



HAVE YOU INCLUDED ALL DOCUMENTS LISTED BELOW IN YOUR PACKET?

FAILURE TO PROVIDE ALL REQUIRED DOCUMENTATION WILL DELAY AND POSSIBLY DETERMINE APPLICATION INELIGIBLE FOR ASSISTANCE

- A copy of applicants Driver's License or Picture ID**
- A copy of Social Security cards for all household members**
- A completed Assistance Request Form *(form provided in packet)***
- A completed Request Related to COVID-19 Form *(form provided in packet)***
- Proof of income for past 90 days for ALL household members 18 years or older *(Income Required Documentation provided in packet)***
- The signed Applicant Duplication of Benefits Statement, *(form provided in packet)***

Read the highlighted statement on the back page of the form and sign. Do not complete the entire form.

FOR RENTAL ASSISTANCE ALSO INCLUDE:	FOR MORTGAGE ASSISTANCE ALSO INCLUDE:	FOR UTILITY ASSISTANCE ALSO INCLUDE:
<ul style="list-style-type: none"><input type="checkbox"/> <u>Eviction or past due rent notice from landlord</u> that <u>includes total amount due</u> (including fees).<input type="checkbox"/> Current <u>lease agreement</u> (and if month to month a landlord letter stating the continuance of contract.)<input type="checkbox"/> Landlord participation verification <i>(landlord must complete Participation Form enclosed in envelope)</i>	<ul style="list-style-type: none"><input type="checkbox"/> <u>Notice of late mortgage payment</u> (including taxes and insurance if escrowed).	<ul style="list-style-type: none"><input type="checkbox"/> <u>Copy of utility bill</u> demonstrating the account has <u>been shut off, is in disconnect status or is past due.</u><input type="checkbox"/> Statement of need with <u>account number for alternative heat source</u> (propane or wood)