preparation services

The budget passed a vote with the following results:

- 17 in favor
- Zero opposed
- Zero abstained

Volunteers - Toshia B.

Toshia provided an update on PTO-supported volunteering efforts. There have been many interested parents so far this school year, including 15 volunteers at an event this week.

Volunteering requires annual approval for both Level I and Level II. After those processes, prospective volunteers must bring their ID to the school. Approvals should be in place prior to the October Open House.

The PTO is working on developing a Room Parent program and is exploring incentivizing volunteer involvement.

Questions for the Board

Will slides be available?

Yes, on the website.

How to get in touch and volunteer?

Use contact information on the website.

Will there be another chat with the Principal?

Yes, hopefully quarterly. Board members are also happy to support new school families.

Announcements

Upcoming Events - Arielle T.

- Cultural Heritage Night – November 6
 - Tie in with culinary program

- Open House – October 8
 - Ray Gear popup
- Volunteer Sign up Support
- Hot Chocolate and Cinema event - December

Ray Gear Sales Promo - Janasha E.

- Watch the newsletter for new apparel options, sale dates

Next Meeting - Thursday, October 23, 2025 - 7PM (Virtual)

Closing Remarks - Arielle T.

Meeting Adjourned: 7:44pm